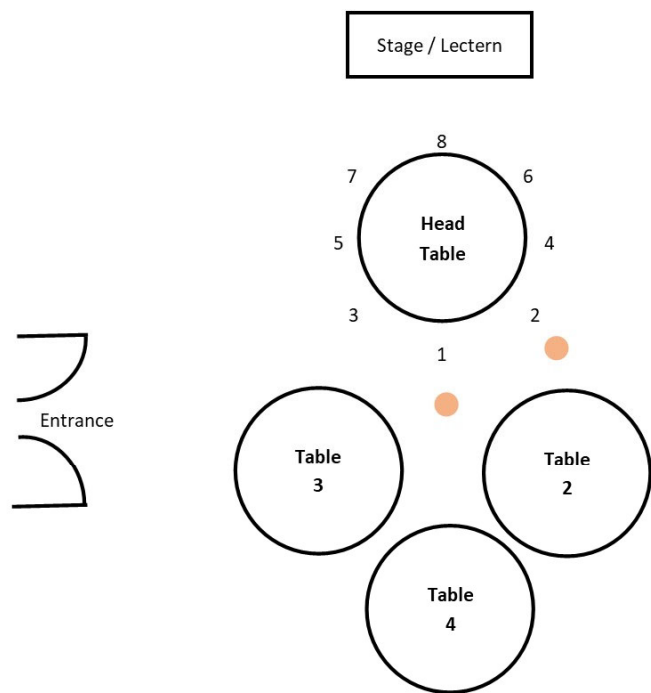



Standard seating plans

1 Round table seating

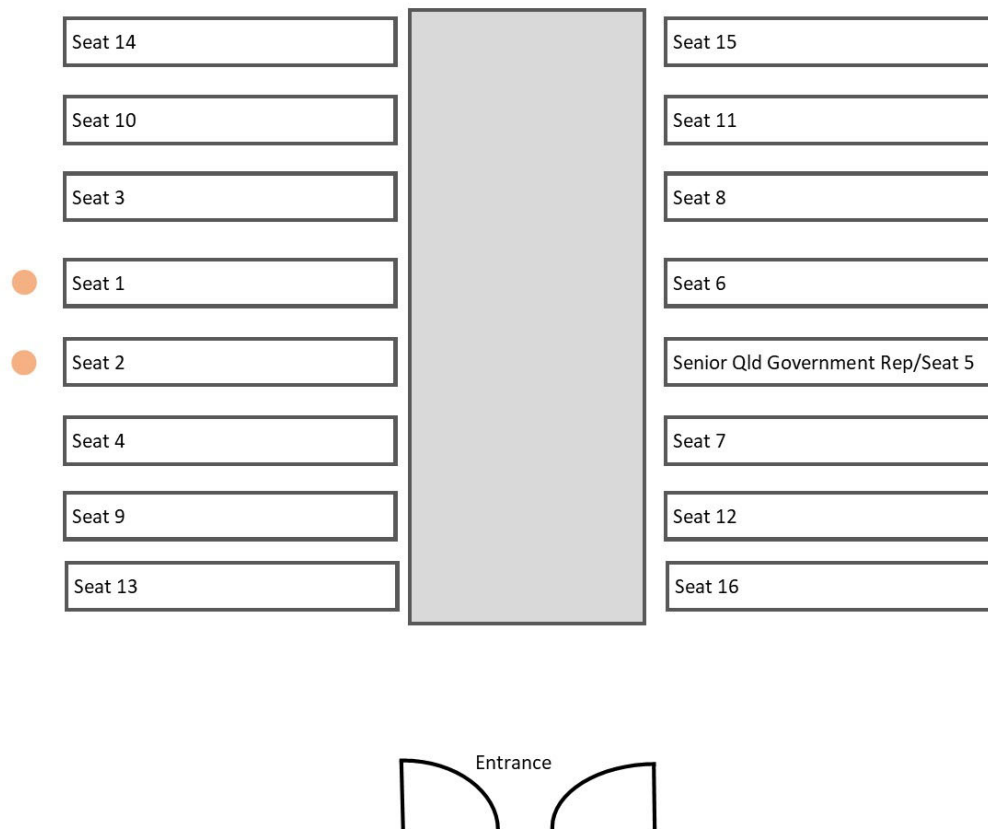


| Standard Event | Standard Event (with partner's attending) | Event where the host is not the most senior person attending (according to the Queensland Order of Precedence) |
|--------------------|--|---|
| 1. Host | 1. Host | |
| 2. Guest of Honour | 2. Guest of Honour | 1. Senior Guest |
| 3. Guest 1 | 3. Guest of Honour's Partner | 2. Host |
| 4. Guest 2 | 4. Host's Partner | 3. Host's Partner |
| 5. Guest 3 | 5. Guest 2 | 4. Senior Guest's Partner |
| 6. Guest 4 | 6. Guest 1 | 5. Guest 2 |
| 7. Guest 5 | 7. Guest 1's Partner | 6. Guest 1 |
| 8. Guest 8 | 8. Guest 2's Partner | 7. Guest 1's Partner |
| | | 8. Guest 2's Partner |

 relevant interpreters (if required). Interpreters may also sit beside their clients (Seats 3 and 4)

- The above shows various seating arrangements for the Head Table.
- The Head Table should be the table closest to the stage/lectern, with the best view of proceedings.
- Seating on subsequent tables should follow the same formula as the Head Table, wherever possible a senior Queensland Government representative should 'host' each table.
- If an advisor is accompanying the host and is to be seated for the luncheon/dinner, they should be seated close to the exit, with a clear line of sight to the host, in this instance, Table 3, position 5.

2 Rectangular seating



● relevant interpreters (if required). Interpreters may also sit beside their clients (Seats 3 and 4)

- The above shows various seating arrangements for a single table.
- If possible, the Host and Guest of Honour should be seated on the side that provides the best view.
- Additional seating may be added, following the same formula
- If an advisor is accompanying the host and is to be seated for the luncheon/dinner, they should be seated close to the exit, with a clear line of sight to the host, in this instance, Seat 16