

EXPLANATORY NOTES – HANDY HINTS

“clear, precise and sufficiently detailed”

General

- ✓ All sections required by *Legislative Standards Act 1992* (LSA) included
- ✓ Explanation given for any information covered by LSA but not included
- ✓ Unambiguous “plain English”
- ✓ All relevant information included in sufficient detail
- ✓ No referencing errors
- ✓ No factual errors
- ✓ Use of acronyms minimised

Estimated cost for government implementation

- ✓ Cost/benefit analysis included
- ✓ Analysis more than assertion of no costs

Consistency with fundamental legislative principles (FLPs)

- ✓ All FLP issues detailed
- ✓ Relevant clauses of bill referenced
- ✓ Results of examination of potential FLPs detailed

Consultation

- ✓ Consultation outside of government included
- ✓ Consultation method detailed
- ✓ Stakeholder views summarised
- ✓ Explanation provided for no consultation
- ✓ No reference to Parliamentary committee consultation

Notes on Provisions

- ✓ Structure of “notes on provisions” same as structure of bill or subordinate legislation
- ✓ Consistent with terms of clause
- ✓ Aim of amendment explained
- ✓ Background to amendment included