

Craviation

TAX INVOICE

Shop 2/3 Milburn Street
 Chermside West, Qld 4032
 Phone CTPI
 ABN 11 086 491 156

TERMS	DATE	INVOICE #
7 Days	3/04/12	13510

Charge To:
 Qld Gov Air Wing
 Mary Mazzetti
 P O Box 1018
 Eagle Farm, Qld, 4009

FLIGHT REG.	BASE	DEP. TIME
	BNE	1200

Comments or Special Instructions:

--

UNITS	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT
4	tsl02h	Charter Meal	\$19.65	\$78.60 *
2	tcj02h	Charter Meal (Crew)	\$19.65	\$39.30 *
2	dsp17l	Milk Fresh 1lt	\$4.00	\$8.00
2		Newspapers	\$3.50	\$7.00
1	ser001	Uplift	\$48.50	\$48.50 *

Banking Details

NAME BRONWYN W POWER
 BSB s73
 ACCOUNT s73
 BANK WESTPAC

SUBTOTAL	\$181.40
+ GST 10%*	\$16.64
TOTAL	\$198.04

If you have any questions concerning this invoice, contact Bronwyn Power on CTPI

THANK YOU FOR YOUR BUSINESS!

Mary Mazzetti

From: Mary Mazzetti
Sent: Thursday, 12 April 2012 8:53 AM
To: 'Corporate Air - FBO (YSCB)'
Subject: FW: arrival/departure times for Queensland Government Jet VH-SGY
Importance: High

Hi Andrew

As discussed can you please provide the following catering for the return trip to Brisbane tomorrow.

2 small cheese and fruit platters

2 small finger sandwiches (2 fillings) variety of fillings like cream cheese and salmon and whatever else is nice.

Cheers

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

Tomorrow's Queensland: strong, green, smart, healthy and fair - www.towardQ2.qld.gov.au

Please consider the environment before printing this email

From: Mary Mazzetti
Sent: Thursday, 12 April 2012 8:36 AM
To: 'Corporate Air - FBO (YSCB)'
Subject: FW: arrival/departure times for Queensland Government Jet VH-SGY
Importance: High

Hi Andrew,

The contact for ComCar is Brett on CTPI I will give you a call shortly regarding some finger food for the trip back.

Cheers

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

Tomorrow's Queensland: strong, green, smart, healthy and fair - www.towardQ2.qld.gov.au

Mary Mazzetti

From: Mary Mazzetti
Sent: Thursday, 12 April 2012 8:07 AM
To: 'Corporate Air - FBO (YSCB)'
Subject: arrival/departure times for Queensland Government Jet VH-SGY

Importance: High

Hi Darren,
Our flight time and needs are as follows:

Thursday 12/4/2012
ETD BN 11:15
ETA CB 13:15

Friday 13/4/2012
ETD CB 17:30
ETA BN 19:10

Can you please organise fuel for us when we arrive today and I will speak to you this morning regarding catering for tomorrow's flight. There will be two vehicles that you need to escort, one is a limo that is taking the Premier and party plus a Tarago, two staff and luggage will go in that.

Thanks for your help and I will speak to you soon.

Cheers

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

Tomorrow's Queensland, strong, green, smart, healthy and fair - www.towardQ2.qld.gov.au

Please consider the environment before printing this email

CORPORATE AIR

ABN 06 008 493 338

Suite 4, Level 1, 7 National Circuit, Barton, ACT 2600
 PO Box 1903, Fyshwick ACT 2609
 T: +61 2 6249 7044 | F: +61 2 6257 3135
 E: admin@corporate-air.com.au | www.corporate-air.com.au

TAX INVOICE

Queensland Government Air Wing
 Dept of the Premier & Cabinet
 P.O. Box 1018
 Eagle Farm QLD 4009



INVOICE NO	INVOICE DATE	CLIENT REF / TRIP	INVOICE TERMS
00009926	13/04/2012	VH-SGY	Net 7

TINERARY	COST (ex GST)
Aircraft: Hawker 850XP Arrival: 12/04 @ 1315 Departure: 13/04 @ 1730	
Service	
Basic handling fee for aircraft	\$310.00
After hours arrival surcharge	
After hours departure surcharge	
After hours additional waiting time	
Airside vehicle escort on arrival	\$50.00
Airside vehicle escort on departure	\$50.00
International arrival and/ or departure surcharge per occasion	
Additional Services	
Fairbairn Apron Levy (Airport Charge)	
Catering	\$241.50

Catering only →

All enquires and remittance advices may be forwarded to:
 Rob Boyes - admin@corporate-air.com.au

GST:	\$65.15
Total Inc GST:	\$716.65

Remittance Advice from: Queensland Government Air Wing for Invoice No.: 00009926

Cheque: Corporate Air, PO Box 1903, Fyshwick ACT 2609

EFT Payment: Bank: NAB, Wollongong St, Fyshwick, ACT 2609
 BSB s73 Account No.: s73

Credit Card: Card Number: _____ / _____ / _____

Card Holders Name: _____ Expiry Date: ____ / ____

Card Holder Signature : _____ CCV Number: _____

Mary Mazzetti

From: Corporate Air - FBO (YSCB) [fbo@corporate-air.com.au]
Sent: Wednesday, 11 April 2012 1:35 PM
To: Mary Mazzetti
Subject: RE: Handling for VH-SGY for 3/4 April 2011
Attachments: image-411143153-0001.pdf

Thanks Mary. I have attached an example of the meal boxes I have been talking about. If you order lunch or dinner boxes then this is generally what they will look like. Drinks and cakes may differ from the photos. Disposable cutlery comes with the meal. You can select what type of salad meal if you wish. EG. Salmon, Roast chicken, etc. You can also get Fruit platters, Cheese platters and VIP Trays of Sandwiches if that's what you prefer.

Regards
Darren King

Corporate Air FBO | Established 1972

24/7:  | F: +61 2 6257 3135 | W: www.corporate-air.com.au
T: +61 2 6249 7044 | VHF: 126.40



CERT ISO 9001:2008 QUALITY | AS/NZS 4801:2008 OHS | ISO 14001:2004 ENV
Consider the environment before printing. The supply of Ground Handling services is subject to Corporate Air's Terms and Conditions and all terms set out are deemed to be incorporated into any agreement between Corporate Air and its Customer. This email (and any attachments) is confidential and may contain legally privileged information. If you are not the intended recipient, please notify us, and then destroy this email. We do not represent, warrant or guarantee the integrity of this email or any attachments.

From: Mary Mazzetti [mailto:Mary.Mazzetti@premiers.qld.gov.au]
Sent: Wednesday, 11 April 2012 1:28 PM
To: Corporate Air - FBO (YSCB)
Subject: RE: Handling for VH-SGY for 3/4 April 2011

Hi Darrin,
As discussed, our jet VH-SGY will be departing Brisbane at approx 11:15 Thursday 12 April, arriving Canberra at approx 13:15. Departing Canberra ? I will advise tomorrow morning on catering for Friday and fuel.

Cheers
M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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Please consider the environment before printing this email.

From: Corporate Air - FBO (YSCB) [mailto:fbo@corporate-air.com.au]
Sent: Tuesday, 10 April 2012 8:19 AM
To: Mary Mazzetti
Subject: RE: Handling for VH-SGY for 3/4 April 2011

Please consider the environment before printing this email

From: Mary Mazzetti
Sent: Thursday, 12 April 2012 8:07 AM
To: 'Corporate Air - FBO (YSCB)'
Subject: arrival/departure times for Queensland Government Jet VH-SGY
Importance: High

Hi Darren,
Our flight time and needs are as follows:

Thursday 12/4/2012
ETD BN 11:15
ETA CB 13:15

Friday 13/4/2012
ETD CB 17:30
ETA BN 19:10

Can you please organise fuel for us when we arrive today and I will speak to you this morning regarding catering for tomorrow's flight. There will be two vehicles that you need to escort, one is a limo that is taking the Premier and party plus a Tarago, two staff and luggage will go in that.

Thanks for your help and I will speak to you soon.

Cheers

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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Please consider the environment before printing this email

Mary Mazzetti

From: Mary Mazzetti
Sent: Friday, 4 May 2012 7:39 AM
To: 'jan@craviation.com.au'
Cc: 'Bronwyn@craviation.com.au'
Subject: Catering for this coming week

Hi Jan and Bronwyn,

Could you please provide the following catering for this week:

BRISBANE Sunday 6 May 2012 – John will COLLECT @ 10:15am

3 boxed lunches with sandwiches – egg and lettuce, chicken and salad ONLY
Please include fruit salad

~~**BRISBANE 7/5/2012 @ 12:00 noon**~~

5 VIP Salad lunches

CAIRNS - 8/5/2012 @ 19:00

5 VIP HOT MEALS (DELIVERED HOT)

Premises

I am still waiting confirmation of our flights and will get the details to you ASAP.

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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Craviation

TAX INVOICE

Shop 2/3 Milburn Street
 Chermshire West, Qld 4032
 Phone
 ABN 99 151 068 423

TERMS	DATE	INVOICE #
7 Days	8/05/12	13817

Charge To:

Qld Gov Air Wing
 Mary Mazzetti
 P O Box 1018
 Eagle Farm, Qld, 4009

FLIGHT REG.	BASE	DEP. TIME
	CNS	1900

Comments or Special Instructions:

CAIRNS

UNITS	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT
5	TS102H	Charter Meal	\$19.65	\$98.25 *
1	SER004	Delivery	\$50.00	\$50.00 *

RTI RELEASE

Banking Details

NAME BRONWYN W POWER
 BSB
 ACCOUNT
 BANK WESTPAC

SUBTOTAL	<input type="text" value="\$148.25"/>
+ GST 10%*	<input type="text" value="\$14.83"/>
TOTAL	<input type="text" value="\$163.08"/>

If you have any questions concerning this invoice, contact Bronwyn Power on

THANK YOU FOR YOUR BUSINESS!

Mary Mazzetti

From: Jan Hysen [jan@craviation.com.au]
Sent: Thursday, 21 June 2012 2:17 PM
To: Mary Mazzetti
Subject: RE: Catering for Saturday the 23rd & Monday the 25th of June

Thanks Mary

Regards
Jan

From: Mary Mazzetti [mailto:Mary.Mazzetti@premiers.qld.gov.au]
Sent: Wednesday, 20 June 2012 3:58 PM
To: jan@craviation.com.au; bronwyn@craviation.com.au
Cc: David Champion
Subject: Catering for Saturday the 23rd & Monday the 25th of June

Hi Jane,
Could you please supply the following:

Saturday 23 June 2012 @ 07:30
5 Meat & Salad lunches (cold)
1 small fruit platter
1 milk
papers

GO J

Monday 25 June 2012 11:30

8 cold meat and salad lunches
2 (crew) boxed lunches
1 milk
Papers

Premier

Cheers

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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RTI RELEASE

Craviation

TAX INVOICE

Shop 2/3 Milburn Street
 Chermshire West, Qld 4032
 Phone CTPI
 ABN 99 151 068 423

TERMS	DATE	INVOICE #
7 Days	25/06/12	14253

Charge To:
 Qld Gov Air Wing
 Mary Mazzetti
 P O Box 1018
 Eagle Farm, Qld, 4009

FLIGHT REG	BASE	DEP. TIME
	BNE	1130

Comments or Special Instructions:

--

UNITS	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT
8	tsi02h	Charter Meal	\$19.65	\$157.20 *
2	tci02h	Charter Meal (Crew)	\$19.65	\$39.30 *
1	dsp17l	Milk Fresh 1lt	\$4.00	\$4.00
2		News Papers	\$3.00	\$6.00 *
1	ser004	Delivery	\$50.00	\$50.00 *

RTI RELEASE

Banking Details

NAME BRONWYN W POWER
 BSB s73
 ACCOUNT s73
 BANK WESTPAC

SUBTOTAL \$256.50

+ GST 10%* \$25.25

TOTAL \$281.75

If you have any questions concerning this invoice, contact Bronwyn Power on CTPI

THANK YOU FOR YOUR BUSINESS!

Mary Mazzetti

From: Mary Mazzetti
Sent: Friday, 29 June 2012 10:56 AM
To: jan@craviation.com.au; bronwyn@craviation.com.au
Cc: Mary Mazzetti
Subject: Emailing: catering order craviation.docx
Attachments: catering order craviation.docx

Importance: High

Good morning Jan and Bronwyn,

Attached is a catering order for Sunday through to Thursday. Two for Brisbane Two for Cairns. Can you please email me if there are any issues with these or you need further clarification as our first flight is Sunday.

Cheers

M

Your message is ready to be sent with the following file or link attachments:

catering order craviation.docx

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

RTI RELEASED

CATERING ORDER QUEENSLAND GOVERNMENT AIR WING

SUNDAY 1 JULY

THROUGH TO

THURSDAY 5 JULY

<p>Sunday 1/7/2012</p> <p><u>BRISBANE</u></p>	<p>VH-SGQ</p>	<p>2 x cold CREW breakfasts – 1 Australian 1 Courier Mail 2 small milk</p> <p>Finger sandwiches for 5 pax 1 fruit and cheese and biscuit platter</p>	<p>@06:00am</p>
<p>Sunday 1/7/2012</p> <p><u>BRISBANE</u></p>	<p>VH-SGY</p> <p><i>Permit</i></p>	<p>Finger sandwiches for 8 pax 1 fruit and cheese and biscuit platter</p> <p>1 Australian 1 Courier 2 small milk</p>	<p>@ 07:30</p>
<p>Tuesday 3/7/2012</p> <p><u>CAIRNS</u></p>	<p>VH-SGQ <u>Deliver to Police Air Wing</u></p>	<p>8 Cold breakfasts 6 + 2 CREW 1 Australian 1 Courier 2 small milk</p>	<p>@06:00am</p>
<p>Thursday 5/7/2012</p> <p><u>CAIRNS</u></p>	<p>VH-SGQ <u>Deliver to Police Air Wing</u></p>	<p>8 HOT dinners 6 + 2 CREW</p> <p>DELIVERED HOT</p>	<p>@17:30</p> <p>Our flight is due to depart Cairns @ 18:00, not sure how close you are to the airport – as hot as possible would be good.</p>

Craviation

Shop 2/3 Milburn Street
 Chermshire West, Qld 4032
 Phone **CTPI**
 ABN 99 151 068 423

Charge To:

Qld Gov Air Wing
 Mary Mazzetti
 P O Box 1018
 Eagle Farm, Qld, 4009

Comments or Special Instructions:

TAX INVOICE

TERMS	DATE	INVOICE #
7 Days	1/07/12	14254

FLIGHT REG	BASE	DEP TIME
VH-SGQ	BNE	0600

UNITS	PROD/CT CODE	DESCRIPTION	UNIT PRICE	AMOUNT
2		Cold Breakfast	\$16.95	\$33.90*
2		Newspapers	\$3.00	\$6.00*
2	dsp17l	Milk Fresh 1lt	\$4.00	\$8.00*
18		Finger Sandwiches	\$3.50	\$63.00*
1		Lrg Fruit Platter	\$72.00	\$72.00*
2		Pkt of Crackers	\$4.50	\$9.00*
1	ser004	Delivery	\$50.00	\$50.00*

Banking Details

NAME BRONWYN W POWER
 BSB **s73**
 ACCOUNT **s73**
 BANK WESTPAC

SUBTOTAL	\$241.90
+ GST 10%*	\$23.39
TOTAL	\$265.29

If you have any questions concerning this invoice, contact Bronwyn Power on **CTPI**

THANK YOU FOR YOUR BUSINESS!

Mary Mazzetti

From: Gavin Turner
Sent: Monday, 16 July 2012 1:17 PM
To: 'jan@craviation.com.au'
Cc: Mary Mazzetti
Subject: Catering for SGQ - Tuesday 17 July 2012

Hi Jan,

Can I please order the following catering for the Government King Air to be delivered at our office at 0700hrs?

- 1 x Large tray sandwiches
- 2 x Crew lunches
- Milk
- 1 x Courier Mail
- 1 x Australian

Thank you.

Gavin.

Gavin Turner
Deputy Chief Pilot
Queensland Government Air Wing
PO Box 1018 Eagle Farm Qld 4009
Phone: 07 3898 9500
Fax: 07 3898 9507
Mobile:

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♻ Please consider the environment before printing this email

Mary Mazzetti

From: Adam Jones
Sent: Monday, 16 July 2012 3:07 PM
To: 'info@craviation.com.au'
Cc: Mary Mazzetti; 'Gavin Turner'
Subject: GAW Catering 17 July

Hi,

As discussed could we please add a fruit platter for seven people to the catering order for the 17th July for the King Air.

Regards,

Adam Jones

RTI RELEASE

Craviation

TAX INVOICE

Shop 2/3 Milburn Street
 Chermshire West, Qld 4032
 Phone CTPI
 ABN 99 151 068 423

TERMS	DATE	INVOICE #
7 Days	17/07/12	14473

Charge To:
 Qld Gov Air Wing
 Mary Mazzetti
 P O Box 1018
 Eagle Farm, QLd, 4009

FLIGHT REG	BASE	DEP. TIME
SGQ	BNE	0700

Comments or Special Instructions:

--

UNITS	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT
30	CAT001	Finger S'Wiches	\$3.50	\$105.00 *
2	TSI02H	Charter Meal	\$19.65	\$39.30 *
1	DSP17L	Milk Fresh 1lt	\$4.00	\$4.00 *
1		Courier Mail	\$2.00	\$2.00 *
1		Australian	\$4.00	\$4.00 *
1		Fruit Platter	\$46.00	\$46.00 *
1	ser004	Delivery	\$50.00	\$50.00 *

RTI RELEASE

Banking Details

NAME BRONWYN W POWER
 BSB s73
 ACCOUNT s73
 BANK WESTPAC

SUBTOTAL \$250.30

+ GST 10%* \$24.63

TOTAL \$274.93

If you have any questions concerning this invoice, contact Bronwyn Power on CTPI

THANK YOU FOR YOUR BUSINESS!

Craviation

Shop 2/3 Milburn Street
 Chermside West, Qld 4032
 Phone CTPI
 ABN 99 151 068 423

Charge To:

Qld Gov Air Wing
 Mary Mazzetti
 P O Box 1018
 Eagle Farm, Qld, 4009

TAX INVOICE

TERMS	DATE	INVOICE #
7 Days	21/07/12	14475

FLIGHT REG.	BASE	DEP. TIME
vh-sgy	BNE	1030

Comments or Special Instructions:



UNITS	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT
2	tsi02h	Charter Meal	\$19.65	\$39.30 *
28	cat001	Finger S'wiches	\$3.50	\$98.00 *
1		Medium fruit Platter	\$68.00	\$68.00 *
1		Cheese & Anti Pasto Platter	\$92.00	\$92.00 *
1	dsp17i	Milk Fresh 1lt	\$4.00	\$4.00
1		Courier Mail	\$2.00	\$2.00 *
1		Australian	\$4.00	\$4.00 *
1	ser004	Delivery	\$50.00	\$50.00 *

RTI RELEASED

Premier

Banking Details

NAME BRONWYN W POWER
 BSB s73
 ACCOUNT s73
 BANK WESTPAC

SUBTOTAL \$957.30

+ GST 10%* \$35.33

TOTAL \$992.63

Mary Mazzetti

From: Mary Mazzetti
Sent: Monday, 23 July 2012 12:10 PM
To: 'Jan Hysen'; bronwyn@caviation.com.au
Subject: catering for tomorrow 24 July 2012

Hi Jane,
Could you please supply for VH-SGY for tomorrow @ 08:00am
1 courier mail
1 Australian
2 milk
1 small tray of sweets
1 small tray of finger sandwiches
1 small fruit and cheese platter

Thanks for your help

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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*Completed with
Bronwyn @ 13:50*

RTI RELEASED

Craviation

Shop 2/3 Milburn Street
 Chermside West, Qld 4032
 Phone CTPI
 ABN 99 151 068 423

Charge To:

Qld Gov Air Wing
 Mary Mazzetti
 P O Box 1018
 Eagle Farm, Qld, 4009

Comments or Special Instructions:



TAX INVOICE

TERMS	DATE	INVOICE #
7 Days	24/07/12	14545

FLIGHT REG.	BASE	DEP. TIME
vh-sgy	BNE	0800

UNITS	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT
1		Courier Mail	\$2.00	\$2.00 *
1		Austrlian	\$4.00	\$4.00 *
2	dsp17l	Milk Fresh 1lt	\$4.00	\$8.00
21		Ass. Sweets	\$2.50	\$52.50 *
32		Finger Sandwiches	\$3.50	\$112.00 *
1		Fruit & Cheese Platter	\$45.00	\$45.00 *
1	ser004	Delivery	\$50.00	\$50.00 *

Banking Details

NAME BRONWYN W POWER
 BSB s73
 ACCOUNT s73
 BANK WESTPAC

SUBTOTAL	\$273.50
+ GST 10%*	\$26.55
TOTAL	\$300.05

If you have any questions concerning this invoice, contact Bronwyn Power on CTPI

THANK YOU FOR YOUR BUSINESS!

CORPORATE AIR

ABN 65 008 493 338

Suite 4, Level 1, 7 National Circuit, Barton, ACT 2600
 PO Box 1903, Fyshwick ACT 2609
 T: +61 2 6249 7044 | F: +61 2 6257 3135
 E: admin@corporate-air.com.au | www.corporate-air.com.au

TAX INVOICE



Queensland Government Air Wing
 Dept of the Premier & Cabinet
 P.O. Box 1018
 Eagle Farm QLD 4009

INVOICE NO.	INVOICE DATE	CLIENT REF / TRIP	INVOICE TERMS
00010295	24/07/2012	VH-SGY	Net 7

ITINERARY	COST ex GST
Aircraft: Hawker 800 Arrival: 24/7 @ 1120 Departure: 25/7 @ 1750	
Service	
Basic handling fee for aircraft	\$310.00
After hours arrival surcharge	
After hours departure surcharge	
After hours additional waiting time	\$50.00
Airside vehicle escort on arrival	\$50.00
Airside vehicle escort on departure	
International arrival and/ or departure surcharge per occasion	
Additional Services	
Catering	\$357.65
	GST: \$76.77
	Total Inc GST (\$AUD): \$844.42

All enquires and remittance advices may be forwarded to:
 Rob Boyes - admin@corporate-air.com.au

All prices quoted are in Australian Dollars (AUD\$)

Remittance Advice from: Queensland Government Air Wing for Invoice No.: 00010295

Cheque: Corporate Air, PO Box 1903, Fyshwick ACT 2609

EFT Payment: Bank: NAB, Wollongong St, Fyshwick, ACT 2609
 BSB: s73 Account No. s73 SWIFT Code: NATAAU3302S

Credit Card: Card Number: [Redacted] CTPI
 Card Holders Name: John McCallie Expiry Date: [Redacted] CTPI
 Card Holder Signature: [Redacted] s73 CCV Number: [Redacted] CTPI

Amount Paid: _____ (including All credit card payments will incur the following service fee:
 Visa/Mastercard - 1.5%, Diners & American Express - 3.25%

Mary Mazzetti

From: Mary Mazzetti
Sent: Monday, 23 July 2012 12:55 PM
To: 'Corporate Air - FBO (YSCB)'
Subject: RE: Handling for 24-25 July

Hi Darren,

It is VH-SGY, can you please supply the 10 meals in individual airline type meal containers, HOT. We will reheat and we will also provide our own cutlery. I will email you the COMCAR driver's details when it comes to hand.

Thanks for your help.

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: ((07) 3898-9500
Fax: (07) 3898-9507

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Please consider the environment before printing this email

From: Corporate Air - FBO (YSCB) [<mailto:fbo@corporate-air.com.au>]
Sent: Monday, 23 July 2012 12:42 PM
To: Mary Mazzetti
Subject: RE: Handling for 24-25 July

Hi Mary, are they coming down in VH-SGY? Any transport required? With the meals, the caterers will not supply plates and metal cutlery. We can provide salad meals for all, EG chicken, hams etc. plus condiments. Similar to what they received last time. IS that suitable. Or they can have meals prepared in foil trays that can be heated by the crew. Let me know which way you want to go.

Regards

Corporate Air FBO | Established 1972

24/7: CTPI F: +61 2 8257 3135 | W: www.corporate-air.com.au
T: +61 2 8248 7044 | VHF: 126.40

 **CORPORATE AIR**

CERT ISO 9001:2008 QUALITY | AS/NZS 4801:2008 OHS | ISO 14001:2004 ENV

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From: Mary Mazzetti [<mailto:Mary.Mazzetti@premiers.qld.gov.au>]
Sent: Monday, 23 July 2012 12:30 PM
To: Corporate Air - FBO (YSCB)
Subject: Handling for 24-25 July
Importance: High

Good morning all,

Craviation

Shop 2/3 Milburn Street
 Chermside West, Qld 4032
 Phone CTPI
 ABN 99 151 068 423

Charge To:

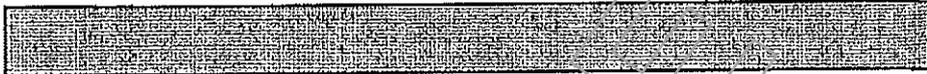
Qld Gov Air Wing
 Mary Mazzetti
 P O Box 1018
 Eagle Farm, Qld, 4009

TAX INVOICE

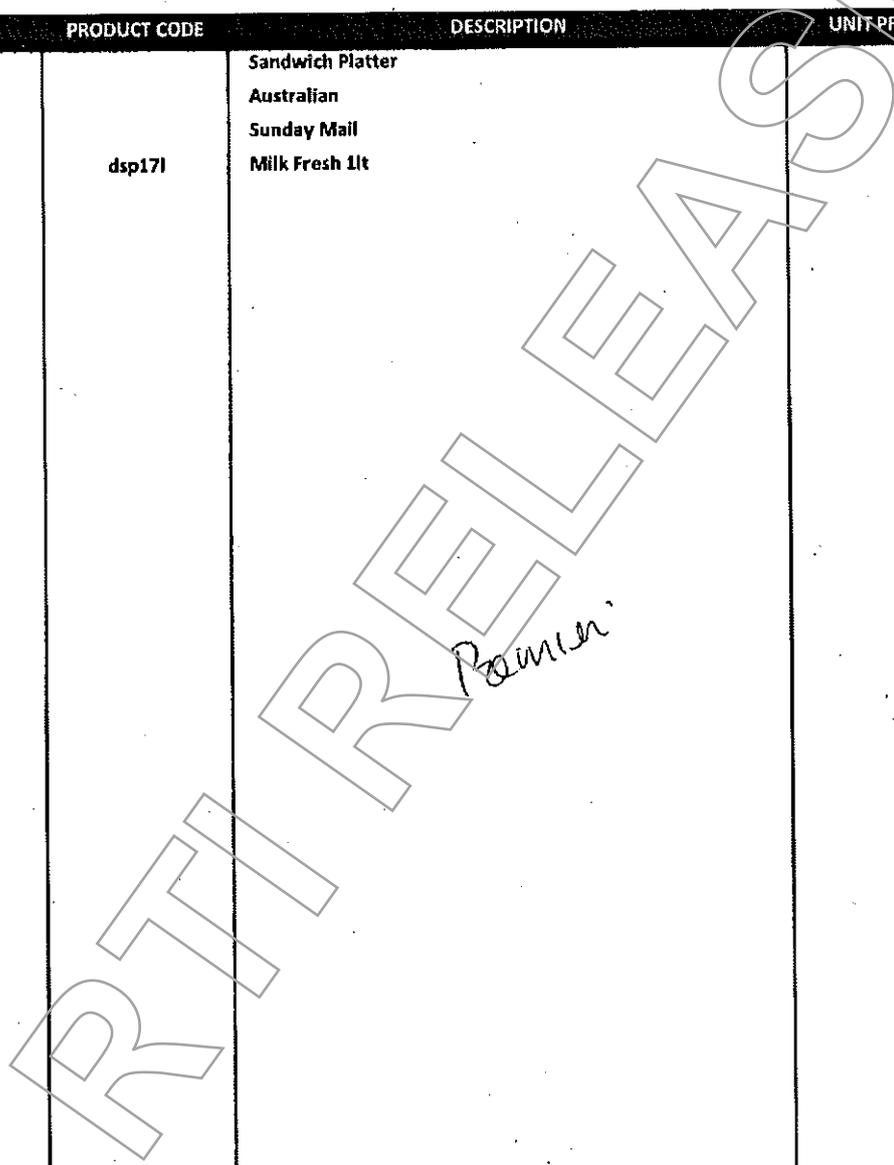
TERMS	DATE	INVOICE #
7 Days	5/08/12	14682

FLIGHT REG.	BASE	DEP. TIME
SGQ	BNE	0800

Comments or Special Instructions:



UNITS	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT
1		Sandwich Platter	\$50.00	\$50.00 *
1		Australian	\$4.00	\$4.00 *
1		Sunday Mail	\$2.00	\$2.00 *
1	dsp171	Milk Fresh 1lt	\$4.00	\$4.00



Power

Banking Details

NAME BRONWYN W POWER
 BSB s73
 ACCOUNT s73
 BANK WESTPAC

SUBTOTAL	\$50.00
+ GST 10%*	\$5.60
TOTAL	\$65.60

If you have any questions concerning this invoice, contact Bronwyn Power on CTPI

THANK YOU FOR YOUR BUSINESS!

Mary Mazzetti

From: Mary Mazzetti
Sent: Monday, 6 August 2012 1:47 PM
To: 'Jan Hysen'
Cc: bronwyn@craviation.com.au
Subject: Catering for tomorrow - Tuesday 7 August 2012

Importance: High

Hi Jan,

Delivery @ 06:15

8 VIP Cold breakfasts
2 CREW breakfasts

2 small milk
1 Australian
1 Courier Mail

Deliver @ 10:30am

1 Australian
1 Courier Mail
1 Financial review
2 x small milk

5 VIP Cold salad lunches
2 CREW lunches (one for Fiona - gluten free)

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

Tomorrow's Queensland: strong, green, smart, healthy and fair - www.towardQ2.qld.gov.au

Please consider the environment before printing this email

Craviation

TAX INVOICE

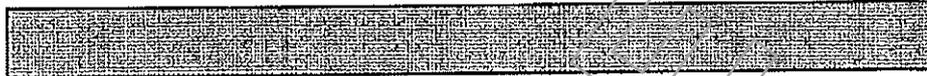
Shop 2/3 Milburn Street
 Chermside West, Qld 4032
 Phone CTPI
 ABN 99 151 068 423

TERMS	DATE	INVOICE #
7 Days	7/08/12	14681

Charge To:
 Qld Gov Air Wing
 Mary Mazzetti
 P O Box 1018
 Eagle Farm, Qld, 4009

FLIGHT REG.	BASE	DEP. TIME
	BNE	1030

Comments or Special Instructions:



UNITS	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT
1		Australian	\$4.00	\$4.00 *
1		Courier Mail	\$2.00	\$2.00 *
1		Fin Review	\$4.00	\$4.00 *
2	dsp17l	Milk Fresh 1lt	\$4.00	\$8.00
7	tsi02h	Charter Meal	\$19.65	\$137.55 *

Banking Details

NAME BRONWYN W POWER
 BSB s73
 ACCOUNT
 BANK WESTPAC

SUBTOTAL	\$155.55
+ GST 10%*	\$14.76
TOTAL	\$170.31

If you have any questions concerning this Invoice, contact Bronwyn Power on CTPI

THANK YOU FOR YOUR BUSINESS!

Mary Mazzetti

From: Jan Hysen [jan@craviation.com.au]
Sent: Friday, 14 September 2012 12:18 PM
To: Mary Mazzetti
Subject: RE: Catering for Saturday & Sunday 15-16 September 2012

Thanks Mary

From: Mary Mazzetti [mailto:Mary.Mazzetti@premiers.qld.gov.au]
Sent: Friday, 14 September 2012 10:54 AM
To: 'Jan Hysen'; Gavin Turner; John Litzow
Cc: bronwyn@craviation.com.au
Subject: Catering for Saturday & Sunday 15-16 September 2012
Importance: High

Hi Jan,
Can you please provide the following:

Saturday 15 September – deliver @ 08:30

For 7 pax

- 1 fruit, cheese and biscuit platter
- 1 finger sandwiches
- 1 sweet platter
- 1 Australian
- 1 Courier Mail
- 4 small milk

Premier: BN-CB-BN

Sunday 16 September deliver @ 10:00am

7 pax

- 7 cold salad lunches
- 2 cold salad lunches (CREW)
- 1 Australian
- 1 Courier Mail
- 4 small milk

Premier: BN-CS BN

Can you please advise if the delivery time has to be changed to accommodate your other deliveries and please respond to all on this email.

Thanks Jan

Cheers

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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Craviation

TAX INVOICE

Shop 2/3 Milburn Street
 Chermside West, Qld 4032
 Phone CTPI
 ABN 99 151 068 423

TERMS	DATE	INVOICE #
7 Days	16/09/12	15057

Charge To:

Qld Gov Air Wing
 Mary Mazzetti
 P O Box 1018
 Eagle Farm, Qld, 4009

FLIGHT REG.	BASE	DEP. TIME
	SNE	1000

Comments or Special Instructions:



UNITS	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT
8	tsi02h	Charter Meal	\$19.65	\$157.20 *
2	tsi02h	Charter Meal	\$19.65	\$39.30 *
1		Austalian	\$4.00	\$4.00 *
1		Courier Mail	\$2.00	\$2.00 *
4	dsp17l	Milk Fresh 1lt	\$4.00	\$16.00
1	ser004	Delivery	\$50.00	\$50.00 *

Banking Details

NAME BRONWYN W POWER
 BSB s73
 ACCOUNT
 BANK WESTPAC

SUBTOTAL	\$268.50
+ GST 10%*	\$25.25
TOTAL	\$293.75

If you have any questions concerning this invoice, contact Bronwyn Power on CTPI

THANK YOU FOR YOUR BUSINESS!

CORPORATE AIR

ABN 66 008 493 338

Suite 4, Level 1, 7 National Circuit, Barton, ACT 2600
 PO Box 1903, Fyshwick ACT 2609
 T: +61 2 6249 7044 | F: +61 2 6257 3135
 E: admin@corporate-air.com.au | www.corporate-air.com.au

TAX INVOICE



Queensland Government Air Wing
 Dept of the Premier & Cabinet
 P.O. Box 1018
 Eagle Farm QLD 4009

INVOICE NO.	INVOICE DATE	CLIENT REF / TRIP	INVOICE TERMS
00010433	15/09/2012	VH-SGY	Net 7

ITINERARY	COST: ex GST
Aircraft: Hawker 850XP Arrival: 15/9 @ 1120 Departure: 15/9 @ 1530	
Service	
Basic handling fee for aircraft	\$310.00
After hours arrival surcharge	\$135.00
After hours departure surcharge	\$135.00
After hours additional waiting time	
Airside vehicle escort on arrival	\$50.00
Airside vehicle escort on departure	\$50.00
International arrival and/ or departure surcharge per occasion	
Additional Services	
Catering	\$149.50
	GST: \$82.95
	Total Inc GST (\$AUD): \$912.45

All enquires and remittance advices may be forwarded to:
 Rob Boyes - admin@corporate-air.com.au

All prices quoted are in Australian Dollars (AUD\$)

Remittance Advice from: Queensland Government Air Wing for Invoice No.: 00010433

Cheque: Corporate Air, PO Box 1903, Fyshwick ACT 2609

EFT Payment: Bank: NAB Wollongong St, Fyshwick, ACT 2609
 BSB: s73 Account No.: s73 SWIFT Code: NATAAU3302S

Credit Card: Card Number: CTPI

Card Holders Name: John McGhie Expiry Date: CTPI

Card Holder Signature: s73 CCV Number: CTPI

Amount Paid: _____ (including All credit card payments will incur the following service fee:
 Visa/Mastercard - 1.5%, Diners & American Express - 3.25%)

Craviation

TAX INVOICE

Shop 2/3 Milburn Street
 Chermshire West, Qld 4032
 Phone CTPI
 ABN 99 151 068 423

TERMS	DATE	INVOICE #
7 Days	15/09/12	15056

Charge To:

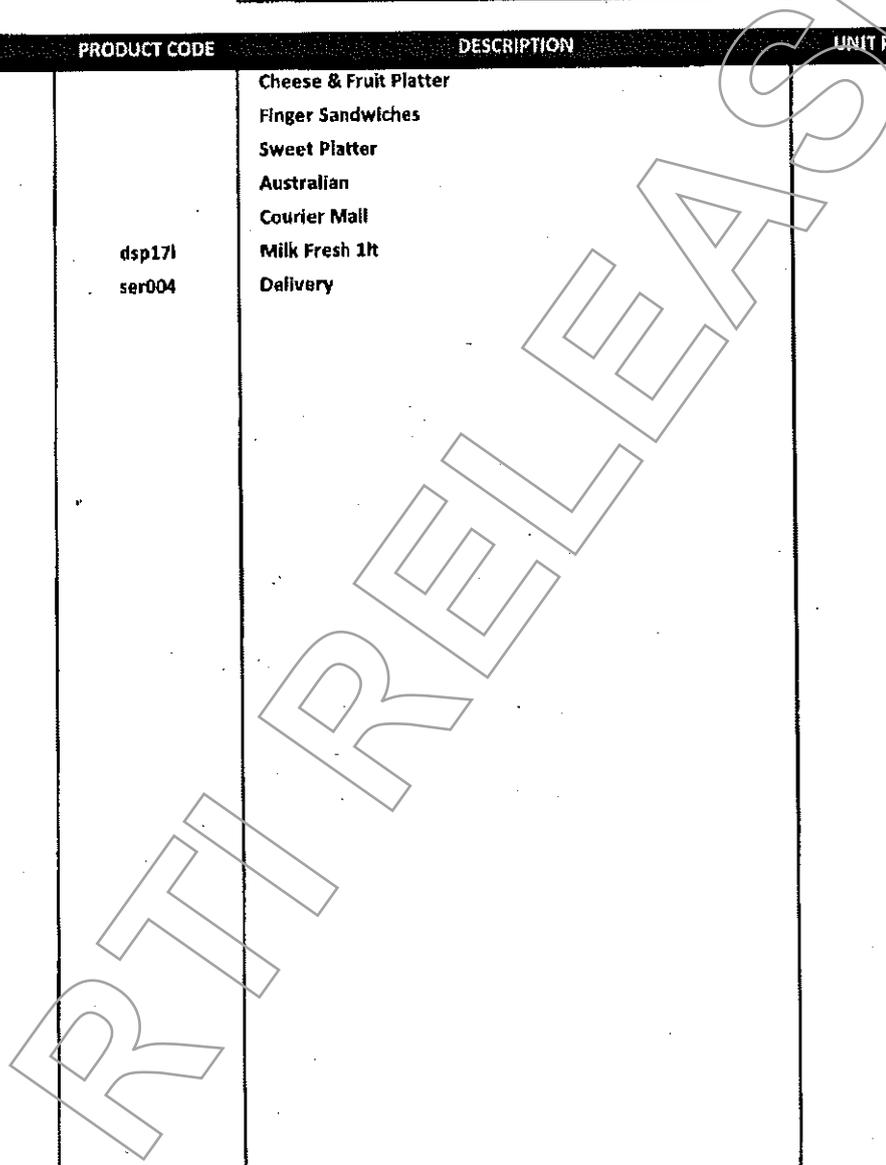
Qld Gov Air Wing
 Mary Mazzetti
 P O Box 1018
 Eagle Farm, Qld, 4009

FLIGHT REG.	BASE	DEP. TIME
	BNE	0830

Comments or Special Instructions:



UNITS	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT
1		Cheese & Fruit Platter	\$65.00	\$65.00 *
30		Finger Sandwiches	\$3.50	\$105.00 *
18		Sweet Platter	\$2.50	\$45.00 *
1		Australian	\$4.00	\$4.00 *
1		Courier Mail	\$2.00	\$2.00 *
4	dsp17l	Milk Fresh 1lt	\$4.00	\$16.00
1	ser004	Delivery	\$50.00	\$50.00 *



Banking Details

NAME BRONWYN W POWER
 BSB s73
 ACCOUNT
 BANK WESTPAC

SUBTOTAL	\$287.00
+ GST 10%*	\$27.10
TOTAL	\$314.10

If you have any questions concerning this invoice, contact Bronwyn Power on CTPI

THANK YOU FOR YOUR BUSINESS!

Mary Mazzetti

From: Corporate Air - FBO (YSCB) [fbo@corporate-air.com.au]
Sent: Friday, 14 September 2012 11:54 AM
To: Mary Mazzetti
Subject: Re: Catering question

No problems.

Regards
Darren

On 14/09/2012, at 11:44, "Mary Mazzetti" <Mary.Mazzetti@premiers.qld.gov.au> wrote:

Hi Darren,
Could you please order the following for us for the return leg to Brisbane, tomorrow 15 September.

6 PAX
Cheese, fruit & biscuit platter
Fruit platter
Finger sandwich platter

All for 6 PAX.

Thanks Darren.

Regards

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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Corporate Air FBO | Established 1972

24/7: CTPV | F: +61 2 6257 3135 | W: www.corporate-air.com.au
T: +61 2 6249 7044 | VHF: 128.40

 **CORPORATE AIR**[®]

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From: Corporate Air - FBO (YSCB) [mailto:fbo@corporate-air.com.au]
Sent: Friday, 14 September 2012 11:02 AM
To: Mary Mazzetti
Subject: Re: Catering question

Yep all good Mary for both emails. Transport should meet at gate 5 Canberra airport. I'll send an adjusted map to you this afternoon due road works.

Kind regards
Darren King

On 14/09/2012, at 10:41, "Mary Mazzetti" <Mary.Mazzetti@premiers.qld.gov.au> wrote:

Good morning again.

We were just wondering if it is possible to supply a cheese and fruit platter, sweet platter and finger sandwich platter for the return journey. Can someone let me know if that is possible?

Cheers

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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T: +61 2 6249 7044 | VHF: 126.40

<image001.jpg>

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Mary Mazzetti

From: Mary Mazzetti
Sent: Friday, 14 September 2012 10:39 AM
To: 'Corporate Air - FBO (YSCB)'
Cc: Gavin Turner
Subject: Assistance for VH-SGY 15 September 2012

Importance: High

Good morning all,

We will be in Canberra tomorrow, 15 September ETA/ETD as follows:

Saturday 15 September 15/9/2012

BN 09:30 CB: 11:30
CB 15:30 BN: 17:10

Fuel will not be required. Please give us a call if you require any further info.

Thanks for your assistance.

Regards

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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Mary Mazzetti

From: Mary Mazzetti
Sent: Friday, 19 October 2012 2:06 PM
To: 'Jan Hysen'
Subject: RE: catering - Sunday & Monday 21-22 October 2012

You're welcome Jan. Just a quick question, did Fiona speak to you about dropping some coke off?

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: ((07) 3898-9500
Fax: (07) 3898-9507

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Please consider the environment before printing this email

From: Jan Hysen [<mailto:jan@craviation.com.au>]
Sent: Friday, 19 October 2012 1:58 PM
To: Mary Mazzetti
Subject: RE: catering - Sunday & Monday 21-22 October 2012

Thanks for your order.

From: Mary Mazzetti [<mailto:Mary.Mazzetti@premiers.qld.gov.au>]
Sent: Friday, 19 October 2012 1:06 PM
To: 'Jan Hysen'
Cc: John Litzow; John McGhie; Gavin Turner
Subject: catering - Sunday & Monday 21-22 October 2012
Importance: High

Hi Jan,
Can I please order the following catering:

Sunday, 21 October 2012 @ 10:00 (or as near as possible)

Sandwich platters for 8 (on black airline trays)
1 fruit cheese and biscuits
1 Australian
1 Courier Mail
2 small milk

Premier

Monday 22 October, 2012 @ 13:30 (or as near as possible)

Sweet platter for 6 (on black airline trays)
1 fruit cheese and biscuit platter
1 Australian
1 Courier Mail
2 small milk

Premier

Cheers

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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No virus found in this message.

Checked by AVG - www.avg.com

Version: 2012.0.2221 / Virus Database: 2441/5340 - Release Date: 10/18/12

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Craviation

TAX INVOICE

Shop 2/3 Milburn Street
 Chermide West, Qld 4032
 Phone
 ABN 99 151 068 423

TERMS	DATE	INVOICE #
7 Days	21/10/12	15416

Charge To:
 Qld Gov Air Wing
 Mary Mazzetti
 P O Box 1018
 Eagle Farm, Qld, 4009

FLIGHT REG.	BASE	DEP. TIME
	BNE	1000

Comments or Special Instructions:

Ordered by Home Stock

UNITS	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT
96		Ass. Soft Drinks 250ml	\$2.20	\$211.20*

Banking Details

NAME BRONWYN W POWER
 BSB
 ACCDUNT
 BANK WESTPAC

SUBTOTAL	<input type="text" value="\$211.20"/>
+ GST 10%*	<input type="text" value="\$21.12"/>
TOTAL	<input type="text" value="\$232.32"/>

If you have any questions concerning this invoice, contact Bronwyn Power on

THANK YOU FOR YOUR BUSINESS!

Craviation

TAX INVOICE

Shop 2/3 Milburn Street
 Chermside West, Qld 4032
 Phone CTPI
 ABN 99 151 068 423

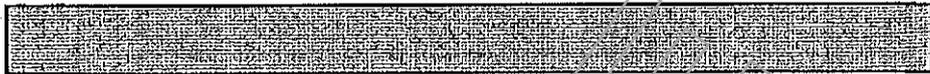
TERMS	DATE	INVOICE #
7 Days	22/10/12	15490

Charge To:

Qld Gov Air Wing
 Mary Mazzetti
 P O Box 1018
 Eagle Farm, QLD, 4009

FLIGHT REG.	BASE	DEP. TIME
	BNE	1330

Comments or Special Instructions:



UNITS	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT
42		Ass. Sweets	\$2.50	\$105.00 *
1		Cheese & Fruit Platter	\$65.00	\$65.00 *
1	a	Austallan	\$4.00	\$4.00 *
1	cm	Courier Mail	\$2.00	\$2.00 *
2	dsp171	Milk Fresh 1lt	\$4.00	\$8.00
1	ser004	Delivery	\$50.00	\$50.00 *

RTI RELEASE

Banking Details

NAME BRONWYN W POWER
 BSB s73
 ACCOUNT
 BANK WESTPAC

SUBTOTAL \$234.00

+ GST 10%* \$27.60

TOTAL \$261.60

If you have any questions concerning this invoice, contact Bronwyn Power on CTPI

THANK YOU FOR YOUR BUSINESS!

Mary Mazzetti

From: Mary Mazzetti
Sent: Friday, 2 November 2012 10:14 AM
To: 'Jan Hysen'
Cc: bronwyn@caviation.com.au

Hi Jan,
Can I please order the following:

Sunday 4 November @ 15:00

7 VIP Cold Salad dinners

NIL Crew

2 milk

1 Australian

1 Courier Mail

Regards

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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Craviation

TAX INVOICE

Shop 2/3 Milburn Street
 Chermside West, Qld 4032
 Phone CTPI
 ABN 99 151 068 423

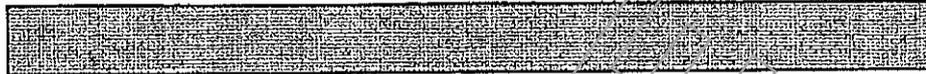
TERMS	DATE	INVOICE #
7 Days	4/11/12	15638

Charge To:

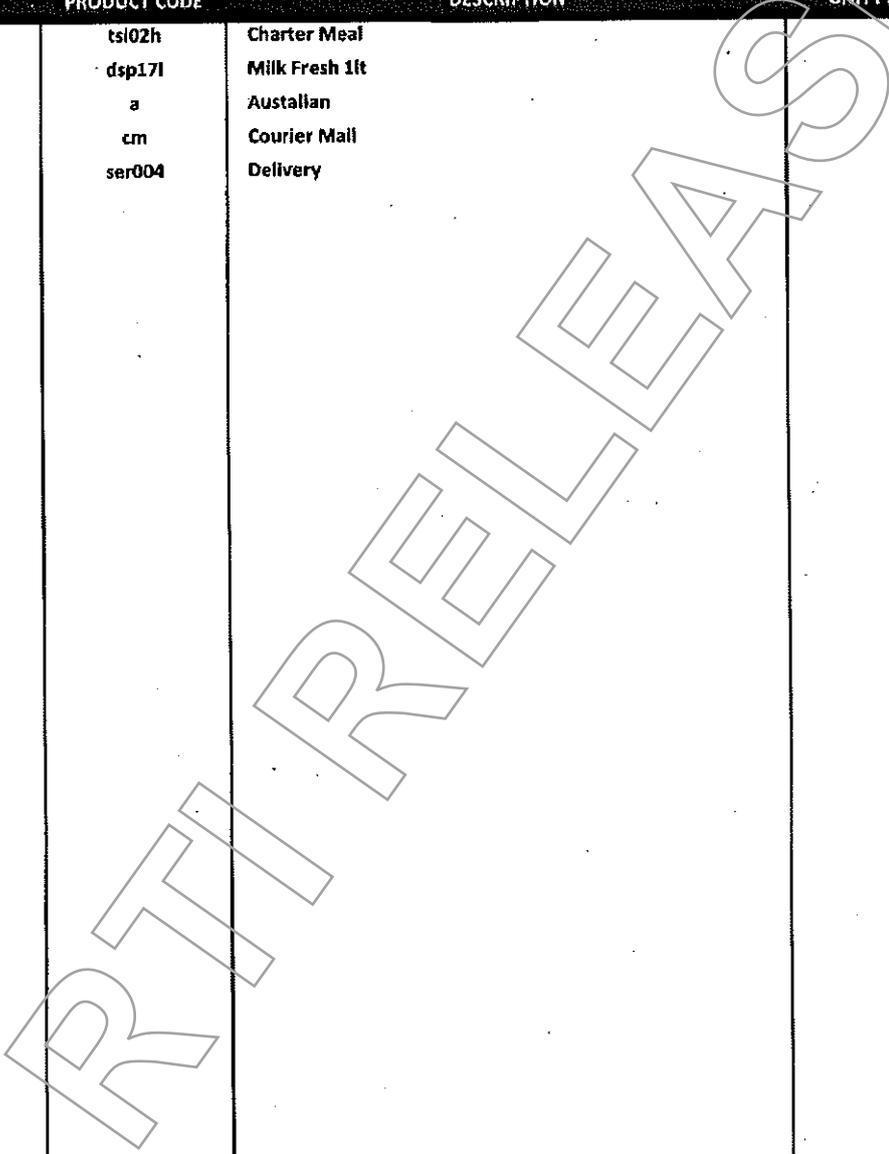
Qld Gov Air Wing
 Mary Mazzetti
 P O Box 1018
 Eagle Farm, Qld, 4009

FLIGHT REG.	BASE	DEP. TIME
	BNE	1500

Comments or Special Instructions:



UNITS	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT
7	tsi02h	Charter Meal	\$19.65	\$137.55 *
2	dsp171	Milk Fresh 1lt	\$4.00	\$8.00
1	a	Austallan	\$4.00	\$4.00 *
1	cm	Courier Mail	\$2.00	\$2.00 *
1	ser004	Delivery	\$50.00	\$50.00 *



Banking Details

NAME BRONWYN W POWER
 BSB s73
 ACCOUNT
 BANK WESTPAC

SUBTOTAL	\$201.55
+ GST 10%*	\$19.36
TOTAL	\$220.91

If you have any questions concerning this invoice, contact Bronwyn Power on CTPI

THANK YOU FOR YOUR BUSINESS!

Qantas Founders Museum
 Hudson Fysh Drive
 Longreach QLD 4730
 Tel: 07-46583737
 info@qfam.com.au
 www.qfam.com.au
 ABN: 76 109 494 788
TAX INVOICE

ACCENTS RESTAURANT
 : 07 4652 2992
 Shop 2/30 Alford St
 LONGREACH QLD 4730
 TAX INVOICE
 ABN: 24 145 472 142

06-11-2012 6:00P

DATE: 05/11/2012 TIME: 05:25
 Operator: Kate Trans.#: 2160
 Till: Cafe Till Shift: 1 05/11/2012

FOOD	12.50
BEVERAGE	4.00
SUPPL	16.50
EFTPOS	14.50
GST TL	12.50
GST 1	0.00
NET TL 1	14.50

-Food-
 17 Out Catering 286.

 -Food- Total \$286.15

ITEM 2
 5763 130027

Subtotal: \$288.15

EFTPOS \$288.15

Type: MasterCard
 Approval Code: 070891
 Number of items: 17

Total Includes: GST of \$26.20

All admissions are GST Free
 Thank you for supporting the museum.

VH-504
**118-58 for Premier's Flight*
VH-504 Remains is the Gouman's flight + 4 crew

BEAN SANDWICH
 T/A...
 ABN: 17 657 008

Eagles Nest Bar & Grill
 ABN 19 129 341466
 110 Eagle Street
 Longreach 4730

REG 22-11-2012 01:24 PM
 000017

1 Mac Wrap Bur * \$15.00
 1 Fish Chip * \$15.00
 1 \$4.50 Drink * \$4.50
 1 \$4.50 Drink * \$4.50

REGISTER SANDWICH	7.50
COFFEE LONG BLACK	3.00
SOFT WHITE FULL CREAM	4.00
	14.50
CREDIT	14.50

GST Included \$3.55

TL \$39.00
 Eftpos \$39.00

* INDICATES TAXABLE SUPPLY

TAX INVOICE

Mary Mazzetti

From: John McGhie
Sent: Thursday, 1 November 2012 12:24 PM
To: Mary Mazzetti
Subject: Fwd: Catering order from Qantas Founders Museum for 5 November
Attachments: image001.jpg; ATT00001.htm; image002.jpg; ATT00002.htm; image001.jpg; ATT00003.htm; image002.jpg; ATT00004.htm; Event Order Form - Premiers Department 5 November.xls; ATT00005.htm

Mary,

For info

John

Sent from my iPhone

Begin forwarded message:

From: Nicole <pa@qfom.com.au>
Date: November 1, 2012, 11:48:20 GMT+10:00
To: John McGhie <John.McGhie@premiers.qld.gov.au>
Subject: RE: Catering order from Qantas Founders Museum for 5 November

Dear John

That should be fine, please can you advise if there are any dietary requirements for the second airplane. Please find attached the revised order sheet.

Regards,

~~Nicole Kutt~~

Personal Assistant to the CEO

Qantas Founders Museum
P O Box 737
LONGREACH QLD 4730

~~Facsimile 07 4658 0707~~
Mobile ~~CTPI~~

pa@qfom.com.au
www.qfom.com.au

QANTAS Founders Museum Facebook Page

Welcome to the story of Qantas.

Qantas began in this region of outback Queensland in 1920.

This museum, dedicated to the story of Qantas, is an Australian wide community and volunteer project and is entirely funded by public support and sponsorship.

Craviation

TAX INVOICE

Shop 2/3 Milburn Street
 Chermide West, Qld 4032
 Phone
 ABN 99 151 068 423

TERMS	DATE	INVOICE #
	6/12/12	15933

Charge To:
 Qld Gov Air Wing
 Mary Mazzetti
 P O Box 1018
 Eagle Farm, Qld, 4009

FLIGHT REG.	BASE	DEP. TIME
	BNE	

Comments or Special Instructions:

30 day account - VH-SGY AND VH-SGO

UNITS	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT
4	dsp11	Water - 350ml (Box 24)	\$24.00	\$96.00
144		Soft Drink Can 250ml) stock	\$2.50	\$360.00 *
6		Cheese and Fruit Platters	\$18.00	\$108.00 *
35	cat001	Finger S'Wiches	\$3.50	\$122.50 *
18		Ass. Sweet Tray	\$3.50	\$63.00 *
1	cm	Courier Mail	\$2.00	\$2.00 *
1	a	Austalian	\$4.00	\$4.00 *
2	dsp17l	Milk Fresh 1lt	\$4.00	\$8.00
5		VIP Cold Lunch	\$19.65	\$98.25 *
2		VIP Cold Lunch GF	\$19.65	\$39.30 *
1	a	Austalian	\$4.00	\$4.00 *
1	cm	Courier Mail	\$2.00	\$2.00 *
2	dsp17l	Milk Fresh 1lt	\$4.00	\$8.00
5		Fruit Selction	\$12.00	\$60.00
1	ser001	Uplift	\$48.50	\$48.50 *

Banking Details

NAME BRONWYN W POWER
 BSB
 ACCOUNT
 BANK WESTPAC

SUBTOTAL	<input type="text" value="\$1,023.55"/>
+ GST 10%*	<input type="text" value="\$85.16"/>
TOTAL	<input type="text" value="\$1,108.71"/>

If you have any questions concerning this invoice, contact Bronwyn Power on

THANK YOU FOR YOUR BUSINESS!

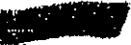
Mary Mazzetti

From: Mary Mazzetti
Sent: Wednesday, 5 December 2012 10:39 AM
To: 'Jan Hysen'
Cc: Adam Jones; David Champion; John Litzow; Fiona Slack
Subject: Catering for tomorrow Thursday 6 December

Importance: High

Hi Jan,
Can I please have the following catering for tomorrow:

Delivery @ 09:00am


Cheese and fruit platter for 6 PAX
1 finger sandwiches for 6 PAX
1 sweet tray for 6 PAX (all on black airline catering trays)
1 Courier Mail
1 Australian
2 small milk

VH-SGQ

5 VIP Cold lunches
2 VIP Cold lunches Pilots - 1 Gluten free
1 Australian
1 Courier Mail
2 small milk

(not the Premier's flight)

Thanks Jan.

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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Please consider the environment before printing this email

Mary Mazzetti

To: Daniel Smith
Subject: FW: Catering for tomorrow Thursday 6 December

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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Please consider the environment before printing this email

From: Mary Mazzetti
Sent: Wednesday, 5 December 2012 11:17 AM
To: 'Jan Hysen'
Subject: RE: Catering for tomorrow Thursday 6 December

Thanks Jan.

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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Please consider the environment before printing this email

From: Jan Hysen [<mailto:jan@craviation.com.au>]
Sent: Wednesday, 5 December 2012 11:17 AM
To: Mary Mazzetti
Subject: RE: Catering for tomorrow Thursday 6 December

Hi Mary,

Thanks for your order.

From: Mary Mazzetti [<mailto:Mary.Mazzetti@premiers.qld.gov.au>]
Sent: Wednesday, 5 December 2012 10:39 AM
To: 'Jan Hysen'
Cc: Adam Jones; David Champion; John Litzow; Fiona Slack
Subject: Catering for tomorrow Thursday 6 December
Importance: High

Hi Jan,

Can I please have the following catering for tomorrow:

Delivery @ 09:00am

VH-SGY

Cheese and fruit platter for 6 PAX
1 finger sandwiches for 6 PAX
1 sweet tray for 6 PAX (all on black airline catering trays)
1 Courier Mail
1 Australian
2 small milk

VH-SGQ

5 VIP Cold lunches
2 VIP Cold lunches Pilots - 1 Gluten free
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1 Courier Mail
2 small milk

Thanks Jan.

M

Mary Mazzetti
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Version: 2013.0.2793 / Virus Database: 2634/5931 - Release Date: 12/01/12

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Mary Mazzetti

From: Mary Mazzetti
Sent: Tuesday, 4 December 2012 9:44 AM
To: 'Aniela Hedditch'
Subject: RE: PREMIER APPLICATION - Correction to flight times

Thanks Aniela, no problems, I will contact Brett directly. Two questions, given the time has changed to 10:00am departure, is the Premier going to the hotel or to Parliament house and should I provide catering given he arrives at 13:00? Likewise, Will he require dinner on the way back?

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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Please consider the environment before printing this email

From: Aniela Hedditch [mailto:Aniela.Hedditch@ministerial.qld.gov.au]
Sent: Tuesday, 4 December 2012 9:42 AM
To: Mary Mazzetti
Cc: Diane Balke
Subject: RE: PREMIER APPLICATION - Correction to flight times

Morning Mary,

Apologies but yet another change to the COAG itinerary. Owing to changes to timings for COAG meetings I am going to have to get the Premier and staff to Canberra earlier on Thursday.

New timings are...

THURSDAY 6TH DECEMBER

Depart Brisbane at 10.00am (AEST)
Arrive Canberra at 1.00pm (AEDT)

FRIDAY 7TH DECEMBER 2012

Depart Canberra at 6.00pm (AEDT)
Arrive Brisbane at 6.40pm (AEST)

I have completed an updated application form and given it to Di. Di will send through shortly for your records.

Also, the COAG Commcar contact in Canberra is Mr Brett Thistleton. Brett can be contacted on 02 6280 1070.

Corporate Air are free to call Brett direct regarding pick up/permission/directions on the day – alternatively, any other questions please feel free to call Janelle Walker, Ceremonial and Protocol Office (PMC) on CTPI

Trusting this info helps.

Ta, Aniela

Aniela Hedditch | Acting Executive Assistant to the Premier
Office of The Hon. Campbell Newman MP | Premier of Queensland
Email: aniela.hedditch@ministerial.qld.gov.au
Phone: 07 3224 5460 | Fax: 07 3224 2860 | Mobile:
Executive Building | 100 George Street | Brisbane | QLD 4000
PO Box 15185 | City East | Brisbane | QLD 4002

From: Mary Mazzetti [<mailto:Mary.Mazzetti@premiers.qld.gov.au>]
Sent: Monday, 3 December 2012 2:01 PM
To: Aniela Hedditch
Subject: RE: PREMIER APPLICATION - Correction to flight times

Thanks Aniela, just need to let Corporate Air know.

Talk to you later.

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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Please consider the environment before printing this email

From: Aniela Hedditch [<mailto:Aniela.Hedditch@ministerial.qld.gov.au>]
Sent: Monday, 3 December 2012 1:58 PM
To: Mary Mazzetti; Diane Balke
Subject: RE: PREMIER APPLICATION - Correction to flight times

Thank Mary – have updated form again.
I understand COAG organisers in Canberra have organised ground transport in Canberra.
I will liaise with the department and advise as soon as possible.
Ta, Aniela

Aniela Hedditch | Acting Executive Assistant to the Premier
Office of The Hon. Campbell Newman MP | Premier of Queensland
Email: aniela.hedditch@ministerial.qld.gov.au
Phone: 07 3224 5460 | Fax: 07 3224 2860 | Mobile:
Executive Building | 100 George Street | Brisbane | QLD 4000
PO Box 15185 | City East | Brisbane | QLD 4002

From: Mary Mazzetti [<mailto:Mary.Mazzetti@premiers.qld.gov.au>]
Sent: Monday, 3 December 2012 1:50 PM
To: Aniela Hedditch; Diane Balke
Subject: RE: PREMIER APPLICATION - Correction to flight times
Importance: High

Hi Aniela

The times are correct to Canberra. On the return leg, Canberra to Brisbane, the flight time is one hour 40 minutes, if you are proposing to leave at 6.00pm (18:00) your ETA into Brisbane will be 18:40. Do you require us to organise ground transport for the Premier? If not can you please advise who will be collecting the Premier so I can advise Corporate Air as private operators are not allowed on the tarmac without an escort.

Thanks Aniela. I will await your update.

Regards

Mary

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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Please consider the environment before printing this email

From: Aniela Hedditch [mailto:Aniela.Hedditch@ministerial.qld.gov.au]
Sent: Monday, 3 December 2012 1:33 PM
To: Diane Balke
Cc: Mary Mazzetti
Subject: RE: PREMIER APPLICATION - Correction to flight times

Hi Mary – sorry my error.
Correct timings should be...

6/12/12
DEPART Brisbane 11.00am
ARRIVE Canberra 2.00pm

7/12/12
DEPART Canberra 6.00pm
ARRIVE Brisbane 7.00pm

Have updated the travel booking form and given to Di – Di will have it authorised and emailed to you for your records.

Ta, Aniela

Aniela Hedditch | Acting Executive Assistant to the Premier
Office of The Hon. Campbell Newman MP | Premier of Queensland
Email: aniela.hedditch@ministerial.qld.gov.au
Phone: 07 3224 5460 | Fax: 07 3224 2860 | Mobile: CTPI
Executive Building | 100 George Street | Brisbane | QLD 4000
PO Box 15185 | City East | Brisbane | QLD 4002

From: Diane Balke
Sent: Monday, 3 December 2012 1:30 PM
To: Aniela Hedditch
Cc: Mary.Mazzetti@premiers.qld.gov.au

Subject: FW: PREMIER APPLICATION - Correction to flight times
Importance: High

Aniela, can you discuss the timings with Mary please.

Mary, Aniela is handling this one. Once you guys have sorted out correct timings, I'll ensure we have the correct forms.

From: GAW Operations [mailto:GAW.Operations@premiers.qld.gov.au]
Sent: Monday, 3 December 2012 1:28 PM
To: Diane Balke
Subject: FW: PREMIER APPLICATION - Correction to flight times
Importance: High

Hi Di,
Following on from the discussions between yourself and Adam re the amended times into Sydney, my current application is still showing our ETA out of Brisbane as 11:30, did you send another application that I can't see and did Adam answer your question?

I can see an amended application (looks like Adam's writing) with times as follows:

Brisbane 11:00 Canberra 14:00 (correct)
Canberra 17:30 Brisbane 18:30 (17:50)

I am holding two applications, just want to ensure that the correct times have been reflected. Reading the email sent to you and cc'd to me from Aniela it suggests arriving Brisbane at 18:30 (6.30pm). If arrangements have been made to include possible holding that's fine, just wanted to make sure you have the correct flight times. Can you also advise if we are organising transport for the Premier from the airport of Parliament House.

Thanks Di.

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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From: Diane Balke [mailto:Diane.Balke@ministerial.qld.gov.au]
Sent: Friday, 23 November 2012 11:45 AM
To: GAW Operations
Subject: RE: PREMIER APPLICATION - Correction to flight times

Adam, should we email in another revised application with the correct flight times?

From: GAW Operations [mailto:GAW.Operations@premiers.qld.gov.au]
Sent: Friday, 23 November 2012 11:40 AM
To: Diane Balke
Cc: GAW Operations
Subject: FW: PREMIER APPLICATION - Correction to flight times

Hello Di,

We received the above application as attached – revision 2.

Please be advised of the corrected arrival/departure times as follows:

6/12/12 Depart Brisbane 1100am AEST, Arrive Canberra 2:00pm AEDT
7/12/12 Depart Canberra 5:30pm AEDT, Arrive Brisbane 6:30pm AEST

Regards,

Adam Jones

From: Diane Balke [<mailto:Diane.Balke@ministerial.qld.gov.au>]
Sent: Friday, 23 November 2012 9:25 AM
To: GAW Operations
Cc: Mary Mazzetti
Subject: PREMIER APPLICATION - Revised manifest

Diane Balke | Senior Events Adviser |
Office of **The Hon. Campbell Newman MP** | Premier of Queensland |
E-mail: Diane.Balke@ministerial.qld.gov.au
Phone: (07) 3239 6817 | Fax: (07) 3224 2860 | Mobile: CTPI

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Mary Mazzetti

From: Mary Mazzetti
Sent: Wednesday, 5 December 2012 8:55 AM
To: 'Corporate Air - FBO (YSCB)'
Cc: David Champion; Adam Jones
Subject: RE: Handling for VH-SGY Thursday 6/7 December 2012

Importance: High

Hi Darren,

Revised times are as follows:

6/12/12

DEPART Brisbane 10:00

ARRIVE Canberra 13:00

7/12/12

DEPART Canberra 18:00

ARRIVE Brisbane 18:40

The contact for COMCAR in Canberra is Brett Thistleton, Brett can be contacted on 02 6280 1070, can you please liaise with Brett re pick up and drop off times. As you might remember, we have had issues with COMCAR in the past wanting/thinking they can access

CATERING

Can I please order

9 hot dinners (airline) *** we will provide our own cutlery and napkins

Mary Mazzetti

Senior Administration Officer

Queensland Government Air Wing

Phone: (07) 3898-9500

Fax: (07) 3898-9507

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From: Corporate Air - FBO (YSCB) [<mailto:fbo@corporate-air.com.au>]

Sent: Tuesday, 4 December 2012 9:10 AM

To: Mary Mazzetti

Subject: RE: Handling for VH-SGY Thursday 6/7 December 2012

Hi Mary, No problems as usual. I have attached an updated map for your info showing gates 3 and 5. Pax transport should meet at Gate 5 for arrival and departure.

Kind Regards

Darren King

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air.com.au

T: +61 2 6249 7044 | VHF: 126.40

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From: Mary Mazzetti [<mailto:Mary.Mazzetti@premiers.qld.gov.au>]

Sent: Tuesday, December 04, 2012 10:03 AM

To: Corporate Air - FBO (YSCB)

Cc: Adam Jones; David Champion

Subject: Handling for VH-SGY Thursday 6/7 December 2012

Importance: High

Good morning all,

Could you please provide us with assistance on Thursday/Friday, 6/7 December. Our ETA/ETD is as follows:

*****PLEASE NOTE*** These times may be subject to change (will advise)**

6/12/12

DEPART Brisbane 11:00

ARRIVE Canberra 14:00

7/12/12

DEPART Canberra 18:00

ARRIVE Brisbane 18:40

Ground transport has been organised for the Premier and his party, however, it is not clear at this stage if it is COMCAR. I will advise ASAP re escort to and from the parking bay. In addition, I may require catering for the Canberra to Brisbane leg but will advise sometime today or tomorrow morning.

Thanks for your help as always and if you have any question just give me a call.

Cheers

M

Mary Mazzetti

Senior Administration Officer

Queensland Government Air Wing

Phone: (07) 3898-9500

Fax: (07) 3898-9507

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From: Corporate Air - FBO (YSCB) [<mailto:fbo@corporate-air.com.au>]
Sent: Wednesday, 5 December 2012 9:27 AM
To: Mary Mazzetti
Subject: Re: Handling for VH-SGY Thursday 6/7 December 2012

Yes we are. Just didn't look right as the trip back is 1 hour 40. All good just a passing question.

Regards
Darren

On 05/12/2012, at 10:11, "Mary Mazzetti" <Mary.Mazzetti@premiers.qld.gov.au> wrote:

Hi Darren,
Two hours, but you are on daylight saving, or are you not?

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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From: Corporate Air - FBO (YSCB) [<mailto:fbo@corporate-air.com.au>]
Sent: Wednesday, 5 December 2012 9:08 AM
To: Mary Mazzetti
Subject: Re: Handling for VH-SGY Thursday 6/7 December 2012

Hi Mary thanks for the update. Is the departure time out of Brisbane right? It's reading its taking 3 hours to get to Canberra??? Even with time difference that seems a bit long?

Regards
Darren

On 05/12/2012, at 9:55, "Mary Mazzetti"
<Mary.Mazzetti@premiers.qld.gov.au> wrote:

Hi Darren,

Revised times are as follows:

6/12/12
DEPART Brisbane 10:00
ARRIVE Canberra 13:00

7/12/12
DEPART Canberra 18:00
ARRIVE Brisbane 18:40

The contact for COMCAR in Canberra is Brett Thistleton, Brett can be contacted on 02 6280 1070, can you please liaise with Brett re pick up and drop off times. As you might remember, we have had issues with COMCAR in the past wanting/thinking they can access

CATERING

Can I please order
9 hot dinners (airline) *** we will provide our own cutlery and napkins

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From: Corporate Air - FBO (YSCB) [<mailto:fbo@corporate-air.com.au>]

Sent: Tuesday, 4 December 2012 9:10 AM

To: Mary Mazzetti

Subject: RE: Handling for VH-SGY Thursday 6/7 December 2012

Hi Mary, No problems as usual. I have attached an updated map for your info showing gates 3 and 5. Pax transport should meet at Gate 5 for arrival and departure.

Kind Regards
Darren King

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From: Mary Mazzetti
[mailto:Mary.Mazzetti@premiers.qld.gov.au]
Sent: Tuesday, December 04, 2012 10:03 AM
To: Corporate Air - FBO (YSCB)
Cc: Adam Jones; David Champion
Subject: Handling for VH-SGY Thursday 6/7 December 2012
Importance: High

Good morning all,

Could you please provide us with assistance on Thursday/Friday, 6/7 December. Our ETA/ETD is as follows:

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ARRIVE Brisbane 18:40

Ground transport has been organised for the Premier and his party, however, it is not clear at this stage if it is COMCAR. I will advise ASAP re escort to and from the parking bay. In addition, I may require catering for the Canberra to Brisbane leg but will advise sometime today or tomorrow morning.

Thanks for your help as always and if you have any question just give me a call.

Cheers

M

Mary Mazzetti
Senior Administration Officer
Queensland Government Air Wing
Phone: (07) 3898-9500
Fax: (07) 3898-9507

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CORPORATE AIR

ABN 88 008 493 338

Suite 4, Level 1, 7 National Circuit, Barton, ACT 2600
 PO Box 1903, Fyshwick ACT 2609
 T: +61 2 6249 7044 | F: +61 2 6257 3135
 E: admin@corporate-air.com.au | www.corporate-air.com.au

TAX INVOICE



Queensland Government Air Wing
 Dept of the Premier & Cabinet
 P.O. Box 1018
 Eagle Farm QLD 4009

INVOICE NO	INVOICE DATE	CLIENT REF / TRIP	INVOICE TERMS
00010752	6/12/2012	VH-SGY	Net 7

ITINERARY	COST ex GST
Aircraft: Hawker 800 Arrival: 6/12 @ 1310 Departure: 7/12 @ 1815	
Service	\$315.00
Basic handling fee for aircraft	
After hours arrival surcharge	
After hours departure surcharge	
After hours additional waiting time	\$50.00
Airside vehicle escort on arrival	\$50.00
Airside vehicle escort on departure	
International arrival and/ or departure surcharge per occasion	
Additional Services	\$40.00
Crew Transport	\$15.00
Magazines/Newspapers	\$309.93
Catering	
	GST: \$77.99
	Total Inc GST (\$AUD): \$857.92

All enquires and remittance advices may be forwarded to:
 Rob Boyes - admin@corporate-air.com.au

All prices quoted are in Australian Dollars (AUD\$)

Remittance Advice from: Queensland Government Air Wing for Invoice No.: 00010752

Cheque: Corporate Air, PO Box 1903, Fyshwick ACT 2609

EFT Payment: Bank: NAB, Wollongong St, Fyshwick, ACT 2609
 BSB: [redacted] s73 SWIFT Code: NATAAU3302S

Credit Card: Card Number: _____ / _____ / _____
 Card Holders Name: _____ Expiry Date: ____ / ____
 Card Holder Signature: _____ CCV Number: _____

Amount Paid: _____ (including

All credit card payments will incur the following service fee:
 Visa/Mastercard - 1.5%, Diners & American Express - 3.25%

Linda Paton

From: Reef Gateway Functions [functions@wrgh.com.au]
Sent: Tuesday, 24 July 2012 3:50 PM
To: Linda Paton
Cc: Corey Watts
Subject: Quote 6th August and Room Layout Sunday 5th August
Attachments: Quote 06.08.12.pdf; ROOM LAYOUT.pdf

Hi Linda,

Please find attached a quote for Takeaway Platter selections for the Cabinet meeting to be held at the PCYC on Monday 6th August. Platters will be ready for pick up at 8.30am. Unfortunately we do not have disposable platters so the platters will have to be returned after use.

I have discussed with the Chef the quantities required for Sunday's function you will require 10 platters of sandwiches & 4 platters of Sweets to cater for approximately 100 guests. This is working on the theory of one sandwich per person.

For your reference I have attached the layout I think will be appropriate for Sunday. Please let me know if you would like this set up differently.

If you have any further queries please do not hesitate to contact me.

Thanks again,

Tina West
Function & Wedding Coordinator



office. 07 4946 2630
fax. 07 4946 2660

hotel. 07 4946 2635
email. functions@wrgh.com.au



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Linda Paton

From: Delphine Autier [delphine@reefcatering Cairns.com.au]
Sent: Wednesday, 5 September 2012 10:08 PM
To: Linda Paton
Subject: RE: Catering for Meeting
Attachments: DPC1709.pdf; DPC17092.pdf

Dear Linda

As per our phone conversation this afternoon, please find attached your amended event orders. I have changed the staff meeting room to disposables.

Kind regards,

Delphine Autier
delphine@reefcatering Cairns.com.au
Sales and Service Director, Reef Catering Cairns

Phone: +61 (07) 4035 2523 | **Mobile** CTPI | **Fax:** +61 (07) 4035 4801
PO Box 1643, Cairns QLD 4870 Australia
www.reefcatering Cairns.com.au



From: Linda Paton [mailto:Linda.Paton@premiers.qld.gov.au]
Sent: Monday, 3 September 2012 12:59 PM
To: 'Delphine Autier'
Subject: RE: Catering for Meeting

Thanks Delphine

From: Delphine Autier [mailto:delphine@reefcatering Cairns.com.au]
Sent: Sunday, 2 September 2012 12:53 PM
To: Linda Paton
Subject: RE: Catering for Meeting

Dear Linda

I am meeting with Rebecca at 2pm this afternoon just to confirm more details on this event and from there will be able to confirm the exact hiring list to finalise your quote.

I will be in touch very soon

Best Regards

Delphine Autier

delphine@reefcatering Cairns.com.au

Sales and Service Director, Reef Catering Cairns

Phone: +61 (07) 4035 2523 | **Mobile:** | **Fax:** +61 (07) 4035 4801
PO Box 1643, Cairns QLD 4870 Australia
www.reefcatering Cairns.com.au



From: Linda Paton [<mailto:Linda.Paton@premiers.qld.gov.au>]
Sent: Friday, 31 August 2012 12:08 PM
To: 'delphine@reefcatering Cairns.com.au'
Subject: Catering for Meeting

Hi Delphine

I have been talking to Rebecca from the Cairns Regional Council and I believe you are catering for a breakfast at Council on Monday 17th September. We are also holding a meeting in the Council Chambers and would require catering, and I would be pleased if you could provide me with a quote. I have attached the requirements, the jugs of water will be provided by Council.

Regards
Linda

Linda Paton
Community Cabinet Coordinator
Cabinet Services
Department of the Premier and Cabinet
T: 07 3405 5229 F: 07 3224 6640
E: linda.paton@premiers.qld.gov.au

This email is intended only for the addressee. Its use is limited to that intended by the author at the time and it is not to be distributed without the author's consent.

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RTI RELEASE



event order

2/18 Allen St Townsville, Q 4810

P: 07 4724-4018 | F: 07 4771-314

PAID by Mastercard
5/7/12
Whitney.

Please ensure sandwich selection includes egg and lettuce
Please include rice and Jatz crackers with the cheese selections

Client/Organization Dept of Communities, Child Safety &	Event Date 2/07/2012 (Mon)	Telephone (07) 4760-7328	Fax (07) 4799-5570	Event # E00254
Address Suncorp Building, 61 Sturt St (L2), Townsville, Ql		Booking Contact Lara Conyers	Site Contact Lara Conyers	Guests 20 (Act)

Description	Arrival	Start	Service	End	Deliv Chg	Setup Style
Lunch Delivery	08:00	08:30		08:30	0.00	Delivery

Site Name Tsv Showgrounds	Site Address , Townsville, Qld 4810
------------------------------	--

Food/Service Items	Price	Qty Unit	Total
Beverage			
Tea and Coffee (Ceramic Wares)	4.70	25 ea	117.50
Spring Water 600ml	3.30	20 ea	66.00
Catering			
Cheese and Fruit	7.70	20 serves	154.00
- Australian cheese selection with a selection of crisps and seasonal fruits			
Selection of mixed point sandwiches (1.5 rounds p/person)	6.60	20 rounds	132.00
Equipment			
Rack of Water glasses (36) (split between two rooms)	23.40	1 Rack of 36	23.40
Entree Plates	0.60	20 ea	12.00
Forks	0.35	20 ea	7.00

Handwritten notes:
 30 provided for Cabinet - 20
 20 provided for Cabinet.
 Total: 94.00
 117.50
 66.00
 154.00
 132.00
 23.40
 12.00
 7.00

Description	Arrival	Start	Service	End	Deliv Chg	Setup Style
Lunch Delivery	08:00	08:30		08:30	0.00	Delivery

Site Name Tsv Showgrounds	Site Address , Townsville, Qld 4810
------------------------------	--

Food/Service Items	Price	Qty Unit	Total
Beverage			
Tea and Coffee (Ceramic Wares)	4.70	15 ea	70.50
Spring Water 600ml	3.30	10 ea	33.00



event order

2/18 Allen St Townsville, Q 4810

P: 07 4724-4018 | F: 07 4771-314

PAID by Mastercard
5/7/12
Whitney.

Please ensure sandwich selection includes egg and lettuce
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Description	Arrival	Start	Service	End	Deliv Chg	Setup Style
Lunch Delivery	08:00	08:30		08:30	0.00	Delivery

Site Name: Tsv Showgrounds
Site Address: , Townsville, Qld 4810

Food/Service Items	Price	Qty Unit	Total
Beverage			
Tea and Coffee (Ceramic Wares)	4.70	25 ea	117.50
Spring Water 600ml	3.30	20 ea	66.00
Catering			
Cheese and Fruit	7.70	20 serves	154.00
- Australian cheese selection with a selection of crisps and seasonal fruits			
Selection of mixed point sandwiches (1.5 rounds p/person)	6.60	30 rounds	198.00
Equipment			
Rack of Water glasses (36) (split between two rooms)	23.40	1 Rack of 36	23.40
Entree Plates	0.60	20 ea	12.00
Forks	0.35	20 ea	7.00

Description	Arrival	Start	Service	End	Deliv Chg	Setup Style
Lunch Delivery	08:00	08:30		08:30	0.00	Delivery

Site Name: Tsv Showgrounds
Site Address: , Townsville, Qld 4810

Food/Service Items	Price	Qty Unit	Total
Beverage			
Tea and Coffee (Ceramic Wares)	4.70	15 ea	70.50
Spring Water 600ml	3.30	10 ea	33.00



Reef Fleet Catering Weddings Off Site Events Wholesale Corporate Boardroom Lunches Hotel Production Consultancy

This is a taxable invoice inclusive of GST

Client:	Department of the Premier and cabinet	Inv Reference:	DPC1709
Phone:	07 3405 5229 , Linda Paton	Date:	Friday the 07th of September
Email:	linda.paton@premiers.qld.gov.au		
Delivery address	Cairns Regional Council, Cabinet meeting room		
Delivery date	Monday 17th of September		
Delivery time	will be stored into upstairs fridges at the latest 7 am		
Contact person	Linda Paton		
special request	Must have some egg and salad sandwiches, must have Jatz and rice crackers for the cheese platter		

Item	Details	Pax/Unit	Price		GST	Total price
			INC	GST		
food	tropical fruit platter	1	\$ 58.00		\$5.27	\$ 58.00
food	cheese platter	1	\$ 79.00		\$7.18	\$ 79.00
food	sandwiches	18	\$ 9.75		\$0.89	\$ 175.50
beverage	orange juice	20	\$ 3.00		\$0.27	\$ 60.00
food	tea and coffee	20	\$ 3.00		\$0.27	\$ 60.00
hiring	crocery, cutlery etc	1	\$ 124.00		\$11.27	\$ 124.00
other	set up and pick up	1	\$ 45.00		\$4.09	\$ 45.00
other	credit card surcharge		\$ -		\$0.00	\$ -
			GST			\$ 54.68
			payment received			
			This is a 7 day invoice.			
			Total Due			\$ 601.50

To be confirmed by client:

I agree that all details are correct and advise that final menu choices will be confirmed no less than 48 hours prior to the commencement of the function

Please sign and fax or scan back to confirm final numbers and confirmation of details.

Name:

Date:

Signature:

Reef Catering's preferred method of payment is direct deposit.

Acc Name: Reef Catering Cairns P/L BSB:

1.39% surcharge on M/C and Visa, 2.5% on AMEX

C/C Payment Details::

MC VISA AMEX

Credit Card Number::

Three Numbers Authorisation Code:

Exp Date::

Card Holders Name:

Reef Catering Cairns PTY LTD
PO Box 1643,
Cairns, QLD, 4870
ABN: 36 117 829 455

reefcateringcairns@bigpond.com
www.reefcateringcairns.com.au
P: 07 4035 2523
F:07 4035 4801

Reef catering

wicked food with attitude

Reef Fleet Catering Weddings Off Site Events Wholesale Corporate Boardroom Lunches Hotel Production Consultancy

This is a taxable invoice inclusive of GST

Client:	Department of the Premier and cabinet	Inv Reference:	DPC1709
Phone:	07 3405 5229 , Linda Paton	Date:	Friday the 07th of September
Email:	linda.paton@premiers.qld.gov.au		
Delivery address	Cairns Regional Council, Cabinet meeting room		
Delivery date	Monday 17th of September		
Delivery time	will be stored into upstairs fridges at the latest 7 am		
Contact person	Linda Paton		
special request	Must have some egg and salad sandwiches, must have Jatz and rice crackers for the cheese platter		

Item	Details	Pax/Unit	Price		GST	Total price
			INC	GST		
food	tropical fruit platter	1	\$ 58.00		\$5.27	\$ 58.00
food	cheese platter	1	\$ 79.00		\$7.18	\$ 79.00
food	sandwiches	18	\$ 9.75		\$0.89	\$ 175.50
beverage	orange juice	20	\$ 3.00		\$0.27	\$ 60.00
food	tea and coffee	20	\$ 3.00		\$0.27	\$ 60.00
hiring	crockery, cutlery etc	1	\$ 124.00		\$11.27	\$ 124.00
other	set up and pick up	1	\$ 45.00		\$4.09	\$ 45.00
other	credit card surcharge		\$ -		\$0.00	\$ -
			GST		\$	54.68

payment received

This is a 7 day invoice.

Total Due

\$ 601.50

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Name:

Date:

Signature:

Reef Catering's preferred method of payment is direct deposit.

Acc Name: Reef Catering Cairns P/L BSB:

1.39% surcharge on M/C and Visa, 2.5% on AMEX

C/C Payment Details::

MC VISA AMEX

Credit Card Number::

Three Numbers Authorisation Code:

Exp Date::

Card Holders Name:

Reef Catering Cairns PTY LTD
PO Box 1643,
Cairns, QLD, 4870
ABN: 36 117 829 455

reefcateringcairns@bigpond.com
www.reefcateringcairns.com.au
P: 07 4035 2523
F: 07 4035 4801



po box 544 cannonvale q 4802
 p. 07 4946 2600 f. 07 4946 2660 e. functions@wrgh.com.au
 ABN 77010479491

QUOTE

QUOTE NO: 060812PQLD

24th July 2012

ATT: Linda
RE: REEF GATEWAY HOTEL—TAKEAWAY ORDER

QTY	DESCRIPTION	PRICE	TOTAL PRICE
3	Sandwich Platters <i>2 x 65.</i>	\$65.00	\$195.00
1	Fruit & Cheese Platter	\$90.00	\$90.00
1	Sweets Platter	\$65.00	\$65.00
TOTAL inc GST			\$350.00

Written of approval of the above quote is required via email.
 Failure to receive approval will be taken as a cancellation of the booking.

Please check over the quote details and either make confirmation or request changes via the contact person listed below ASAP:

Tina West
Functions & Weddings Coordinator
P: 07 4946 2630
F: 07 4946 2653
M: CTPI



Whitsundays PCYC

PO Box 5229
Airlie Beach
QLD 4802
A.B.N. 58 009 666 193

Telephone: 07 49481144
Fax: 07 49481199
Email: sally.archibald

COMMONWEALTH BANK
EFTPOS
Q P C Y W A WHITSUND
AIRLIE BEACH QLD
TERMINAL: 34809000
REFERENCE: 009837

TAX INVOICE

Invoice #: 00002800
Date: 13/08/2012

MOTO

CARD NO: CTPI
EXPIRY DATE: 05/14
CREDIT
PURCHASE \$596.30
TOTAL AUD \$596.30

Bill To:
Department of the Premier and

16 AUG 2012 10:44
CBA MASTERCARD
AUTH NO.: 097775

Your Order #:

MOTO APPROVED 08

Description	Amount	Code
Facility hire for Community Cabinet	\$200.00	GST
Function Hall	\$100.00	GST
Meeting room	\$48.00	GST
Air-conditioning 9am - 1pm 4 hours @ \$12.00 p/h + GST	\$30.00	GST
Photocopies	\$80.00	GST
Cleaning fees	\$32.50	FRE
Milk/Juice/Tea/Coffee - at cost	\$54.55	GST
Water supplied - 30 bottles		
Sub Total Excl GST		\$545.05
GST:		\$51.25
Total Inc GST:		\$596.30

*Paid with thanks
16/8/12
\$596.30 credit card*

COMMENT

Please make Electronic Payments to the Account Details below:
BSB s73
Please email sally.archibald@pcyc.org.au of notification of payment.



Whitsundays PCYC
 PO Box 5229
 Airlie Beach
 QLD 4802
 A.B.N. 58 009 666 193

Telephone: 07 49481144
 Fax: 07 49481199
 Email: sally.archibald

COMMONWEALTH BANK
 EFTPOS
 Q P C Y W A WHITSUND
 AIRLIE BEACH QLD
 TERMINAL: 34809000
 REFERENCE: 009837

TAX INVOICE

Invoice #: 00002800
 Date: 13/08/2012

MOTO

CARD NO: [REDACTED] CTPI
 EXPIRY DATE: 05/14
 CREDIT
 PURCHASE \$596.30
 TOTAL AUD \$596.30

Bill To:
 Department of the Premier and

16 AUG 2012 10:44
 CBA MASTERCARD
 AUTH NO.: 097775

Your Order #:

MOTO APPROVED 08

Description	Amount	Code
Facility hire for Community Cabinet	\$200.00	GST
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Meeting room	\$48.00	GST
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Photocopies	\$80.00	GST
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Milk/Juice/Tea/Coffee - at cost	\$54.55	GST
Water supplied - 30 bottles		
Sub Total Excl GST		\$545.05
GST:		\$51.25
Total Inc GST:		\$596.30

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 16/8/12
 \$596.30 credit card*

COMMENT

Please make Electronic Payments to the Account Details below:
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 Please email sally.archibald@pcyc.org.au of notification of payment.



po box 544 cannonvale q 4802
 p. 07 4946 2600 f. 07 4946 2660 e. functions@wrgh.com.au
 ABN 77010479491

QUOTE

QUOTE NO: 060812PQLD

24th July 2012

ATT: Linda
RE: REEF GATEWAY HOTEL—TAKEAWAY ORDER

QTY	DESCRIPTION	PRICE	TOTAL PRICE
3	Sandwich Platters	\$65.00	\$195.00
1	Fruit & Cheese Platter	\$90.00	\$90.00
1	Sweets Platter	\$65.00	\$65.00
		TOTAL inc GST	\$350.00

Written of approval of the above quote is required via email.
 Failure to receive approval will be taken as a cancellation of the booking.

Please check over the quote details and either make confirmation or request changes via the contact person listed below ASAP:

Tina West
Functions & Weddings Coordinator
P: 07 4946 2630
F: 07 4946 2653
M:



po box 544 cannonvale q 4802
p. 07 4946 2600 f. 07 4946 2660 e. functions@wrgh.com.au
ABN 77010479491

Function Name: QLD Premier Meet & Greet
Date: Monday 6th August
Time: 8.30am PICK UP
Pax: 30 Guests, Combination of 20 Pax & 10 Pax-2 separate groups

MEAL REQUIREMENTS

TAKEAWAY ORDER

Cocktail Sandwich Platter

Quartered sandwiches with a variety of fillings. **(40 PIECES)**.

Fruit & Cheese Platter

Will serve 20 to 40 Guests

Fresh Fruits, selection of deli cheeses, mixed nuts, dried fruits & Rice Crackers & Jatz

Sweets Platter

(WILL SUIT 25 GUESTS)

Chef's selection of mixed bakery items.
Including Assorted Biscuits

TAX INVOICE

Please remit payment to: Endeavour Foundation
 PO Box 3555, Tingalpa DC Qld 4173

ABN: 80009670704

ENDEAVOUR FOUNDATION

Opportunities for people with a disability

Endeavour Industries
 17 Kingaroy Street
 Kingaroy
 PO Box 621 4610
 Tel 4162 2254
 Fax 4162 7754
 EMail kingaroy.bs@endeavour.com.au

CABINET SERVICES
 DEPARTMENT OF THE PREMIER & CABINET
 C/- GEORGE ST
 BRISBANE QLD 4000
 ATTN: LINDA PATON

Invoice Number EVI145858
 Invoice Date 6/11/2012
 Our Reference ES0148751
 Your Reference CABINET SERVICES
 Customer Number 01007

PAID

Quantity	Product Description	Unit Price	Net Amount	GST	Total
200	General Catering Sales ASSORTED CANOPIES 5/11/12	10.9091	2,181.82	218.18	2,400.00
71	General Catering Sales SOFT DRINKS 5/11/12	1.3636	96.82	9.68	106.50
47	General Catering Sales ORANGE JUICE 5/11/12	1.8182	85.45	8.55	94.00
27	General Catering Sales BOTTLED WATER 5/11/12	2.5000	67.50	0.00	67.50
1	General Catering Sales SAVOURY MUFFINS (30) 6/11/12	27.2727	27.27	2.73	30.00
1	General Catering Sales CHEESE PLATTER 6/11/12	68.1818	68.18	6.82	75.00
1	General Catering Sales FRUIT PLATTER 6/11/12	59.0909	59.09	5.91	65.00
1	General Catering Sales COLDMEATS, SALAD, BREAD ROLLS, TEA & COFFEE FOR 20 PEOPLE 6/11/12	272.7273	272.73	27.27	300.00

Lunch was provided to Ministers post cabinet.

CTPI

CTPI

Mrs Linda Paton

CTPI

Delivery Instructions

CASH SALES KINGAROY
 CABINET SERVICES
 DEPARTMENT OF THE PREMIER & CABINET
 C/- GEORGE ST
 BRISBANE QLD 4000
 ATTN: LINDA PATON

Endeavour Foundation reserves the right to refuse supply until outstanding accounts are paid.

Goods on this invoice remain the property of Endeavour Foundation until paid in full.

Net Amount	\$2,858.86
GST Amount	\$279.14
GST Inclusive Amount Due	\$3,138.00

Payments can be made by direct deposit to ANZ: BSB [s73]
 To enable us to process your payment promptly fax remittance to 07 32532407 or e-mail creditman@endeavour.com.au quoting either invoice or customer number.
 To pay by Credit Card, please phone 1300 724 111

TAX INVOICE

Please remit payment to: Endeavour Foundation
 PO Box 3555, Tingalpa DC Qld 4173

ABN: 80009670704

ENDEAVOUR

FOUNDATION

Opportunities for people with a disability

Endeavour Industries
 17 Kingaroy Street
 Kingaroy
 PO Box 621 4610
 Tel 4162 2254
 Fax 4162 7754
 EMail kingaroy.bs@endeavour.com.au

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 DEPARTMENT OF THE PREMIER & CABINET
 C/- GEORGE ST
 BRISBANE QLD 4000
 ATTN: LINDA PATON

Invoice Number EVI145858
 Invoice Date 6/11/2012
 Our Reference ES0148751
 Your Reference CABINET SERVICES
 Customer Number 01007

PAID

Quantity	Product Description	Unit Price	Net Amount	GST	Total
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CTPI

CTPI

Mrs Linda Paton

CTPI

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 C/- GEORGE ST
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 ATTN: LINDA PATON

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GST Amount \$279.14

GST Inclusive Amount Due \$3,138.00

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 To enable us to process your payment promptly fax remittance to 07 32532407 or e-mail creditman@endeavour.com.au quoting either invoice or customer number.
 To pay by Credit Card, please phone 1300 724 111

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
11/05/2012

Invoice #: 15113467

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 14 th may
level 13/100 george st
lyndall CTPI /32244774
8.30 am

TERMS

Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	20	\$5.00	\$100.00
Gourmet vegetarian sandwiches	3	\$4.6818	\$14.05
g/free sands	2	\$5.00	\$10.00
Large Fruit Platter	1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

Your electronic receipt will be emailed the following week

SALE AMT. \$171.32
GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 18/05/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your statement

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB Acct If you use DD you MUST remit our payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

8/05/2012

Invoice #: 15113433

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To:

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

tuesday 8 th may
level 13/100 george st
lyndall 32244774
asap

TERMS
Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	20	\$5.00	\$100.00
Gourmet vegetarian sandwiches	3	\$4.6818	\$14.05
g/free	2	\$5.00	\$10.00
Large Fruit Platter	1	\$47.2727	\$47.27

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GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 15/05/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your statement

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___/___/___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB Acct If you use DD you MUST remit our payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Cool Beans

attes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

25/05/2012

Invoice #: 15113525

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 28 th may
level 13/100 george st
lyndall CTPI
8.45 sharp

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
Gourmet vegetarian sandwiches		3	\$4.6818	\$14.05
g/free sands		2	\$5.00	\$10.00
Large Fruit Platter		1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

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GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 1/06/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your statement

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB Acct If you use DD you MUST remit our payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

COPY



General Purpose Expenditure Voucher

Company Code* Invoice date* Invoice/credit note number* Vendor number* (if known)

Section A: Vendor Information

Claimant/vendor name* GST registered:* No Yes
 Claimant/vendor ABN (if applicable)
 Address of claimant/vendor*
 BRISBANE Country AUD State QLD Postcode 4000
 Remittance text (this will be displayed in the remittance to the vendor)*

Claimant (to be signed by employees claiming cost recovery items)
 I certify that the amount detailed above is due and payable to me for goods supplied, services rendered or works as indicated on this form.

Is there a fringe benefits tax impact?
 No Yes Please advise your SSP fringe benefits tax unit of this assessment

Signature Date

Return cheque to requestor?
 No Yes Invoice Attached

Section B: General Ledger Information

Invoice Type: Invoice DR Credit note CR Payment Terms Payment Method House bank

If the table below is not long enough, please use the attached table Electronic upload

Line	DR/CR*	GL Account Code*	Amount*	Tax Code*	Profit Centre (4) Cost Centre (7) Internal Order(8) WBS Element*	Description* (this description appears on your financial reports - maximum of 50 characters)
1	DR	530011	188.45	PG	4103005	Cabinet Catering 30.4.2012
2						
3						
4						
5						
Total			188.45	(must equal invoice amount including GST)		

Section C: Certifications

<p>Business unit verification I certify that the necessary checks have been made to ensure that: • all GL account, WBS Element/ internal order/ cost centre/ profit SAP tax codes are correct; • a valid tax invoice is attached where applicable; • goods and services are for official purpose and have been received; • the invoice has not been previously paid; and • the total computed for payment on this form equals the value of the invoice including GST</p> <p>Name <input type="text" value="Linda Paton"/> Telephone number <input type="text" value="3405 5229"/> Position <input type="text" value="Community Cabinet Coordinator"/> Sign <input type="text" value="s73"/> Date <input type="text" value="02.05.2012"/></p>	<p>Expenditure Approval I approve this expenditure from the codes shown above and hold the relevant financial delegation.</p> <p>Name <input type="text" value="Debbie Krebs"/> Position <input type="text" value="Director Cabinet Services"/> Sign <input type="text" value="s73"/> Date <input type="text" value="02.05.2012"/></p>
---	--

Accounts Payable Use Only

Entered by SAP User ID SAP Document number Manual cheque number (if applicable)

Privacy Statement

The collection of personal information on this form and any attachments is authorised under the *Financial Administration and Audit Act 1977*, and will be used in the processing of vouchers. Your personal information will not be disclosed to other parties without your consent unless required by law.

J Beans & Baguettes

Tax Invoice

Ground Floor
 Cas. no Towers
 151 George St
 Brisbane 4000

Date Inv Issued/Delivery Date below
 27/04/2012

Invoice #: 15113389

A.B.N. 22 118 757 663

Delivery Details --

Cust#G00029

Ph: 07 3003 0969 Fax: 07 3003 0917

Bill To: Dept of Premier & Cabinet
 Level 4
 100 George St
 Brisbane 4000

monday 30 th april
 level 13/100 george st
 lyndall CTPI 32244774
 8.30 am

TERMS
 Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	20	\$5.00	\$100.00
Gourmet vegetarian sandwiches	3	\$4.6818	\$14.05
g/free sands	2	\$5.00	\$10.00
Large Fruit Platter	1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$171.32
 GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 4/05/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your statement

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB acct if you use DD you MUST remit our payment details to fax 3003 0917 **RTI Document No. 80** mcg.group@gmail.com

 Queensland Government	<h2 style="margin: 0;">Petty Cash Approval</h2>
--	---

* denotes mandatory field

Company Code *	1041	Company Code Description *	DPC - Cabinet Services
----------------	------	----------------------------	------------------------

Claimant

Name *	Jennifer Bowles	Position *	A/Executive Officer
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Claim

Date *	Description of Expense *	Total Amount (AUD)
04.04.2012	Cabinet Stationary 4.4.12 & Cabinet Meeting snacks 10.4.12	83.50

Is an Advance Required? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
---------------------------	---

Please attach receipt(s) in support of claim

Costing

Account Code *	Cost Object Identifier *	Tax Code *	PG	AUD *	AUD *
530035	4103005	PG		65.95	
530011	4103005	PG		17.55	
				Total	83.50

Tax Codes: PG (GST Inclusive) PI (Input Taxed Supply) PF (GST-Free)
 PN (GST Non-Deductible) PZ (Out of Scope)

Approval

I certify that the above claim is due and where GST is applicable supporting documentation has been obtained. I approve the relevant expenditure in accordance with my delegation as shown in the Financial Delegations.

Signature	s73	Position	Debbie Krebs - Director	Date	10.04.2012
-----------	-----	----------	-------------------------	------	------------

Receipt ✓

I certify that the sum of \$ 83 and 50 cents is due and payable to me, and I acknowledge receipt of that sum.

Claimant's Signature	s73	Date	10.04.2012
----------------------	-----	------	------------

OIC Petty Cash To Complete

SAP Journal ID	Document No. <small>If applicable</small>	Date Entered	10/4/12
Name	Sandhya Kusun	Signature	s73

Comments (if the printed version does not display all the comments attach a separate sheet)

Coles Supermarkets Australia Pty Ltd
 Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564
 Phone: (07) 32119393 Receipt: 9994
 Open Monday to Friday 7:00am - 9:00pm
 Open Saturday 8:00am - 7:00pm
 Open Sunday 9:00am - 6:00pm
 Your store manager is: Tony
 Date: 10-Apr-2012 Time: 09:02
 Reg 110 Served By: Self Checkout - 560

%MOTHER EARTH NUTS 150GRAM	8.78
Quantity: 2 @ \$4.39 each	
%MOTHER EARTH NUTS 15 150GRAM	8.78
Quantity: 2 @ \$4.39 each	
Sub Total	\$17.56
Rounding	-0.01
Total for 4 items	\$17.55
Cash	20.00
Change	2.45
GST INCLUDED IN TOTAL	\$1.60
% = Taxable items	



Officeworks Superstores Pty Ltd
 ABN 36 004 763 526
 Officeworks Adelaide St, Brisbane
 102 Adelaide Street, Brisbane CBD
 (07) 3020 2500
 Phone Orders: 1300 OFFICE
www.officeworks.com.au



Drop your used ink and toner cartridges into the C4PA box in this store to help reduce waste and landfill

TAX INVOICE

SP234960 \$65.96
 ELASTIC DOCUMENT WALLET A4 RED
 17 at \$3.88

TOTAL \$65.96

EFTPOS Paid \$65.96

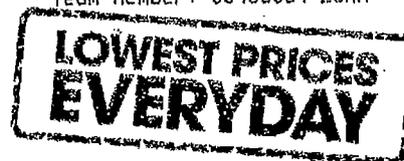
Officeworks
 Brisbane Cbd QLD AU
 04/04/12 11:16
 46710794 041102
 ***** CTPI DEBIT CARD
 SAVINGS ACCOUNT

PURCHASE AUD\$ 65.96

RRN 000002029063 (00)APPROVED
 GST Included in Total \$6.00
 * GST Free item

Please retain your Tax Invoice for any returns or exchanges

04/04/2012 11:16:26 411 2
 Team Member: 00455084 ESHA



9901411002380367

RTI RELEASED

 Queensland Government	<h2 style="margin: 0;">Petty Cash Approval</h2>
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* denotes mandatory field

Company Code *	1041	Company Code Description *	DPC - Cabinet Services
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Claimant

Name *	Jennifer Bowles	Position *	A/Executive Officer
--------	-----------------	------------	---------------------

Claim

Date *	Description of Expense *	Total Amount (AUD)
13.02.2012	Refreshments for Cabinet meeting	13.95

Is an Advance Required? * Yes No

Please attach receipt(s) in support of claim

Costing

Account Code *	530011	Cost Object Identifier *	4103005	Tax Code *	PG	AUD *	13.95
Account Code *		Cost Object Identifier *		Tax Code *		AUD *	
Account Code *		Cost Object Identifier *		Tax Code *		AUD *	
Tax Codes: PG (GST Inclusive) PI (Input Taxed Supply) PF (GST-Free) PN (GST Non-Deductible) PZ (Out of Scope)						Total	13.95

Approval

I certify that the above claim is due and where GST is applicable supporting documentation has been obtained. I approve the relevant expenditure in accordance with my delegation as shown in the Financial Delegations.

Signature	s73	Position	Cabinet Secretary	Date	13.02.2012
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Receipt

I certify that the sum of \$ 13 and 95 cents is due and payable to me, and I acknowledge receipt of that sum.

Claimant's Signature	s73	Date	5/3/12
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OIC Petty Cash To Complete

SAP Journal ID		Document No. <small>If applicable</small>		Date Entered	5/3/12
Name	[Signature]		Signature	s73	

Comments *(if the printed version does not display all the comments attach a separate sheet)*

Coles Supermarkets Australia Pty Ltd
 Tax Invoice ABN: 45 004 189 708

Coles Supermarkets Australia Pty Ltd
 Tax Invoice ABN: 45 004 189 708



Central Myer Centre Store: 45
 (07) 32119393 Receipt: 99
 Open Monday to Friday 7:00am - 9:00pm
 Open Saturday 8:00am - 7:00pm
 Open Sunday 9:00am - 6:00pm
 Your store manager is: Tony
 13-Feb-2012 Time: 14
 Served By: Self Checkout - 560

Coles Central Myer Centre Store: 4564
 Phone: (07) 32119393 Receipt: 9903
 Open Monday to Friday 7:00am - 9:00pm
 Open Saturday 8:00am - 7:00pm
 Open Sunday 9:00am - 6:00pm
 Your store manager is: Tony
 Date: 13-Feb-2012 Time: 14:40
 Reg 110 Served By: Self Checkout - 560

ENS SNAKES 200GRAM 5
 Quantity: 2 @ \$2.79 each
 ENS FROG 190GRAM 2
 ENS CHICOS 190GRAM 5
 Quantity: 2 @ \$2.79 each
 Total for 5 items \$13
 EFTPOS 13
 INCL IN TOTAL \$1

%ALLENS SNAKES 200GRAM 5.58
 Quantity: 2 @ \$2.79 each
 %ALLENS FROG 190GRAM 2.79
 %ALLENS CHICOS 190GRAM 5.58
 Quantity: 2 @ \$2.79 each
 Total for 5 items \$13.95
 EFTPOS 13.95
 GST INCLUDED IN TOTAL \$1.27

Coles
 QLD
 13/02/12 14:40
 259511 46259511
 *** CTPI
 DEBIT / CA
 SAVINGS ACCO
 PURCHASE AUD\$ 13.95
 N 001100990301 (00)APPROVI

Coles
 QLD AU
 13/02/12 14:40
 46259511
 ***** CTPI
 DEBIT CARD
 SAVINGS ACCOUNT
 PURCHASE AUD\$ 13.95
 RRN 001100990301 (00)APPROVED

% = Taxable items

% = Taxable items

 Queensland Government	<h2 style="margin: 0;">Petty Cash Approval</h2>
---	---

* denotes mandatory field

Company Code *	1041	Company Code Description *	DPC - Cabinet Services
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Claimant

Name *	Jennifer Bowles	Position *	A/Executive Officer
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Claim

Date *	Description of Expense *	Total Amount (AUD)
23.04.2012	Stationary and snacks for Cabinet	57.60

Is an Advance Required? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
---------------------------	---

Please attach receipt(s) in support of claim

Costing

Account Code *	530035	Cost Object Identifier *	4103005	Tax Code *	PG	AUD *	
						17.65	
	530011		4103005		PG	29.95	29.95
	530035		4103005		PG	10.00	\$27.6
Tax Codes: PG (GST Inclusive) PI (Input Taxed Supply) PF (GST-Free) PN (GST Non-Deductible) PZ (Out of Scope)						Total	57.60

Approval

I certify that the above claim is due and where GST is applicable supporting documentation has been obtained. I approve the relevant expenditure in accordance with my delegation as shown in the Financial Delegations.

Signature	s73	Position	Debbie Krebs - Director	Date	23.04.2012
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Receipt

I certify that the sum of \$ 57 and 60 cents is due and payable to me, and I acknowledge receipt of that sum.

Claimant's Signature	s73	Date	23.04.2012
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OIC Petty Cash To Complete

SAP Journal ID		Document No. <small>If applicable</small>		Date Entered	23/4/12
Name	<i>Antonia Kotza</i>	Signature	s73		

Comments (if the printed version does not display all the comments attach a separate sheet)

Coles Supermarkets Australia Pty Ltd
Tax Invoice ABN: 45 004 189 708



Tax Invoice

Number: 6034

Date: 23/4/12

Coles Central Myer Centre Store: 4564
Phone: (07) 32119393 Receipt: 3197
Open Monday to Friday 7:00am - 9:00pm
Open Saturday 8:00am - 7:00pm
Open Sunday 9:00am - 6:00pm
Your store manager is: Tony
Date: 20-Apr-2012 Time: 12:06
Served By: Self Checkout - 560

DRY ROASTED ALMONDS 750GRAM \$ 14.98
ROASTED SALTED CASHEWS 750GRAM 14.98
Total for 2 items \$29.96
EFTPOS 29.96
GST INCLUDED IN TOTAL \$2.72

Coles QLD AU
20/04/12 12:06
46259511 NNG4B0
***** CTPI DEBIT CARD
SAVINGS ACCOUNT
PURCHASE AUD\$ 29.96
RRN 001100319701 (00)APPROVED

% = Taxable items

EFTPOS Paid \$17.64

Officeworks QLD AU
Brisbane Cbd 12:00
20/04/12 0:11:02
46710794 DEBIT CARD
***** 9625 SAVINGS ACCOUNT
PURCHASE AUD\$ 17.64
RRN 000002031923 (00)APPROVED
GST included in Total \$1.60
* GST Free item

repair

Approval			
* denotes mandatory field			
Services			
A/Executive Officer			
Total Amount (AUD)			57.60
Description			
* PG	AUD *	17.65	
* PG	AUD *	29.95	29.95
* PG	AUD *	10.00	\$27.6
Total		57.60	✓
Documentation has been obtained in the Financial Delegations.			
Director	Date	23.04.2012	
I, _____, name, and I acknowledge receipt of that			
			Date 23.04.2012

No. 6034

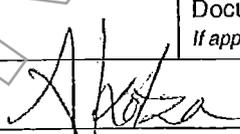
OIC Petty Cash To Complete

SAP Journal ID	Document No. If applicable	Date Entered	23/4/12
Name	Signature	s73	

Comments (if the printed version does not display all the comments attach a separate sheet)

 Queensland Government	<h2 style="margin: 0;">Petty Cash Approval</h2>
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* denotes mandatory field

Company Code *	1041	Company Code Description *	DPC - Cabinet Services	
Claimant				
Name *	Jennifer Bowles	Position *	A/Executive Officer	
Claim				
Date *	Description of Expense *			Total Amount (AUD)
18.05.2012	Snacks for Cabinet Meeting 26/07/2012			29.95
Is an Advance Required? *	<input type="radio"/> Yes <input checked="" type="radio"/> No			
Please attach receipt(s) in support of claim				
Costing				
Account Code *	530011	Cost Object Identifier *	4103005	Tax Code * PG AUD * 29.95
Account Code *		Cost Object Identifier *		Tax Code * AUD *
Account Code *		Cost Object Identifier *		Tax Code * AUD *
Tax Codes: PG (GST Inclusive) PI (Input Taxed Supply) PF (GST-Free) PN (GST Non-Deductible) PZ (Out of Scope)				Total 29.95
Approval				
I certify that the above claim is due and where GST is applicable supporting documentation has been obtained. I approve the relevant expenditure in accordance with my delegation as shown in the Financial Delegations.				
Signature	s73	Position	Debbie Krebs - Director	Date 18.05.2012 26/7/12
Receipt				
I certify that the sum of \$ <u>29</u> and <u>95</u> cents is due and payable to me, and I acknowledge receipt of that sum.				
Claimant's Signature	s73			Date 18.05.2012 26/7/12
OIC Petty Cash Pro Complete				
SAP Journal ID		Document No. If applicable		Date Entered 26/7/12
Name			Signature	s73
Comments (if the printed version does not display all the comments attach a separate sheet)				

Coles Supermarkets Australia Pty Ltd
Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564
Phone: (07) 32119393 Receipt: 6442
Open Monday to Friday 7:00am - 9:00pm
Open Saturday 8:00am - 7:00pm
Open Sunday 9:00am - 6:00pm
Your store manager is: Tony
Date: 25-Jul-2012 Time: 15:58
Reg 113 Served By: Self Checkout - 563

% DRY ROASTED ALMONDS 750GRAM 14.98
% RSTED SALTED CASHEWS 750GRAM 14.98
~~COLES MILK LINE FULL LITRE 1.00~~

Total for 3 items \$30.96
EFTPOS 30.96
GST INCLUDED IN TOTAL \$2.72

Coles \$29.96

25/07/12
46259511
**** CTPI

QLD AU
15:58
NNG4B3
DEBIT CARD
SAVINGS ACCOUNT

PURCHASE AUD\$ 30.96
RRN 001130644201 (00)APPROVED

% = Taxable items

RTI RELEASED

 Queensland Government	<h2 style="margin: 0;">Petty Cash Approval</h2>
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* denotes mandatory field

Company Code *	1041	Company Code Description *	DPC - Cabinet Services
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Claimant

Name *	Jennifer Bowles	Position *	A/Executive Officer
--------	-----------------	------------	---------------------

Claim

Date *	Description of Expense *	Total Amount (AUD)
18.05.2012	Snacks for Cabinet Meeting 18/5/12	29.95

Is an Advance Required? * Yes No

Please attach receipt(s) in support of claim

Costing

Account Code *	530011	Cost Object Identifier *	4103005	Tax Code *	PG	AUD *	
						29.95	
Account Code *		Cost Object Identifier *		Tax Code *		AUD *	
Account Code *		Cost Object Identifier *		Tax Code *		AUD *	

Tax Codes: PG (GST Inclusive) PI (Input Taxed Supply) PF (GST-Free) PN (GST Non-Deductible) PZ (Out of Scope)

	Total	29.95
--	-------	-------

Approval

I certify that the above claim is due and where GST is applicable supporting documentation has been obtained. I approve the relevant expenditure in accordance with my delegation as shown in the Financial Delegations.

Signature	s73	Position	Debbie Krebs - Director	Date	7/6/12 18-05-2012 s73 7/6
-----------	-----	----------	-------------------------	------	---------------------------------

Receipt

I certify that the sum of \$ 29 and 95 cents is due and payable to me, and I acknowledge receipt of that sum.

Claimant's Signature	s73	Date	7/6/12 18-05-2012 s73 2
----------------------	-----	------	-------------------------------

OIC Petty Cash To Complete

SAP Journal ID		Document No. <small>If applicable</small>		Date Entered	7/6/12 s73 12
Name	Antonia Kotza	Signature	s73		

Comments (If the printed version does not display all the comments attach a separate sheet)

Coles Supermarkets Australia Pty Ltd
Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564
Phone: (07) 32119393 Receipt: 3365
Open Monday to Friday 7:00am - 9:00pm
Open Saturday 8:00am - 7:00pm
Open Sunday 9:00am - 6:00pm
Your store manager is: Tony
Date: 18-May-2012 Time: 10:25
Reg 112 Served By: Self Checkout - 562

~~%V VITALISE DRINK ONE 250ML 2.64~~
%DRY ROASTED CASHEWS 750GRAM 14.98
%DRY ROASTED ALMONDS 750GRAM 14.98

Total for 3 items \$32.60
EFTPOS 32.60
GST INCLUDED IN TOTAL \$2.96

\$29.96

Coles

18/05/12
46259511
***** CTPI

QLD AU
10:25
NN64B2
DEBIT CARD
SAVINGS ACCOUNT

PURCHASE AUD\$ 32.60
RRN 001120336501 (00)APPROVED

% = Taxable items

RTI REQUEST

 Queensland Government	<h2 style="margin: 0;">Petty Cash Approval</h2>
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* denotes mandatory field

Company Code *	1041	Company Code Description *	DPC - Cabinet Services
----------------	------	----------------------------	------------------------

Claimant

Name *	Jennifer Bowles	Position *	A/Executive Officer
--------	-----------------	------------	---------------------

Claim

Date *	Description of Expense *	Total Amount (AUD)
23.04.2012	Stationary and snacks for Cabinet	90.25 47.60

Is an Advance Required? * Yes No

Please attach receipt(s) in support of claim

Costing

Account Code *	530035	Cost Object Identifier *	4103005	Tax Code *	PG	AUD *	
							60.28 17.65 60.30
							29.95

Tax Codes: PG (GST Inclusive) PI (Input Taxed Supply) PF (GST-Free) PN (GST Non-Deductible) PZ (Out of Scope)

Total	90.25 47.60
-------	------------------------

Approval

I certify that the above claim is due and where GST is applicable supporting documentation has been obtained. I approve the claim in accordance with my delegation as shown in the Financial Delegations.

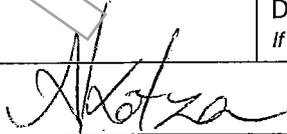
Signature	s73	Position	Debbie Krebs - Director	Date	15.06.2012
-----------	-----	----------	-------------------------	------	------------

Receipt

I certify that the sum of \$ ~~47~~ ⁷⁰ and ~~60~~ ²⁵ cents is due and payable to me, and I acknowledge receipt of that sum.

Claimant's Signature	Date	15.06.2012
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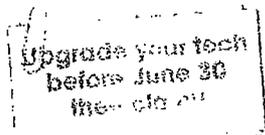
OIC Petty Cash To Complete

SAP Journal ID		Document No. If applicable		Date Entered	15/6/12
Name		Signature	s73		

Comments (if the printed version does not display all the comments attach a separate sheet)



Officeworks Supermarkets Pty Ltd
 ABN 36 004 111 111
 Officeworks Adelaide
 102 Adelaide Street, Brisbane CBD
 (07) 3020 2500
 Phone: 1300 OFFICE
 www.officeworks.com.au



For more tech deals visit
 officeworks.com.au/techHub

Coles Supermarkets Australia Pty Ltd
 Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564
 Phone: (07) 3211 1111 Receipt: 627
 Open Monday to Friday 7:00am - 9:00pm
 Open Saturday 8:00am - 7:00pm
 Open Sunday 9:00am - 6:00pm
 Your store manager is: Tony
 Date: 15-Jun-2012 Time: 15:26
 Reg 117 Served By: Self Checkout - 567

	\$
% DRY ROASTED ALMONDS 750GRAM	14.98
% RSTED SALTED CASHEWS 750GRAM	14.98
Sub Total	\$29.96
Rounding	-0.01
Total for 2 items	\$29.95
Cash	50.00
Change	20.05
GST INCLUDED IN TOTAL	\$2.72
% = Taxable items	

TAX INVOICE

JAUMN207BK	\$13.51
UNI SIGNU 207 RI PEN BK	
JASAA210CBK	\$46.77
Pk4 UNI JETSTREM RI PEN 1.0 BK	
3 at \$15.59	

TOTAL \$60.28

Cash	Paid	\$70.00
Roundings		\$0.02
Change Due	Cash	\$9.70
GST included in Total		\$5.48
* GST Free item		

Please refer to this invoice for any returns or exchanges

15/06/2012 15:19:24 411 1
 Team Member: 00490678 Shannon



9901411001011363

 Queensland Government	Petty Cash Approval
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* denotes mandatory field

Company Code *	1041	Company Code Description *	DPC - Cabinet Services
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Claimant			
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Name *	Jennifer Bowles	Position *	A/Executive Officer
--------	-----------------	------------	---------------------

Claim			
--------------	--	--	--

Date *	Description of Expense *	Total Amount (AUD)
30.03.2012	CBRC snacks	7.75

Is an Advance Required? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
---------------------------	---

Please attach receipt(s) in support of claim

Costing							
----------------	--	--	--	--	--	--	--

Account Code *	530011	Cost Object Identifier *	4103005	Tax Code *	PG	AUD *	7.75
Account Code *		Cost Object Identifier *		Tax Code *		AUD *	
Account Code *		Cost Object Identifier *		Tax Code *		AUD *	
Tax Codes: PG (GST Inclusive) PI (Input Taxed Supply) PF (GST-Free) PN (GST Non-Deductible) PZ (Out of Scope)						Total	7.75

Approval			
-----------------	--	--	--

I certify that the above claim is due and where GST is applicable supporting documentation has been obtained. I approve the relevant expenditure in accordance with my delegation as shown in the Financial Delegations.

Signature	s73	Position	Debbie Krebs - Director	Date	20.04.2012
-----------	-----	----------	-------------------------	------	------------

Receipt			
----------------	--	--	--

I certify that the sum of \$ 7 and 75 cents is due and payable to me, and I acknowledge receipt of that sum.

Claimant's Signature	s73	Date	20.04.2012
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OIC Petty Cash To Complete			
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SAP Journal ID		Document No. <small>If applicable</small>		Date Entered	20/4/12
Name	<i>Antonia Kotza</i>	Signature	s73		

Comments <small>(if the printed version does not display all the comments attach a separate sheet)</small>			
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Coles Supermarkets Australia Pty Ltd
 Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre
 Phone: (07) 32119393
 Open Monday to Friday 7:00am - 9:00pm
 Open Saturday 8:00am - 7:00pm
 Open Sunday 9:00am - 6:00pm
 Your store manager is: Tony
 Date: 19-Apr-2012
 Reg 118 Served By: Self Checkout - 568
 Store: 4564
 Receipt: 6855
 Time: 07:25

%COLES CHOCOLATE BISC 200GRAM
 %ARNOTTS TIM TAM 200 200GRAM
 %COLES CHOCOLATE FING 200GRAM

Sub Total
 Rounding
 Total for 3 items
 Cash
 Change
 GST INCLUDED IN TOTAL
 FlyBuys Card NO: 2793184599122
 % = Taxable items

\$
 2.39
 2.99
 2.39

\$7.77
 -0.02
 \$7.75
 10.00
 2.25
 \$0.71

Petty Cash Approval

* denotes mandatory field

DPC - Cabinet Services

Position * A/Executive Officer

Total Amount (AUD)

7.75

Claim

Date *

30.03.2012

Is an Advance Requ

Costing

Account Code * 530011

Account Code *

Account Code *

Tax Codes: PG (GST Inclusive)
 PN (GST Non-Deductible) PZ (O

PG

AUD *

7.75

AUD *

AUD *

Total

7.75

Approval

I certify that the above claim is due and where GST is applicable supporting documentation has been obtained.
 I approve the relevant expenditure in accordance with my delegation as shown in the Financial Delegations.

Signature s73 Position Debbie Krebs - Director Date 20.04.2012

Receipt

I certify that the sum of \$ 7 and 75 cents is due and payable to me, and I acknowledge receipt of that sum.

Claimant's Signature s73 Date 20.04.2012

OIC Petty Cash To Complete

SAP Journal ID Document No. If applicable Date Entered 20/4/12

Name Antonia Kotza Signature s73

Comments (if the printed version does not display all the comments attach a separate sheet)

 Queensland Government	<h2 style="margin: 0;">Petty Cash Approval</h2>
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* denotes mandatory field

Company Code *	1041	Company Code Description *	DPC - Cabinet Services
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Claimant

Name *	Jennifer Bowles	Position *	A/Executive Officer
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Claim

Date *	Description of Expense *	Total Amount (AUD)
30.03.2012	Stationery and snacks for Cabinet	26.80

Is an Advance Required? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
---------------------------	---

Please attach receipt(s) in support of claim

Costing

Account Code *	530035	Cost Object Identifier *	4103005	Tax Code *	PG	AUD *	
						18.00	
Account Code *	530011	Cost Object Identifier *	4103005	Tax Code *	PG	AUD *	8.80
Account Code *		Cost Object Identifier *		Tax Code *		AUD *	
Tax Codes: PG (GST Inclusive) PI (Input Taxed Supply) PF (GST-Free) PN (GST Non-Deductible) PZ (Out of Scope)						Total	26.80

Approval

I certify that the above claim is due and where GST is applicable supporting documentation has been obtained. I approve the relevant expenditure in accordance with my delegation as shown in the Financial Delegations.

Signature	s73	Position	Debbie Krebs - Director	Date	17.04.2012
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Receipt

I certify that the sum of \$ 26 and 80 cents is due and payable to me, and I acknowledge receipt of that sum.

Claimant's Signature	s73	Date	18 17.04.2012
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OIC Petty Cash To Complete

SAP Journal ID		Document No. If applicable		Date Entered	18/4/12
Name	<i>Antonia Kotza</i>	Signature			s73

Comments (if the printed version does not display all the comments attach a separate sheet)

Coles Supermarkets Australia Pty Ltd
 Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564
 Phone: (07) 32119393 Receipt: 431
 Open Monday to Friday 7:00am - 9:00pm
 Open Saturday 8:00am - 7:00pm
 Open Sunday 9:00am - 6:00pm
 Your store manager is: Tony
 Date: 16-Apr-2012 Time: 09:14
 Reg 112 Served By: Self Checkout - 562

	\$
%MOTHER EARTH NUTS 15 150GRAM	4.39
%MOTHER EARTH NUTS 150GRAM	4.39
Sub Total	\$8.78
Rounding	0.02
Total for 2 items	\$8.80
Cash	10.00
Change	1.20
GST INCLUDED IN TOTAL	\$0.80
% = Taxable items	

DOCKET DEALS

Buy two for \$10!
 Cleanskin Marlborough Sauvignon*
 Blanc 750ml two for \$10 at Liquorland.

Offer not available to under 18's. Surrender Docket Deal
 in Liquorland to receive two bottles of Cleanskin
 Marlborough Sauvignon Blanc 750ml for \$10
 when purchased between 04-24 April 2012.
 Limit 6 bottles per customer. No Further Discount.
 Docket Deal cannot be used in conjunction with any
 other offers or coupons, and is not transferrable.
 Available while stocks last. Not valid at Coles online,
 Liquorland Direct, Liquorland Express, Liquorland
 Kununurra, Sth Hedland or ANY Northern Territory stores.



Petty Cash Approval				
* denotes mandatory field				
Company Code		DPC - Cabinet Services		
Description *				
Position *		A/Executive Officer		
				Total Amount (AUD)
				26.80
<input checked="" type="radio"/> No				
Receipt(s) in support of claim				
05	Tax Code *	PG	AUD *	18.00
05	Tax Code *	PG	AUD *	8.80
	Tax Code *		AUD *	
PF (GST Free)			Total	26.80
Applicable supporting documentation has been obtained. Delegation as shown in the Financial Delegations.				
By		Debbie Krebs - Director	Date	17.04.2012
I certify that the amount is due and payable to me, and I acknowledge receipt of that				
			Date	18/4/12
		Date Entered	18/4/12	
Signature		s73		
Comments (in the printed version does not display all the comments attach a separate sheet)				

 Queensland Government	<h2 style="margin: 0;">Petty Cash Approval</h2>
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* denotes mandatory field

Company Code *	1041	Company Code Description *	DPC - Cabient Services
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Claimant			
Name *	Linda Paton	Position *	Community Cabinet Coordinator

Claim		
Date *	Description of Expense *	Total Amount (AUD)
02.05.2012	CBRC Snacks and Storage Container	40.74
Is an Advance Required? *	<input type="radio"/> Yes <input checked="" type="radio"/> No	

Please attach receipt(s) in support of claim

Costing							
Account Code *	530011	Cost Object Identifier *	4103005	Tax Code *	PG	AUD *	17.25 36.33
Account Code *	530011	Cost Object Identifier *	4103005	Tax Code *	PG PF	AUD *	23.49 4.41
Account Code *		Cost Object Identifier *		Tax Code *		AUD *	
Tax Codes: PG (GST Inclusive) PI (Input Taxed Supply) PF (GST-Free) PN (GST Non-Deductible) PZ (Out of Scope)						Total	40.74 40.74

Approval				<i>R/Up 40.75</i>	
I certify that the above claim is due and where GST is applicable supporting documentation has been obtained. I approve the relevant expenditure in accordance with my delegation as shown in the Financial Delegations.					
Signature	s73	Position	Debbie Krebs - Director	Date	02.05.2012

Receipt			
I certify that the sum of \$ <u>40</u> and <u>75</u> cents is due and payable to me, and I acknowledge receipt of that sum.			
Claimant's Signature	s73	Date	4/5/12

OIC Petty Cash To Complete			
SAP Journal ID	Document No. <small>If applicable</small>	Date Entered	4/5/12
Name	<i>Antonina Kotza</i>	Signature	s73

Comments <small>(if the printed version does not display all the comments attach a separate sheet)</small>

Biscuits for CBRC meeting

Coles Supermarkets Australia Pty Ltd
Tax Invoice ABN: 45 004 189 708



\$4.41

Coles Central Myer Centre Store: 4564
Phone: (07) 32119393 Receipt: 7892
Open Monday to Friday 7:00am - 9:00pm
Open Saturday 8:00am - 7:00pm
Open Sunday 9:00am - 6:00pm
Your store manager is: Erico
Date: 24-Apr-2012 Time: 07:44
Reg 120 Served By: Self Checkout - 570

%ARNOTTS BISCUITS FAM 500GRAM *4.41*
~~%S B COLES BPK MUESLI 200GRAM 1.99~~

Total for 2 items \$6.40
Cash 10.20
Change 3.80
INCLUDED IN TOTAL \$0.58

flybuys card # 2793184599122
% = Taxable items

flybuys points balance as of yesterday: 5938

DOCKET DEALS

Buy one WAHU Marlborough Sauvignon Blanc 750ml, get one free at Liquorland (Normally \$13 each)

Offer not available to under 18's. Present Flybuys card & surrender Docket Deal in Liquorland to receive one free bottle of WAHU Marlborough Sauvignon Blanc 750ml when one bottle of WAHU Marlborough Sauvignon Blanc 750ml is purchased in a single shop between 18 April-8 May 2012. Limit of 3 free bottles per customer. No Further Discount. Docket Deal cannot be used in conjunction with any other offers or coupons, and is not transferrable. Available while stocks last. Not valid at Coles online, Liquorland Direct, Liquorland Express, Liquorland Kununurra, Stn Hedland or ANY Northern Territory stores.



4.41
36.33

PF
40.74
- 23.49
17.25

Biscuits, coffee + storage containers for CBRC meeting

Coles Supermarkets Australia Pty Ltd
Tax Invoice ABN: 45 004 189 708



\$36.33

Coles Central Myer Centre Store: 4564
Phone: (07) 32119393 Receipt: 659
Open Monday to Friday 7:00am - 9:00pm
Open Saturday 8:00am - 7:00pm
Open Sunday 9:00am - 6:00pm
Your store manager is: Tony
Date: 30-Apr-2012 Time: 13:48
Reg 118 Served By: Self Checkout - 568

%SISTEMA 1830 KLIP IT 3LITRE 7.50
VITTORIA VACUUM PACK 1KG *PF* 23.49
%ARNOTTS BUTTERNUT SN 250GRAM 2.65
%ARNOTTS CHOC RIPPLE 250GRAM 2.69

Total for 4 items *\$36.33*
POS 36.33
GST INCLUDED IN TOTAL \$1.17

Coles

30/04/12 QLD AU
46259511 13:48
***** CTPI NNG4B8
NAB Visa Debit AID A0000000031010 VISA
APSN 0000 ATC 0133
CREDIT ACCOUNT

PURCHASE AUD\$ 36.33

RRN 001180065901 (00)APPROVED
AUTH 529651

flybuys card # 2793184599122
% = Taxable items

flybuys points balance as of yesterday: 48

 Queensland Government	<h2 style="margin: 0;">Petty Cash Approval</h2>
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* denotes mandatory field

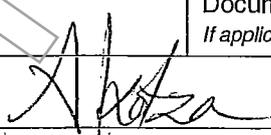
Company Code *	1041	Company Code Description *	DPC - Cabinet Services
Claimant			
Name *	Jennifer Bowles	Position *	A/Executive Officer
Claim			
Date *	Description of Expense *		Total Amount (AUD)
18.05.2012	Snacks for Cabinet Meeting 26/07/2012		29.95
Is an Advance Required? *	<input type="radio"/> Yes <input checked="" type="radio"/> No		

Please attach receipt(s) in support of claim

Costing							
Account Code *	530011	Cost Object Identifier *	4103005	Tax Code *	PG	AUD *	29.95
Account Code *		Cost Object Identifier *		Tax Code *		AUD *	
Account Code *		Cost Object Identifier *		Tax Code *		AUD *	
Tax Codes: PG (GST Inclusive) PI (Input Taxed Supply) PF (GST-Free) PN (GST Non-Deductible) PZ (Out of Scope)						Total	29.95

Approval			
I certify that the above claim is due and where GST is applicable supporting documentation has been obtained. I approve the relevant expenditure in accordance with my delegation as shown in the Financial Delegations.			
Signature	s73	Position	Debbie Krebs - Director
Date			18.05.2012 26/7/12

Receipt		s73
I certify that the sum of \$ <u>29</u> and <u>95</u> cents is due and payable to me, and I acknowledge receipt of that sum.		
Claimant's Signature	s73	Date
		18.05.2012 26/7/12

OIC Petty Cash				s73
SAP Journal ID		Document No. <small>If applicable</small>		Date Entered
Name		Signature		26/7/12
			s73	

Comments <small>(if the printed version does not display all the comments attach a separate sheet)</small>	

Supermarkets Australia Pty Ltd
Voice ABN: 45 004 189 708

Coles Supermarkets Australia Pty Ltd
Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564
Phone: (07) 32119393 Receipt: 6442
Open Monday to Friday 7:00am - 9:00pm
Open Saturday 8:00am - 7:00pm
Open Sunday 9:00am - 6:00pm
Your store manager is: Tony
Date: 25-Jul-2012 Time: 15:58
Reg 113 Served By: Self Checkout - 563

Coles Central Myer Centre Store: 4564
Phone: (07) 32119393 Receipt: 6442
Open Monday to Friday 7:00am - 9:00pm
Open Saturday 8:00am - 7:00pm
Open Sunday 9:00am - 6:00pm
Your store manager is: Tony
Date: 25-Jul-2012 Time: 15:58
Reg 113 Served By: Self Checkout - 563

DRY ROASTED ALMONDS 750GRAM \$ 14.98
ROASTED SALTED CASHEWS 750GRAM 14.98
~~COLES MILK UHT 1L LITRE 1.00~~
Total for 3 items \$30.96
EFTPOS 30.96
GST INCLUDED IN TOTAL \$2.72

% DRY ROASTED ALMONDS 750GRAM \$ 14.98
% RSTED SALTED CASHEWS 750GRAM 14.98
~~COLES MILK UHT 1L LITRE 1.00~~
Total for 3 items \$30.96
EFTPOS 30.96
GST INCLUDED IN TOTAL \$2.72

Coles \$29.96

Coles \$29.96

07/12 QLD AU
259511 15:58
*** CTPI NNG4B3
DEBIT CARD
SAVINGS ACCOUNT
CHASE AUD\$ 30.96
001130644201 (00)APPROVED

25/07/12 QLD AU
46259511 15:58
***** CTPI NN64B3
DEBIT CARD
SAVINGS ACCOUNT
PURCHASE AUD\$ 30.96
RRN 001130644201 (00)APPROVED

% = Taxable items

% = Taxable items

RTI RELEASED

 Queensland Government	<h2 style="margin: 0;">Petty Cash Approval</h2>
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* denotes mandatory field

Company Code *	1041	Company Code Description *	DPC - Cabinet Services
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Claimant

Name *	Jennifer Bowles	Position *	Executive Officer
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Claim

Date *	Description of Expense *	Total Amount (AUD)
18.05.2012	Snacks for Cabinet Meeting 24/09/2012	26.95

Is an Advance Required? *	<input type="radio"/> Yes	<input checked="" type="radio"/> No
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Please attach receipt(s) in support of claim

Costing

Account Code *	530011	Cost Object Identifier *	4103005	Tax Code *	PG	AUD *	26.95
Account Code *		Cost Object Identifier *		Tax Code *		AUD *	
Account Code *		Cost Object Identifier *		Tax Code *		AUD *	
Tax Codes: PG (GST Inclusive) PI (Input Taxed Supply) PF (GST-Free) PN (GST Non-Deductible) PZ (Out of Scope)						Total	26.95

Approval

I certify that the above claim is true and where GST is applicable supporting documentation has been obtained. I approve the request in accordance with my delegation as shown in the Financial Delegations.

Signature	s73	Position	Anthony Crack - Cabinet Secretary	Date	21.09.2012
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Receipt

I certify that the sum of \$ 26 and 95 cents is due and payable to me, and I acknowledge receipt of that sum.

Claimant's Signature	s73	Date	21.09.2012
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OIC Petty Cash To Complete

SAP Journal ID		Document No. <small>If applicable</small>		Date Entered	21/09/12.
Name	Sandhya Kiran	Signature	s73		

Comments (if the printed version does not display all the comments attach a separate sheet)

Coles Supermarkets Australia Pty Ltd
Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564
Phone: (07) 32119393 Receipt: 2169
Open Monday to Friday 7:00am - 9:00pm
Open Saturday 8:00am - 7:00pm
Open Sunday 9:00am - 6:00pm
Your store manager is: Tony
Date: 21-Sep-2012 Time: 15:09
Reg 121 Served By: Self Checkout - 571

ALMOND KERNELS 750GRAM 11.98
%RSTED SALTED CASHEWS 750GRAM 14.98
Total for 2 items \$26.96
EFTPOS 26.96
GST INCLUDED IN TOTAL \$1.36

Coles

21/09/12
46259511
***** CTPI

QLD AU
15:09
NN64C1
DEBIT CARD
CHEQUE ACCOUNT

PURCHASE AUD\$ 26.96
RRN 001210216901 (00)APPROVED

Coles Supermarkets Australia Pty Ltd
Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564
Phone: (07) 32119393 Receipt: 2169
Open Monday to Friday 7:00am - 9:00pm
Open Saturday 8:00am - 7:00pm
Open Sunday 9:00am - 6:00pm
Your store manager is: Tony
Date: 21-Sep-2012 Time: 15:09
Reg 121 Served By: Self Checkout - 571

ALMOND KERNELS 750GRAM 11.98
%RSTED SALTED CASHEWS 750GRAM 14.98
Total for 2 items \$26.96
EFTPOS 26.96
GST INCLUDED IN TOTAL \$1.36

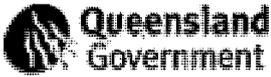
Coles

21/09/12
46259511
***** CTPI

QLD AU
15:09
NN64C1
DEBIT CARD
CHEQUE ACCOUNT

PURCHASE AUD\$ 26.96
RRN 001210216901 (00)APPROVED

% = Taxable items



Petty Cash Approval

* denotes mandatory field

Company Code *	1041	Company Code Description *	DPC - Cabinet Services				
Claimant							
Name *	Jennifer Bowles		Position *	Executive Officer			
Claim							
Date *	Description of Expense *					Total Amount (AUD)	
18.05.2012	Snacks for Cabinet Meeting 05/10/2012					19.18	
Is an Advance Required? *	<input type="radio"/> Yes		<input checked="" type="radio"/> No				
Please attach receipt(s) in support of claim							
Costing							
Account Code *	530011	Cost Object Identifier *	4103005	Tax Code *	PG	AUD * 19.18	
Account Code *		Cost Object Identifier *		Tax Code *		AUD *	
Account Code *		Cost Object Identifier *		Tax Code *		AUD *	
Tax Codes: PG (GST Inclusive) PI (Input Taxed Supply) PF (GST-Free) PN (GST Non-Deductible) PZ (Out of Scope)						Total 19.18	
Approval							
I certify that where GST is applicable supporting documentation has been obtained.							
I approve the [redacted] in accordance with my delegation as shown in the Financial Delegations.							
Signature	[redacted]	Position	Anthony Crack - Cabinet Secretary	Date	05.10.2012		
Receipt							
I certify that the sum of \$ <u>19</u> and <u>18</u> cents is due and payable to me, and I acknowledge receipt of that sum.							
Claimant's Signature	[redacted]	Date	05.10.2012				
OIC Petty Cash To Complete							
SAP Journal ID		Document No. If applicable		Date Entered			
Name	Sandhya Kumar		Signature	[redacted]	5/10/12		
Comments (if the printed version does not display all the comments attach a separate sheet)							

Coles Supermarkets Australia Pty Ltd
Tax Invoice ABN: 45 004 189 708



Coles Supermarkets Australia Pty Ltd
Tax Invoice ABN: 45 004 189 708



Coles Central Myer Centre Store: 4564
Phone: (07) 32119393 Receipt: 9387
Open Monday to Friday 7:00am - 9:00pm
Open Saturday 8:00am - 7:00pm
Open Sunday 9:00am - 6:00pm
Your store manager is: Tony
Date: 05-Oct-2012 Time: 16:00
Reg 112 Served By: Self Checkout - 562

%RSTED SALTED CASHEWS 750GRAM 9.50
%DRY ROASTED ALMONDS 750GRAM* 9.68
Total for 2 items \$19.18
EFTPOS 19.18
GST INCLUDED IN TOTAL \$1.74

Coles
05/10/12 QLD AU
46259511 16:00
***** CTPI NN64B2
DEBIT CARD
SAVINGS ACCOUNT
PURCHASE AUD\$ 19.18
RRN 001120938701 (00)APPROVED

Coles Central Myer Centre Store: 4564
Phone: (07) 32119393 Receipt: 9387
Open Monday to Friday 7:00am - 9:00pm
Open Saturday 8:00am - 7:00pm
Open Sunday 9:00am - 6:00pm
Your store manager is: Tony
Date: 05-Oct-2012 Time: 16:00
Reg 112 Served By: Self Checkout - 562
%RSTED SALTED CASHEWS 750GRAM 9.50
%DRY ROASTED ALMONDS 750GRAM 9.68
Total for 2 items \$19.18
EFTPOS 19.18
GST INCLUDED IN TOTAL \$1.74

Coles
05/10/12 QLD AU
46259511 16:00
***** CTPI NN64B2
DEBIT CARD
SAVINGS ACCOUNT
PURCHASE AUD\$ 19.18
RRN 001120938701 (00)APPROVED

% = Taxable items

Catering for Premier's Office

Period: 01/04 - 19/12/12

RefDocNo	DocTyp	Cost Ctr	Postg Date	Cost element name	Cost Elem. Value	COC Name	Name of offsetting account	
1900026230	KR	4204001	26.04.2012	Enter Emp&AscNo Alc	530008	12.5 1-0-Disc Pol Iss 17/4/12 Cool Beans Newman Premier	COOL BEANS & BAGUETTES	Catering provided in house
1900026230	KR	4204001	26.04.2012	Enter Emp&AscNo Alc	530008	4.45 1-0-Disc Pol Iss 17/4/12 Cool Beans Newman Premier	COOL BEANS & BAGUETTES	Catering provided in house
1900026230	KR	4204001	26.04.2012	Ent Non Emp No Alc	530010	18.2 0-1-Disc Pol Iss 17/4/12 Cool Beans Newman Premier	COOL BEANS & BAGUETTES	Catering provided in house
1900026377	KR	4204002	23.05.2012	Refresh&Light Meals	530011	7 Refreshments for Training 11/5/12 Premiers	DEPARTMENT OF THE PREMIER	Small Food for training on Petty Cash
1900026641	KR	4204001	18.06.2012	Enter Emp&AscNo Alc	530008	2.23 1-0-Disc Policy Iss 13/6/12 In-Hse Newman Prens	COOL BEANS & BAGUETTES	
1900026641	KR	4204001	18.06.2012	Enter Emp&AscNo Alc	530008	4.44 1-0-Disc Policy Iss 13/6/12 In-Hse Newman Prens	COOL BEANS & BAGUETTES	
1900026641	KR	4204001	18.06.2012	Ent Non Emp No Alc	530010	7.07 0-1-Disc Policy Iss 13/6/12 In-Hse Newman Prens	COOL BEANS & BAGUETTES	
1900026641	KR	4204002	18.06.2012	Enter Emp&AscNo Alc	530008	4.46 2-0-Disc Policy Iss 13/6/12 In-Hse Staff Prens	COOL BEANS & BAGUETTES	
1900026641	KR	4204002	18.06.2012	Enter Emp&AscNo Alc	530008	8.87 2-0-Disc Policy Iss 13/6/12 In-Hse Staff Prens	COOL BEANS & BAGUETTES	
1900026642	KR	4204001	18.06.2012	Enter Emp&AscNo Alc	530008	5.68 1-0-Disc Policy Iss 13/6/12 In-Hse Newman Prens	COOL BEANS & BAGUETTES	
1900026642	KR	4204001	18.06.2012	Ent Non Emp No Alc	530010	6.25 0-1-Disc Policy Iss 13/6/12 In-Hse Newman Prens	COOL BEANS & BAGUETTES	
1900026642	KR	4204002	18.06.2012	Enter Emp&AscNo Alc	530008	11.37 2-0-Disc Policy Iss 13/6/12 In-Hse Staff Prens	COOL BEANS & BAGUETTES	
1900026661	KR	4204002	18.06.2012	Enter Emp&AscNo Alc	530008	13 10-0-Mtg 7/6/12 In-house Staff Premiers	DEPARTMENT OF THE PREMIER	Cans of drink on Petty Cash for meeting in house
1900026943	KR	4204002	06.07.2012	Enter Emp&AscNo Alc	530008	7.15 1-0-Working Lunch 30/6/12 In-House Leven Premiers	CUISINE ON CUF	
1900028216	KR	4204002	24.10.2012	Enter Emp&AscNo Alc	530008	109.09 8-0-Working Meal 27/9/12 Southbank Inst Techn Prem	SOUTHBANK INSTITUTE OF TECHNOLOGY	Catering for staff (8) held at Southbank Institute - invoice from Southbank Institute?
1900028290	KR	4204001	29.10.2012	Enter Emp&AscNo Alc	530008	2.89 1-0-Meet Stakeholders 12/10/12 In-House Newman Pre	RICHARD ANG	

1900028290	KR	4204001	29.10.2012	Ent Non Emp No Alc	530010	63.64	0-20-Meet Stakeholders 12/10/12	In-House Newman Pr	RICHARD ANG
1900028290	KR	4204002	29.10.2012	Enter Emp&AscNo Alc	530008	2.89	1-0-Meet Stakeholders 12/10/12	In-House Myers Prem	RICHARD ANG
1900028467	KR	4204001	02.11.2012	Enter Emp&AscNo Alc	530008	0.78	1-0-Meet stakeholders 12/10/12	In hse Newman Premi	DEPARTMENT OF THE PREMIER
1900028467	KR	4204001	02.11.2012	Enter Emp&AscNo Alc	530008	1.24	1-0-Meet stakeholders 12/10/12	In hse Newman Premi	DEPARTMENT OF THE PREMIER
1900028467	KR	4204001	02.11.2012	Ent Non Emp No Alc	530010	27.28	0-20-Meet stakeholders 12/10/12	In hse Newman Prem	DEPARTMENT OF THE PREMIER
1900028467	KR	4204001	02.11.2012	Ent Non Emp No Alc	530010	17.18	0-20-Meet stakeholders 12/10/12	In hse Newman Prem	DEPARTMENT OF THE PREMIER
1900028467	KR	4204002	02.11.2012	Enter Emp&AscNo Alc	530008	0.78	1-0-Meet stakeholders 12/10/12	In hse Myers Premie	DEPARTMENT OF THE PREMIER
1900028467	KR	4204002	02.11.2012	Enter Emp&AscNo Alc	530008	1.24	1-0-Meet stakeholders 12/10/12	In hse Myers Premie	DEPARTMENT OF THE PREMIER

RTI RELEASE

339.68

Checked Individual Voucher

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/26230

**MINISTERIAL OFFICES
EXPENDITURE APPROVAL**

Ministerial Office: Premier's Office

Financial Year: 2011/12

Urgent payment required by: 23/4/2012

Return Cheque to: _____ **Phone:** _____

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Cool Beans & Baguettes <i>60086 09</i>	Lunch for meeting	5 x sandwiches 1 x 2L Orange Juice
	TOTAL (GST exclusive)	\$33.90
	GST Amount	\$2.50
	APPROVAL TOTAL: (GST inclusive)	\$36.40

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature: _____
 Name (please print) Kristian Schluter Date: 17/4/2012

PREPARED BY: Amy Ladner Date: 17/4/2012
 Phone x58800

MINISTERIAL SERVICES OFFICER:

I certify that:

- * approved by competent authority;
- * verification of goods supplied/services rendered;
- * price or rate of charge correct;
- * discounts/allowances
- * arithmetically correct;
- * not previously paid;
- * invoices/requisitions attached; and
- * expenditure is recorded against the correct codes.

Signature: _____
 Date: 26/4/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf

MINISTERIAL SERVICES

HOSPITALITY CERTIFICATION

Please print on Pink Paper

MINISTERIAL OFFICE Premier's Office

DATE OF FUNCTION 17/04/2012

VENUE Premier's Office Conference Room

COST OF FUNCTION (GST inclusive) \$ 36.40

REASON FOR HOSPITALITY and its connection with official duties in accordance with Ministerial Handbook

Meeting to discuss policy

ATTENDEES: Only people for whom expenditure was incurred * Include Self # Include employee associates

Column 1	Column 2	Column 3	Column 4
Number of State Govt Employees *#	Number of Employees of Statutory Bodies #	Number of Other People	Total Number of People
1	0	1	2

Name of Participants	Organisation of Participants
1 David Hanna	BLF
2 Campbell Newman	Premier
3	
4	
5	
6	

** See overleaf for more lines. Attach additional page if necessary (eg. guest list)

CERTIFICATION AND APPROVAL

Certification of Claimant:

I certify that the above hospitality was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event.

Approval of Expenditure:

The above expenditure is approved for payment in accordance with the Ministerial Handbook.

Signature of Claimant _____ Date _____

(If claimant is Minister, this signature will suffice for Expenditure Approval)

s73

23 Apr 2012
Date

Office Use Only :CALCULATION - FBT and Non FBT breakdown

Col (1) + Col (2)	x	Total Cost	=	Amount subject to FBT (use account code 53030 for FBT Component)
Col (4)		Balance	=	Amount not subject to FBT Code to 53010: (tax code P4)

1	36.40	\$ 18.20	=	\$ 18.20	(53030)
2		Balance	=	\$ 0.00	(53010) Total 36.40

{Code balance (53010) to P4}

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

16/04/2012

Invoice #: 15113336

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

tuesday 17 th april
level 15/100 george st
ask for carly at security
kristian

CTPI

1130

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		5	\$5.00	\$25.00
2 litres Pure Orange Juice		1	\$8.90	\$8.90

If you require a further receipt of payment. You **MUST** email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
our electronic receipt will be emailed the following week

and
ent

SALE AMT. \$33.90
GST \$2.50

BALANCE DUE \$36.40

ase DO NOT place orders at this email
ress. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 23/04/2012

This is your Credit Card Receipt

you have completed this payment authority and Faxed it to us for payment. Keep slip as your receipt. You can use this official receipt to reconcile your statement

ard Holder Name: _____

Total Amount Paid \$

ard # _____

xpiry Date: ___/___/___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
16/04/2012 ✓

Invoice #: 15113336 ✓

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

tuesday 17 th april
level 15/100 george st
ask for carly at security
kristian CTPI

RESERVED

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		5	\$5.00	\$25.00
2 litres Pure Orange Juice		1	\$8.90	\$8.90

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be

530008/4204001 PF \$ 13.75 ✓
 530008/4204001 PF \$ 4.45 ✓
 1-0-disc Del Iss 17/4/12 Cool Beans Newman Prem
 530010/4204001 PN \$ 18.20 ✓
 0-1-disc Del Iss 17/4/12 Cool Beans Newman Prem
\$ 56.40 ✓
 Disc Del Iss 17/4/12 Cool Beans Newman Prem ✓

Direct Debit - Grab n Go - BSB

573

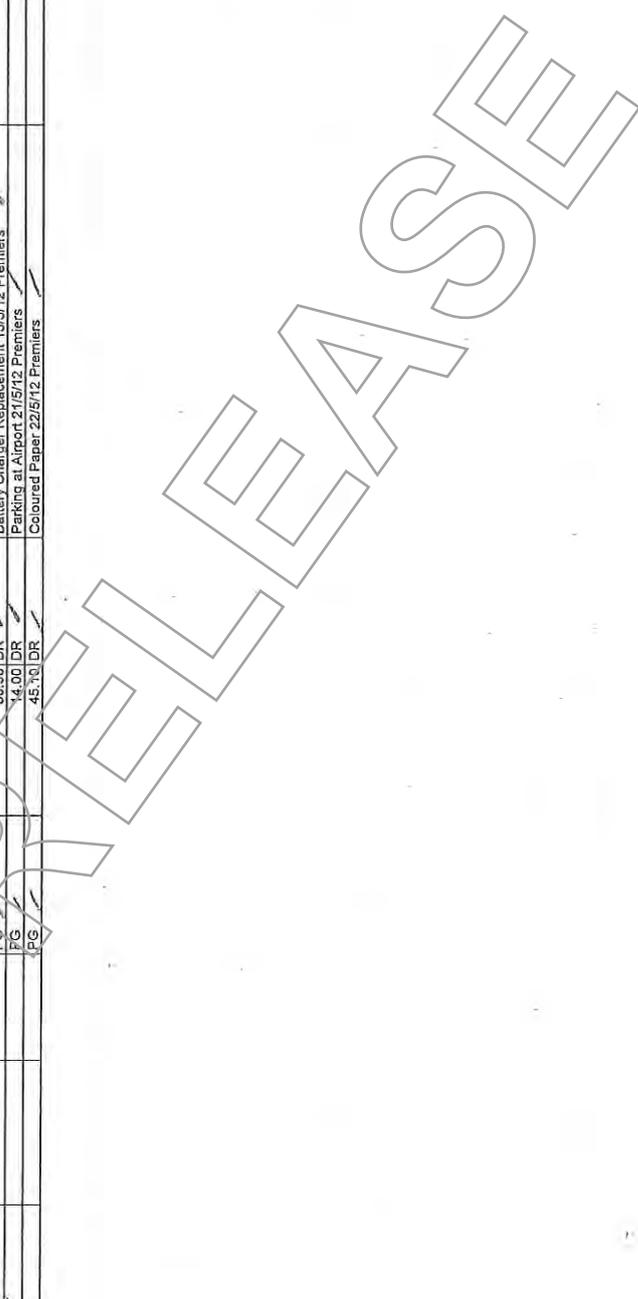
If you use DD you MUST remit

our payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

ACCOUNTING DOCUMENT UPLOAD (NEW)
 Comment rows have 2 asterisks in the first column. They are ignored.
 Column 3 (C) is a transaction identifier. This ensures all partial posts are tied together with their headers.
 In most cases a single spreadsheet will only have one kind of posting, but this is not a requirement.
 Instructions to complete templates:
 All PINK highlighted fields may need populating.
 Formulas are not to be used. Amounts must be recorded to 2 decimal places and without commas etc i.e. 1234567.99.
 If copying data into template, use Edit, Paste Special, Values.
 To insert more rows, highlight and copy an entire row. Then select Insert Copied Cells. This ensures formatting remains consistent throughout.
 Restrict journal length to 500 lines. Information in excess of 500 lines will cause processing difficulties.
 Documents must be approved (as per the agency's financial delegations) and accompanied by relevant supporting documentation as per audit requirements.

Total DR	254.80
Total CR	254.80
Total Variance	-

**	AP	HDR	Seq	CompCode	DocDate	PostDate	DocType	Currency	Reference	HeaderText	PostingPeriod	LineItemRefKey2	CorrespondenceType
**	AP	ITM	1	GL Account	22.05.2012	23.05.2012	KR	AUD	6CSH/PREM0512/PREMIERS	PREMIERS	11	SSAUPLOAD	Assignment
**	AP	ITM	1		4200	4200	InternalOrder	WbsElement	TaxCode			ItemText	6018704
GL	ITM	1		530035	4204001			PG				**Petty Cash 10-22/05 Premiers	
GL	ITM	1		530011	4204002			PF				Refindex 10/5/12 Thatcher Premier	
GL	ITM	1		530035	4204003			PG				Refreshments for Training 11/5/12 Premiers	
GL	ITM	1		525000	4204001			PG				Cables x3 14/5/12 Premiers	
GL	ITM	1		530036	4204003			PG				Fuel for Premiers Car 14/5/12 Premiers	
GL	ITM	1		530034	4204003			PG				Copy Paper 14/5/12 Premiers	
GL	ITM	1		525016	4204002			PG				Battery Charger Replacement 15/5/12 Premiers	
G	ITM	1		530036	4204003			PG				Parking at Airport 21/5/12 Premiers	
G	ITM	1		530036	4204003			PG				Coloured Paper 22/5/12 Premiers	



PETTY CASH VOUCHER			
Name <u>AARON WAKELEY</u>		Date <u>11/5/12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
SMALL FOOD OFFERING FOR TRAINING			7.00
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the Queen s73 book.	I certify that the sum of \$ <u>7.00</u> is due and payable to me and I acknowledge receipt of that sum.		
			s73
Particulars of Charge			
<i>related to staff as discussed with Sonia. N.S.</i>			

RTI RELEASED

Natalja Solntseva

From: Sonia Anderson
Sent: Thursday, 10 May 2012 8:22 AM
To: Julie Wise; Patricia Butler; Natalja Solntseva
Cc: Farisha Hasim
Subject: Premier's office refreshments

Kristian asked if he could purchase refreshments (muffins etc) from petty cash for Media training for Ministers and staff to be held in the Premiers office with an inhouse facilitator. I said this would be OK but not to split the purchase between 2 shops to come in under \$50 (eg fruit at Coles and muffins from the Muffin shop).

I advised HR of the training and they said to tell Ian – Ian had already spoken to the Premiers office and said this is OK.

Please let me know if there are any other expenses relating to this training.

Sonia

Sonia Anderson
Ministerial Services
Phone 32244836
E-Mail Sonia.Anderson@premiers.qld.gov.au

 Please consider the environment before printing this email

RTI RELEASED

RTI REQUEST

QUICK & EASY CONVENIENCE ST
85 GEORGE STREET
CBD-BRISBANE
PH: (07) 3220 2444
ABN-61969108086
TAX INVOICE

2 @ \$ 3.50
RETRO

\$ 7.00

Total \$ 7.00

Tendered \$ 50.00

Cash \$ 7.00

Change \$ -43.00

Fri 11- 5-2012 12:23:43

#8628 Clerk 1

THANK YOU FOR SHOPPING

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/2 6641

MINISTERIAL OFFICES
EXPENDITURE APPROVAL

Ministerial Office: Premier's Office

Financial Year: 2011-12 Urgent payment required by: / / 20

Return Cheque to: Phone:

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Cool Beans and Baguettes	3x sandwiches 1x 2L Orange Juice	\$28.40
	TOTAL (GST exclusive)	\$ 26.63
	GST Amount	\$ 1.77
	APPROVAL TOTAL: (GST inclusive)	\$ 28.40

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature: [Signature]

Name (please print) KRISTIAN SCHWARTZ Date: 14/6/12

PREPARED BY: Name (please print) Bec McLoon Date: 14/06/12

Phone 322 44363

MINISTERIAL SERVICES OFFICER:

I certify that:

- * approved by competent authority;
- * verification of goods supplied/services rendered;
- * price or rate of charge correct;
- * discounts/allowances correct;
- * arithmetically correct;
- * not previously paid;
- * invoices/requisitions attached; and
- * expenditure is recorded against the correct codes.

Signature: [Signature] [Signature]

Date: 17/6/12 18/6/12

• Claims for Domestic Travel - See Overleaf

1/2

MINISTERIAL SERVICES

HOSPITALITY CERTIFICATION

Please print on Pink Paper
DATE OF FUNCTION 13/06/2012

MINISTERIAL OFFICE Premier's Office

VENUE Level 15, Executive Building COST OF FUNCTION (GST inclusive) \$ 53.40

REASON FOR HOSPITALITY and its connection with official duties in accordance with Ministerial Handbook

Meeting to discuss policy.

ATTENDEES: Only people for whom expenditure was incurred * Include Self # Include employee associates

Column 1	Column 2	Column 3	Column 4
Number of State/Govt Employees #	Number of Employees of Statutory Bodies #	Number of Other People	Total Number of People
3	1		4

Name of Participants	Organisation of Participants
1 Campbell Newman	Premier's Office
2 Alex Scott	Together Union
3 Ben Myers	Premier's Office
4 Kate Davies	Premier's Office
5	
6	

** See overleaf for more lines. Attach additional page if necessary (eg. guest list)

CERTIFICATION AND APPROVAL

Certification of Claimant:

I certify that the above hospitality was for official purposes in accordance with the Ministerial Handbook and that the above details are true and correct.

s73


14/6/2012
Date

(If claimant is Minister, this signature will suffice for Expenditure Approval)

Approval of Expenditure:

The above expenditure is approved for payment in accordance with the Ministerial Handbook.

Signature of Minister Date

Office Use Only : CALCULATION - FBT and Non FBT breakdown

Col (1) + Col (2) x Total Cost = Amount subject to FBT (use account code 53030 for FBT Component)
Col (4) Balance = Amount not subject to FBT Code to 53010 (tax code P4)

4	53.40	\$ 53.40	= \$ 53.40	(53030)
4		Balance	= \$ 0.00	(53010) Total 53.40

{Code balance (53010) to P4}

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
12/06/2012

Invoice #: 15113607

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

wednesday 13 th june
level 15/100 george st
aniela heddidge
32258800

RTI
11.30
\$

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
Mixed Turkish Pide, Focaccia, Baguettes & Damper rolls		3	\$5.9091	\$17.73
2 litres Pure Orange Juice		1	\$8.90	\$8.90

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

Your electronic receipt will be emailed the following week

SALE AMT. \$26.63
GST \$1.77

BALANCE DUE \$28.40

Please DO NOT place orders at this email

530008	4204001	PF	\$2.23	✓
1-0-Disc Policy Issues 13/6/12 In-Hse Newman Prem				
530008	4204002	PF	\$4.46	✓
2-0-Disc Policy Issues 13/6/12 In-Hse Staff Prem				
530008	4204001	PG	\$4.88	✓
1-0-Disc Policy Issues 13/6/12 In-Hse Newman Prem				
530008	4204002	PG	\$9.76	✓
2-0-Disc Policy Issues 13/6/12 In-Hse Staff Prem				
530010	4204001	PN	\$7.07	✓
0-1-Disc Policy Issues 13/6/12 In-Hse Newman Prem				
			\$28.40	✓

Disc Policy Issues 13/6/12 In-Hse Newman Premiers ✓

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/26642

**MINISTERIAL OFFICES
EXPENDITURE APPROVAL**

Ministerial Office: PREMIER'S OFFICE

Financial Year: 2011/12 Urgent payment required by: 1 / 1 / 20

Return Cheque to: _____ Phone: _____

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
COOL BEANS & BAGUETTES	1 X FRUIT PLATTER	\$25.00
	TOTAL (GST exclusive)	\$ 22.73
	GST Amount	\$ 2.27
	APPROVAL TOTAL: (GST inclusive)	\$ 25.00

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature _____

Name (please print) KRISTIAN SCHULTER Date: 14/6/12

PREPARED BY: Name (please print) BEL MCCOAN Date: 14/6/12

Phone 44363

MINISTERIAL SERVICES OFFICER:

I certify that:

- | | |
|---|--|
| * approved by competent authority; | * arithmetically correct; |
| * verification of goods supplied/services rendered; | * not previously paid; |
| * price or rate of charge correct; | * invoices/requisitions attached; and |
| * discounts/allowances correct; | * expenditure is recorded against the correct codes. |

Signature: _____

Date: 15/06/2012 18/6/12

• Claims for Domestic Travel - See Overleaf

2/2

MINISTERIAL SERVICES HOSPITALITY CERTIFICATION

MINISTERIAL OFFICE Premier's Office

Please print on Pink Paper
DATE OF FUNCTION 13/06/2012

VENUE Level 15, Executive Building

COST OF FUNCTION (GST Inclusive) \$ 53.40

REASON FOR HOSPITALITY and its connection with official duties in accordance with Ministerial Handbook

Meeting to discuss policy.

ATTENDEES: Only people for whom expenditure was incurred * Include Self # Include employee associates

Column 1	Column 2	Column 3	Column 4
Number of State Govt Employees #	Number of Employees of Statutory Bodies #	Number of Other People	Total Number of People
3	1		4

Name of Participants	Organisation of Participants
1 Campbell Newman	Premier's Office
2 Alex Scott	Together Union
3 Ben Myers	Premier's Office
4 Kate Davies	Premier's Office
5	
6	

** See overleaf for more lines. Attach additional page if necessary (eg. guest list)

GERTIFICATION AND APPROVAL

Certification of Claimant:

I certify that the above hospitality was for official purposes in accordance with the Ministerial Handbook and represents the true details in

s73

14/6/2012
Date

(If claimant is Minister, this signature will suffice for Expenditure Approval)

Approval of Expenditure:

The above expenditure is approved for payment in accordance with the Ministerial Handbook.

Signature of Minister

Date

Office Use Only - CALCULATION - FBT and Non FBT breakdown

Col (1) + Col (2)	x	Total Cost	=	Amount subject to FBT (use account code 53030 for FBT Component)
4		53.40	=	\$ 53.40 (53030)
4		Balance	=	\$ 0.00 (53010) Total 53.40

{Code balance (53010) to P4}

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
13/06/2012

Invoice #: 15113616

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

wednesday 13 th june
level 15/100 george st
kristian
asap

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
Small Fruit Platter - Circa 4 to 6 pax		1	\$22.7273	\$22.73

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

Your electronic receipt will be emailed the following week

SALE AMT. \$22.73
GST \$2.27

BALANCE DUE \$25.00

Please DO NOT place orders at this email address. Fax orders to 3003 0917

530008	4204001	PG	\$6.25	✓
1-0-Disc Policy Issues 13/06/12 In-Hse Newman Prem ✓				
530008	4204002	PG	\$12.50	✓
2-0-Disc Policy Issues 13/06/12 In-Hse Staff Prem ✓				
530010	4204001	PN	\$6.25	✓
0-1-Disc Policy Issues 13/06/12 In-Hse Newman Prem ✓				
			\$25.00	

Disc Policy Issues 13/06/12 In-Hse Newman Premiers

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/26661

MINISTERIAL OFFICES
EXPENDITURE APPROVAL

Ministerial Office: Premier's Office

Financial Year: 2011-12 Urgent payment required by: / / 20

Return Cheque to: _____ Phone: _____

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Petty Cash		\$119.70
	TOTAL (GST exclusive)	\$
	GST Amount	\$
	APPROVAL TOTAL: (GST inclusive)	\$ 119.70

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature [Signature]

Name (please print) KRISTIAN SCHWTER Date: 14/6/12

PREPARED BY: Name (please print) Bec McCorn Date: 14/06/12

Phone 44363

MINISTERIAL SERVICES OFFICER:

I certify that:

- * approved by competent authority;
- * verification of goods supplied/services rendered;
- * price or rate of charge correct;
- * discounts/allowances correct;
- * arithmetically correct;
- * not previously paid;
- * invoices/requisitions attached; and
- * expenditure is recorded against the correct codes.

Signature: [Signature] [Signature]

Date: 19/6/12 19/6/12

- Claims for Domestic Travel - See Overleaf
- Procedures for Completing Expenditure Approval - See Overleaf

ACCOUNTING DOCUMENT UPLOAD (NEW)
 Comment rows have 2 asterisks in the first column. They are ignored.
 Column 3 (C) is a transaction identifier. This ensures all partial posts are tied together with their headers.
 In most cases a single spreadsheet will only have one kind of posting, but this is not a requirement
 instructions to complete template:
 All PINK highlighted fields may need populating.
 Formulas are not to be used. Amounts must be recorded to 2 decimal places and without commas etc i.e. 1234567.89.
 If copying data into template, use Edit, Paste Special, Values.
 Template is a set format for loading into SAP ECC. No modifications are required.
 To insert more rows, highlight and copy an entire row. Then select Insert Copied Cells. This ensures formatting remains consistent throughout.
 Restrict journal length to 600 lines. Information in excess of 600 lines will cause processing difficulties.
 Documents must be approved (as per the agency's financial delegations) and accompanied by relevant supporting documentation as per audit requirements.

Total DR	119.70
Total CR	119.70
Total Variance	-

**	HDR	Seq	CompCode	DocDate	PostDate	DocType	Currency	Reference	HeaderText	PostingPeriod	LineItemRefKey2	CorrespondenceType
AP	ITM	1	1042	14/06/2012	18/06/2012	KR	AUD	PCSH/PREM/0612	PREMIERS	12	SSAUPLOAD	Assignment
GL	ITM	1	530011	4204001	4200				Amount Dr/Cr		Item text	
GL	ITM	1	525012	4204002					119.70 CR		**Petty Cash 23/05-14/06/12 Premiers	14.06.2012
GL	ITM	1	525016	4204002					24.20 DR		Coffee Beans 23/5/12 Premiers	
GL	ITM	1	530035	4204003					45.95 DR		Taxis x 2 25/5/12 BNE Hedditch Premiers	
GL	ITM	1	525012	4204002					29.90 DR		Toll Charges McEachan Premiers	
GL	ITM	1	530035	4204003					29.90 DR		Stationery 6/6/12 Premiers	
GL	ITM	1	530035	4204003					5.60 DR		Taxi 7/6/12 Johnson Premiers	
GL	ITM	1	530008	4204002					13.00 DR		Stationery 18/5/12 Premiers	
GL	ITM	1									10-Mtg 7/6/12 In-house Staff Premiers	

PLEASE

CASH VOUCHER			
Name <u>CAROLINE BICK</u>		Date <u>7/6/12</u>	
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
LIQUID REFRESHMENTS FOR MEETING			13.00
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Financial Handbook</i> .		I certify that the sum of \$ <u>13.00</u> is due and payable to me and I acknowledge receipt of the same.	
<div style="border: 1px solid black; width: 150px; height: 50px; margin: 0 auto; text-align: center;">s73</div>		<div style="border: 1px solid black; width: 150px; height: 50px; margin: 0 auto; text-align: center;">s73</div>	
Particulars of Charge			

RTI RELEASED

Kristian Schluter

From: Kristian Schluter
Sent: Thursday, 7 June 2012 4:25 PM
To: Kristian Schluter
Subject: Drinks for meeting 7/6

Caroline Bick and Athena Hondroudakis bought ten cans of drink for a meeting at \$1.30 each

Total value = \$13.00

Kristian Schluter | Office Manager |
Office of The Hon. Campbell Newman MP | Premier of Queensland |
E-mail: Kristian.Schluter@ministerial.qld.gov.au
Phone: (07) 3225 8800 | Fax: (07) 3221 3631

FROM PRINK VENDING MACHINE

RTI RELEASE

Julie Wise

From: Kristian Schluter [Kristian.Schluter@ministerial.qld.gov.au]
Sent: Tuesday, 19 June 2012 2:27 PM
To: Julie Wise
Subject: RE: Petty Cash Voucher - More info

Hi Julie

No Ministers – all Ministerial staffers only (from our office).

Thanks

Kristian

From: Julie Wise [mailto:Julie.Wise@premiers.qld.gov.au]
Sent: Tuesday, 19 June 2012 2:26 PM
To: Kristian Schluter
Subject: Petty Cash Voucher - More info

Kristian,

The voucher for \$13.00 for 10 cans of drink for a meeting – what is the break-up of the attendees (Minister, staff, etc).

Regards

Julie Wise

Finance Officer | Ministerial Services Branch | Department of the Premier and Cabinet
☎ (07) 3404 3621
📍 Level 1, Executive Building, 100 George Street, Brisbane | PO Box 15185, CITY EAST QLD 4002
✉ Julie.Wise@premiers.qld.gov.au

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*Reviewed by Ian
via Sarah to get
number of staff
from Kristian. 018/6/12*

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/26943

**MINISTERIAL OFFICES
EXPENDITURE APPROVAL**

Ministerial Office: Treasurer and Minister for Trade

Financial Year: 2011/2012

Urgent payment required by: / / 20

Return Cheque to: _____

Phone: _____

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Cuisine on Cue <i>6001464</i>	Sandwich lunch for 14 core CBRC attendees	110.00
TOTAL (GST exclusive)		\$
GST Amount		\$
APPROVAL TOTAL: (GST inclusive)		\$ 110.00

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisting the Minister details of cost recovery are attached.

APPROVED: Signature – See attached Hospitality Certification

Name (please print) _____ Date: _____

PREPARED BY: Name (please print) Jasmine Smits (Office Manager) Date: 29/06/12

Phone 07 32246900

MINISTERIAL SERVICES OFFICER:

I certify that:

- * approved by competent authority;
- * verification of goods supplied/services rendered;
- * price or rate of charge correct;
- * discounts/allowances
- * arithmetically correct;
- * not previously paid;
- * invoices/requisitions attached; and
- * expenditure is recorded against the correct codes.

Signature: _____

Date: _____

- Claims for Domestic Travel - See Overleaf

MINISTERIAL SERVICES

HOSPITALITY CERTIFICATION

Please print on Pink Paper

MINISTERIAL OFFICE: Treasurer and Minister for Trade

DATE OF FUNCTION 30/06/2012

VENUE Conference Room, Level 9, 100 George St COST OF FUNCTION (GST inclusive) \$ 110.00

REASON FOR HOSPITALITY and its connection with official duties in accordance with Ministerial Handbook

Catering for CBRC core attendees only

ATTENDEES: Only people for whom expenditure was incurred * Include Self # Include employee associates

Column 1	Column 2	Column 3	Column 4
Number of State Govt Employees *#	Number of Employees of Statutory Bodies #	Number of Other People	Total Number of People
14	0	0	14

Name of Participants	Organisation of Participants
1 Tim Nicholls	Treasurer
2 Deb Frecklington	Assisstant Minister
3 Gerard Benedet	Chief of Staff
4 Helen Gluer	Under Treasurer
5 Jon Grayson	Director-General Department of Premier and Cabinet
6 Amanda Pafumi	Department of Premier and Cabinet

** See overleaf for more lines. Attach additional page if necessary (eg. guest list)

CERTIFICATION AND APPROVAL

Certification of Claimant:

I certify that the above hospitality was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event.

[Signature]

Signature of Claimant Date

(If claimant is Minister, this signature will suffice for Expenditure Approval)

Approval of Expenditure:

The above expenditure is approved for payment in accordance with the Ministerial Handbook.

Signature of Minister Date

Office Use Only : CALCULATION - FBT and Non FBT breakdown

Col (1) + Col (2)	x Total Cost	= Amount subject to FBT (use account code 53030 for FBT Component)			
14	110.00	\$ 110.00	= \$ 110.00	(53030)	
14		Balance	= \$ 0.00	(53010)	Total 110.00

{Code balance (53010) to P4}

ATTENDEES Contd: **Note: People for whom expenditure was incurred

	Name of Participants	Organisation of Participants
7	Craig Evans	Deputy Director-General Policy
8	Ross Musgrove	Senior Executive Director, Public Service Commission
9	Alex Beavers	Acting Associate Under Treasurer
10	John O'Connell	Assistant Under Treasurer
11	Natalie Barber	Director Resources and Economic Development
12	Leigh Pickering	Director Fiscal and Taxation
13	David Hourigan	Executive Director Economic Policy, Department of Premier and Cabinet
14	Paul Leven	Senior Advisor to the Premier
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RTI RELEASED

1-0	530008/4204021	PG	\$ 7.86 ✓	(NICHOLS)
1-0	530008/4204022	PG	\$ 7.86 ✓	(BENEDICT)
10-0	530008/4204022	PG	\$ 78.56 ✓	(10x DEP. STAFF)
1-0	530008/4204002	PG	\$ 7.86 ✓	(LEVEN)
1-0	530008/4204511	PG	\$ 7.86 ✓	(AM FINANCES)
			\$ 110.00 ✓	

** WORKING LUNCH 30/6/12 In-house Treasurer
Nicholls

CUISINE.ON.CUE

catering.w.style

TAX INVOICE

E06853

Invoice Date: 30/06/2012

Client/Organization Ministerial Office	Event Date 30/06/2012 (Sat)	Booking Contact Jasmine Smits	Booking Tel (073) 224-5746	Guests 13 (Act)
Booking Contact Address 100 George St, Qld Room, Brisbane,		Site Contact Jasmine Smits	Category Delivery	
Site Contact Address 100 George St, Qld Room, Brisbane,	Event # E06853	Event Minestrail Office	Sales Person Trish Kearns	

20	Sandwiches @ \$5.00	\$100.00
Subtotal		\$100.00
10%	Taxes	\$10.00
Total		\$110.00
Paid		\$0.00
Balance		\$110.00

Card Type	Expires	Card Holder	
Card Number		Signature	

E06853 - Ministerial Office

NA _____

E06853 Ministerial Office \$110.00

Please detach this and return with payment. Please remit the "Balance" within 7 days of the Invoice Date: 30/06/2012. Payment can be made via credit card, cheque or electronic funds transfer

Credit Card: Please Select: Mastercard Visa AMEX (2.5% Surcharge Applies)

Card Number: _____ | _____ | _____ | _____ | Expiry: ____ / ____

Name On Card: _____ Signature: _____

Cheque: Made Out To: Cuisine On Cue
Send To: PO Box 858, Spring Hill QLD 4004

Electronic Funds Transfer:

Cuisine On Cue
ANZ Newstead Branch

BSB: Account Reference: E06853

Please send a remittance advice to: accounts@cuisineoncue.com or fax to 3211 2844

Email Receipt To:

Email: _____

RTI RELEASE

Julie Wise

From: Julie Wise
Sent: Thursday, 5 July 2012 11:30 AM
To: 'Kristian Schluter'; 'Jasmine Smits'
Subject: Costs for a working lunch

The Treasurer provided a working lunch for the CBRC core attendees on 30/6/12.

The costs (\$7.86 per person) have been allocated to the relevant Ministerial Offices of the attendees which include the following:

Paul Leven - Premiers
Tim Mander – AM Sport & Racing.

your information.

Julie Wise

Finance Officer | Ministerial Services Branch | Department of the Premier and Cabinet

(07) 3404 3621

Level 1, Executive Building, 100 George Street, Brisbane | PO Box 15185, CITY EAST QLD 4002

Julie.Wise@premiers.qld.gov.au

RTI RELEASE

New Vendor request 24/11/12

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/28216

MINISTERIAL OFFICES
EXPENDITURE APPROVAL

Ministerial Office: Premier's Office

Financial Year: 2012-13 Urgent payment required by: 1 / 1 / 20

Return Cheque to: _____ Phone: _____

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Southbank Institute of Technology.	Catering	\$120.00
	TOTAL (GST exclusive)	\$ 109.09
	GST Amount	\$ 10.91
	APPROVAL TOTAL: (GST inclusive)	\$ 120.00

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assessed details of cost recovery are attached.

APPROVED: Signature _____

Name (please print) KRISTIAN SCHLUTER Date: 11/10/12

PREPARED BY: Name (please print) BEC MCCOAN Date: 11/10/12

Phone 3224 4363

MINISTERIAL SERVICES OFFICER:

I certify that:

- * approved by competent authority;
- * verification of goods supplied/services rendered;
- * price or rate of charge correct;
- * discounts/allowances correct;
- * arithmetically correct;
- * not previously paid;
- * invoices/requisitions attached; and
- * expenditure is recorded against the correct codes.

Signature: _____ Date: 19/10/12

• Claims for Domestic Travel - See Overleaf

MSB002

ENTERTAINMENT CERTIFICATION

Purpose of Entertainment and its connection with official duties in accordance with the Ministerial Handbook

Team Leaders meeting (working meal)

Date of Function:

27/09/2012

Total Cost: (GST inclusive)

\$120.00

Venue:

ATTENDEES (Note: People for whom expenditure was incurred).

Name of Participants	Organisation of Participants
<i>Ministerial staff (approx. 8)</i>	<i>Office of the Premier</i>

*Attach additional page if necessary (eg guest list)

CERTIFICATION AND APPROVAL

Certification of Claimant:	Approval of Expenditure:
<p>I certify that the above entertainment was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event.</p> <p>Signature of Claimant: _____ Date _____</p>	<p>Approved for payment in Handbook.</p> <p style="text-align: center;">s73</p> <p>_____ Date _____</p>

Please print on pink paper

530008/4204002 P6 \$ 120.00 ✓

Working Meal 27/9/12 ~~From~~
18-0) south bank Inst Techn Precious ✓

RTI RELEASE



Southbank
Institute of Technology

Education for aspiring minds

Southbank Institute of Technology
66 Ernest Street, South Brisbane
LOCKED BAG 14
SOUTH BRISBANE, QLD, 4101
ABN: 97887046327

TAX INVOICE

OFFICE OF THE PREMIER
PO BOX 15185
CITY EAST QLD 4002

Invoice Date 27.09.2012
Invoice No. 6000011696
Customer No. 20009980
Due Date 27.10.2012
Amount Due \$120.00
Customer Ref OFFICE OF THE PR

Contact Details

Contact Accounts Receivable
Phone 07 3405 0952
Fax 07 3872 0789
Email receivables.finance@dete.qld.gov.au

Payment Terms: Within 30 days Due net

Line Item	Description	Amount excl GST	GST	Total
0001	Catering for Team Leaders Session on 16.0	109.09	10.91	120.00
	Enquiries: Jean Bernard Maya Phone: 3244 5988			
TOTAL		109.09	10.91	120.00

Total Amount Payable excl GST \$ 109.09
GST Amount Payable \$ 10.91
Total Amount Payable incl GST \$ 120.00

Payment Options



Payment by Mail

Tear off the payment slip and complete payment details. Cheque or money order to be made payable to:

Southbank Institute of Technology
 c/- Department of Education, Training and Employment
 PO Box 12544, George Street
 Brisbane 4003



Payment by Phone

Australia Wide: 07 3405 0952
 International:
 Please have your Credit Card details available.



Payment by Direct Deposit

Please deposit your payment directly into the following account quoting the reference number provided.

BSB/Account
 Reference Number



Bill Code: 115477
Ref: 0000 0600 0011 6961 2214

Telephone & Internet Banking - BPAY®
 Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: www.bpay.com.au
 ® Registered to BPAY Pty Ltd
 ABN 69 079 137 518

Privacy

The Queensland Government is committed to protecting your privacy. Your personal details will be securely stored on a Queensland Government database which will only be accessible by authorised persons of government agencies where the disclosure is necessary to fulfil statutory, administrative or other public responsibilities. The personal information will only be used for the purpose for which you provide it and will not be given to another person or body without your consent, or unless required by law. Details of the Queensland Government Privacy Scheme can be accessed through <http://www.justice.qld.gov.au/dept/privacy.htm>.

Change to Personal Details

Please direct any changes of personal details to the contact person listed in the 'Contact Details' section on the first page.

Southbank Institute of Technology
 c/- Department of Education, Training and Employment
 PO Box 12544, George Street
 Brisbane 4003

Payment Slip

OFFICE OF THE PREMIER

Customer Number 20009980
 Invoice Number/Reference 6000011696 1221

Due Date 27.10.2012
 Amount Due \$120.00

Method of Payment

- Cheque Money Order Cheque/Money Order Total \$ _____
- Visa Master Card Amex Credit Card Authorised Amount \$ _____

Card Number _____

Card Holder Name _____

Expiry Date ____ / ____

Signature _____

*New Vendor
request 23/10/12
marked 29/10/12 N.S.*

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/28290

MINISTERIAL OFFICES
EXPENDITURE APPROVAL

Ministerial Office: Premier's office

Financial Year: 2012-13 Urgent payment required by: 1 / 1 / 20

Return Cheque to: _____ Phone: _____

PAYG: Yes / No

VENDOR <i>(name of person/business to be paid)</i>	PARTICULARS	AMOUNT
Richard Ang	Catering for stakeholder meeting	\$70.00
	TOTAL (GST exclusive)	\$ 63.64
	GST Amount	\$ 6.36
	APPROVAL TOTAL: (GST inclusive)	\$ 70.00

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment related to official business (unless specifically detailed); and
- When guests are not _____ very are attached.

APPROVED: Signature: _____

Name (please print) CAMPBELL NEWMAN Date: 25 Oct 2012

PREPARED BY: Name (please print) BEC MCCOAN Date: 22/10/12

Phone 3224 4363

MINISTERIAL SERVICES OFFICER:

I certify that:

- * approved by competent authority;
- * verification of goods supplied/services rendered;
- * price or rate of charge correct;
- * discounts/allowances correct;
- * arithmetically correct;
- * not previously paid;
- * invoices/requisitions attached; and
- * expenditure is recorded against the correct codes.

Signature: _____

Date: 26/10/12 _____ 26/10/12

• Claims for Domestic Travel - See Overleaf

MINISTERIAL SERVICES HOSPITALITY CERTIFICATION

Please print on Pink Paper

MINISTERIAL OFFICE Premier's Office

DATE OF FUNCTION 12/10/2012

VENUE Premier's Office

COST OF FUNCTION (GST Inclusive) \$ 70.00

REASON FOR HOSPITALITY and its connection with official duties in accordance with Ministerial Handbook

Stakeholder meeting

ATTENDEES: Only people for whom expenditure was incurred * Include Self # Include employee associates

Column 1 Number of State Govt Employees #	Column 2 Number of Employees of Statutory Bodies #	Column 3 Number of Other People	Column 4 Total Number of People
2		20	22

#	Name of Participants	Organisation of Participants
1	Premier Campbell Newman MP	State Government
2	Mr Ben Myers	State Government
3		
4		
5		
6		

** See overleaf for more lines. Attach additional page if necessary (eg. guest list)

CERTIFICATION AND APPROVAL

Certification of Claimant:

I certify that the above hospitality was for official purposes in accordance with the Ministerial Handbook and the information above represents the true details in relation to the event.

Approval of Expenditure:

The above expenditure is approved for payment in accordance with the Ministerial Handbook.

Signature of

(Handwritten signature)

Date

24/10/2012

Date

25 Oct 2012

(If claimant is Minister, this signature will suffice for Expenditure Approval)

Office Use Only - CALCULATION - FBT and Non FBT breakdown

Col (1) + Col (2)	x	Total Cost	=	Amount subject to FBT (use account code 53030 for FBT Component)
2		70.00		\$ 6.36
22				= \$ 6.36 (53030)
				Balance = \$ 0.00 (53010) Total 70.00

{Code balance (53010) to P4}

Sushi Sushi

Sushi Sushi Albert st

Shop G.14A

141 Queen st

Brisbane QLD 4000

Ph: 07 3211 5891 Fax: 07 3211 5892

TAX INVOICE

ABN: 66 390 848 421

Maki Platter	\$35.00
Maki Platter	\$35.00
Subtotal	\$70.00
Including GST	\$6.36
Total	\$70.00
Cash	\$50.00
Cash	\$50.00
Change	\$30.00

12-OCT-2012 3:45PM TONG

RTI RELEASE

530008 / 4204001 ✓ P6 \$ 3.18 A-D Newman ✓
 530008 / 4204002 P6 \$ 3.18 HO Myers ✓
 530010 / 4204001 PN \$ 63.64 0-20 Newman ✓

~~\$ 70.00~~

* Meet Stakeholders 12/10/12 In Hse ✓ Newman Premiums

RTI REQUEST

Please print on yellow paper

Department of the Premier and Cabinet

MSB004

Document Number: 19/28467

**MINISTERIAL OFFICES
EXPENDITURE APPROVAL**

Ministerial Office: Premier's Office

Financial Year: 2012-13 Urgent payment required by: / / 20

Return Cheque to: _____ Phone: _____

PAYG: Yes / No

VENDOR <small>(name of person/business to be paid)</small>	PARTICULARS	AMOUNT
Petty Cash	Petty Cash	\$165.50
TOTAL (GST exclusive)		\$
GST Amount		\$
APPROVAL TOTAL: (GST inclusive)		\$ 165.50

I certify that:

- Expenditure is approved and in accordance with the Queensland Ministerial Handbook;
- All supporting documentation is attached;
- Where applicable a valid Tax Invoice is attached;
- The purpose of any travel or entertainment is related to official business (unless specifically detailed); and
- When guests are not assisted details of cost recovery are attached.

APPROVED: Signature _____

Name (please print) KRISTIAN SCHLUTER Date: 30/10/12

PREPARED BY: Name (please print) BEC MCCOAN Date: 30/10/12

Phone 3224 4363

MINISTERIAL SERVICES OFFICER:

I certify that:

- | | |
|---|--|
| * approved by competent authority; | * arithmetically correct; |
| * verification of goods supplied/services rendered; | * not previously paid; |
| * price or rate of charge correct; | * invoices/requisitions attached; and |
| * discounts/allowances correct; | * expenditure is recorded against the correct codes. |

Signature: _____

Date: 12/11/12 _____

- Claims for Domestic Travel - See Overleaf

ACCOUNTING DOCUMENT UPLOAD (NEW)
 Comment rows have 2 asterisks in the first column. They are ignored.
 Column 3 (C) is a transaction identifier. This ensures all partial posts are tied together with their headers.
 In most cases a single spreadsheet will only have one kind of posting, but this is not a requirement
 Instructions to complete template:
 All PINK highlighted fields may need populating.
 Formulas are not to be used. Amounts must be recorded to 2 decimal places and without commas etc i.e 1234567.89.
 If copying data into template, use Edit, Paste Special, Values.
 Template is a set format for loading into SAP ECC. No modifications are required.
 To insert more rows, highlight and copy an entire Row. Then select insert Copied Cells. This ensures formatting remains consistent throughout.
 Restrict journal length to 600 lines. Information in excess of 600 lines will cause processing difficulties.
 Documents must be approved (as per the agency's financial delegations) and accompanied by relevant supporting documentation as per audit requirements.

Total DR	165.50
Total CR	165.50
Total Variance	

**	Seq	CompCode	DocDate	PostDate	DocType	Currency	Reference	HeaderText	PostingPeriod	LineItemRefKey2	CorrespondenceType
AP	HDR	1042	30.10.2012	02.11.2012	KR	AUD	FCSH/PREM/1112	PREMIERS	5	SSAUPLOAD	Assignment
GL	ITM	530038	4204002	4200	Internal/Order	WbsElm/ment	TaxCode			**Petty Cash 08-30/10/12 Premiers	31.10.2012
GL	ITM	530011	4204001							Weekend Newspapers 6-7/10/12 Barwick Premiers	✓
GL	ITM	525016	4204001							Springwater Premier's Car 11/10/12 Premiers	✓
GL	ITM	530038	4204002							Car Wash Products Premier's Car 11/10/12 Premiers	✓
GL	ITM	527002	4204002							Weekend newspapers 20-21/10/12 Rally Premiers	✓
GL	ITM	530038	4204002							Passport photos 24/10/12 Mwerc Premiers	✓
GL	ITM	530038	4204002							Passport photos 25/10/12 Anderson Premiers	✓
GL	ITM	525016	4204002							Weekend Newspapers 27/10/12 Jacobson Premiers	✓
GL	ITM	530038	4204001							Parking 29/10/12 Chua Premiers	✓
GL	ITM	530008	4204002							1-0-Meet stakeholders 12/10/12 In hse Newman Premiers	✓
GL	ITM	530010	4204001							1-0-Meet stakeholders 12/10/12 In hse Myers Premiers	✓
GL	ITM	530008	4204001							0-20-Meet stakeholders 12/10/12 In hse Newman Premiers	✓
GL	ITM	530008	4204002							1-0-Meet stakeholders 12/10/12 In hse Newman Premiers	✓
GL	ITM	530010	4204001							1-0-Meet stakeholders 12/10/12 In hse Myers Premiers	✓
GL	ITM	530008	4204002							0-20-Meet stakeholders 12/10/12 In hse Newman Premiers	✓

PREPARED BY

Prepared By: [Signature]

Checked By: [Signature]

s73

s73

POSTAGE AND PETTY CASH BOOK



Department/Section

Date	Particulars	Statistics		Amount Excluding GST		Amount of GST (if applicable)		Total Amount		Initials
		Letters	Packets	\$	c	\$	c	\$	c	
	Brought Forward...									
08/10/12	Newspapers							9	80	R.M.
15/10/12	Various snacks							18	90	R.M.
17/10/12	Water for Premier's car							8	00	R.M.
17/10/12	Cleaning products							27	80	R.M.
18/10/12	18/10/12 Various snacks							30	00	R.M.
22/10/12	Newspapers							14	30	R.M.
24/10/12	Passport Photos							15	95	R.M.
26/10/12	Passport Photos							15	95	R.M.
29/10/12	Newspapers							9	80	R.M.
30/10/12	Car parking							15	00	R.M.
<hr/>										
30/10/12	Total Dockets							165	50	R.M.
	Cash on hand							184	50	R.M.
								350	00	R.M.
<hr/>										
Prepared by Bee McLean R. McLean 30/10/12										
Checked by Kristian Schuster										

PETTY CASH VOUCHER			
Name <u>Richard Ang</u>	Date <u>18/10/12</u>		
Particulars of Claim	GST Exclusive \$	GST \$	GST Inclusive \$
<u>Various Snacks</u>			<u>\$30.00</u>
I certify that the above claim is properly due and payable and approve the relevant expenditure in accordance with the <i>Queensland Ministerial Handbook</i>	I certify that the sum of \$ <u>30.00</u> is due and payable to me and I acknowledge receipt of t		
<div style="border: 1px solid black; width: 100px; height: 40px; margin: 0 auto; text-align: center;">s73</div>	<div style="border: 1px solid black; width: 100px; height: 40px; margin: 0 auto; text-align: center;">s73</div>		
Particulars of Charge			

RTI RELEASE

0

Sushi Sushi

Sushi Sushi Albert st
Shop G.14A
141 Queen st
Brisbane QLD 4000
Ph: 07 3211 5891 Fax: 07 3211 5892
TAX INVOICE
ABN: 68 390 848 421

1.5. sashimi de	\$25.00
2 @ \$12.50	
ChickTeri H/Roll	\$5.00
2 @ \$2.50	
Subtotal	\$30.00
Including P	\$2.73
Total	\$30.00

11-OCT-2012 3:39PM TONG

RTI RELEASE

Julie Wise

From: Kristian Schluter
Sent: Friday, 2 November 2012 10:22 AM
To: Julie Wise
Subject: Various snacks - 11/10/12

Julie

As discussed, the various snacks purchased by Aniela Hedditch and Richard Ang (both on 11/10/12) were for a stakeholder meeting held on 12/10/12

Regards

Kristian

This email, together with any attachments, is intended for the named recipient(s) only; and may contain privileged and confidential information. If received in error, you are asked to inform the sender as quickly as possible and delete this email and any copies of this from your computer system network.

If not an intended recipient of this email, you must not copy, distribute or take any action(s) that relies on it; any form of disclosure, modification, distribution and/or publication of this email is also prohibited.

Unless stated otherwise, this email represents only the views of the sender and not the views of the Queensland Government.

Please consider the environment before printing this email.

DISCUSSED WITH CHRIS POWELL 2/11/12. HE ADVISED TO LODGE THIS TO THE SAME AS THE PAYMENT MADE TO RICHARD ANG (see attached) AND THAT NO FURTHER FORMS ARE REQUIRED.



2/11/12.

Delivery Note: 800013890

REPRINT

STAPLES

STAPLES Account No.:
10148651

Date: 18/06/2012
Time Invoiced: 6:15:36 PM

STAPLES Order Reference:
8853018190

Customer Cost Centre:
4101046

Customer Order Reference 1:
NET23758840

Customer Order Reference 2:

Special Instructions:

ATL (AUTHORITY TO LEAVE)

Charge To:
DEPARTMENT OF THE PREMIER & CABINET
PO BOX 69
BRISBANE GPO QLD 4001
A.B.N. 65959415158



Con. Note: CEQ800013890

Delivery To:
DPCQ - CO-ORDINATION OF STATE
OCCASIONS/ OFFICIAL VISITS & GOVT
LEVEL 4/ EXEC BLDG
100 GEORGE ST
BRISBANE QLD 4000
0732245921

Delivering Plant: Richlands



ENQUIRIES
www.staples.com.au
TEL: 13 26 44

Q026

that was easy:
STAPLES AUSTRALIA PTY LIMITED
ABN 94 000 728 398
PRIVATE BAG 16
Alexandria NSW 1435

ITEM CODE	QTY ORD	SUPPLIED	QTY B/O	REFERENCE	DESCRIPTION	UNIT PRICE	UNIT	AMOUNT	GST	TOTAL
86659530	4	4	0		Twinings Tbg Pur Grn Pkt10 Customer Order Line No. : 805894	\$2.00	PK	\$8.00	\$0.00	\$8.00
87008968	4	4	0		Twinings Tbg Earl Gry Pkt10 Customer Order Line No. : 805919	\$2.00	PK	\$8.00	\$0.00	\$8.00
87008969	8	8	0		Twinings Tbg Eng Brkfst Pkt10 Customer Order Line No. : 805941	\$2.00	PK	\$16.00	\$0.00	\$16.00
86742696	1	1	0		Twinings Tbg Ldy Gry Envd Pkt10 Customer Order Line No. : 806035	\$2.50	PK	\$2.50	\$0.00	\$2.50
86656017	1	1	0		Arnotts Biscuits Classic Assorted 1.5kg Customer Order Line No. : 806214	\$19.73	BX	\$19.73	\$1.97	\$21.70

Picking No: 800013890 ALL PRODUCTS/SERVICES SUPPLIED ARE SUBJECT TO OUR TERMS AND CONDITIONS OF SALE AT STAPLESADVANTAGE.COM.AU/TERMS

PAPER 3 MEP 1 SPLIT 3

Total Parcels : 7
Cust. Contact Is Karen Spillane (07) 3224 5921

Delivery Note: 800013890

REPRINT



that was easy:
 STAPLES AUSTRALIA PTY LIMITED
 ABN 94 000 728 398
 PRIVATE BAG 16
 Alexandria NSW 1435

STAPLES Account No.:
10148651

Date: 18/06/2012
 Time Invoiced: 6:15:36 PM

STAPLES Order Reference:
 8853018190

Customer Cost Centre:
 4101046

Customer Order Reference 1:
 NE123758840

Customer Order Reference 2:

Special Instructions:

ATL (AUTHORITY TO LEAVE)

Charge To:

DEPARTMENT OF THE PREMIER & CABINET
 PO BOX:69
 BRISBANE GPO QLD 4001
 A.B.N 65959415158

Delivery To:

DPCQ - CO-ORDINATION OF STATE
 OCCASIONS/ OFFICIAL VISITS & GOVT
 LEVEL 4/ EXEC BLDG
 100 GEORGE ST
 BRISBANE QLD 4000
 0732245921

Con. Note: CEQ800013890

ENQUIRIES

www.staples.com.au
 TEL: 13 26 44

Q026

Delivering Plant : Richlands



ITEM CODE	QTY	ORD SUPPLIED	QTY B/O REFERENCE	DESCRIPTION	UNIT PRICE	UNIT	AMOUNT	GST	TOTAL
s73									

ITEM CODE QTY ORD SUPPLIED QTY B/O REFERENCE DESCRIPTION UNIT PRICE UNIT AMOUNT GST TOTAL

Picking No: 800013890 ALL PRODUCTS/SERVICES SUPPLIED ARE SUBJECT TO OUR TERMS AND CONDITIONS OF SALE AT STAPLESADVANTAGE.COM.AU/TERMS

PAPER 3 MEP 1 SPLIT 3

Total Parcels : 7

Cust. Contact Is Karen Spillane (07) 3224 5921

Sub Total \$238.37
 Gst Total \$20.39
 Delivery Note Total \$258.76

Payment Details: Account Name: Staples Australia Pty Limited
 BSB Number s73 Account Number s73

Please forward remittance advice to
 remittances@staples.com.au or fax (02) 9087-2981

Delivery Note: 800415134

REPRINT



that was easy:
 STAPLES AUSTRALIA PTY LIMITED
 ABN 94 000 728 398
 PRIVATE BAG 16
 Alexandria NSW 1435



www.staples.com.au
 TEL: 13 26 44

Q026

ENQUIRIES

Delivering Plant : Richlands



Special Instructions:

ATL (AUTHORITY TO LEAVE)

STAPLES Account No.:
10148651

Date: 25/07/2012
 Time Invoiced: 7:25:45 PM

STAPLES Order Reference:
 8853305576

Customer Cost Centre:
 4101046

Customer Order Reference 1:
 NET23892580

Customer Order Reference 2:

Con.Note: CEQ800415134

Delivery To:

DPCQ - CO-ORDINATION OF STATE
 OCCASIONS/ OFFICIAL VISITS & GOVT
 LEVEL 4/ EXEC BLDG
 100 GEORGE ST
 BRISBANE QLD 4000
 0732245921

Charge To:

DEPARTMENT OF THE PREMIER & CABINET
 PO BOX:69
 BRISBANE GPO QLD 4001
 A.B.N 65959415158

ITEM CODE	QTY	ORD SUPPLIED	QTY B/O REFERENCE	DESCRIPTION	UNIT PRICE	UNIT	AMOUNT	GST	TOTAL
86656017	2	2	0	Arnotts Biscuits Classic Assorted 1.5kg Customer Order Line No.: 556535	\$19.73	BX	\$39.46	\$3.95	\$43.41
87008969	8	8	0	Twinnings Tbg Eng Brkfst Pkt10 Customer Order Line No.: 153244	\$2.00	PK	\$16.00	\$0.00	\$16.00
86659530	8	8	0	Twinnings Tbg Pur Grm Pkt10 Customer Order Line No.: 153277	\$2.00	PK	\$16.00	\$0.00	\$16.00
87008968	8	8	0	Twinnings Tbg Earl Gry Pkt10 Customer Order Line No.: 153302	\$2.00	PK	\$16.00	\$0.00	\$16.00
86742696	3	3	0	Twinnings Tbg Ldy Gry Envd Pkt10 Customer Order Line No.: 153386	\$2.87	PK	\$8.61	\$0.00	\$8.61

573

Picking No: 800415134 ALL PRODUCTS/SERVICES SUPPLIED ARE SUBJECT TO OUR TERMS AND CONDITIONS OF SALE AT STAPLESADVANTAGE.COM.AU/TERMS

PAPER 3 CASE 1 MEP 2 SPLIT 2

Total Parcels : 8

Cust. Contact Is Lyndall Richardson 07 3224 4774

Delivery Note: 800415134

REPRINT

STAPLES

that was easy:

STAPLES AUSTRALIA PTY LIMITED
ABN 94 000 728 398
PRIVATE BAG 16
Alexandria NSW 1435

www.staples.com.au
TEL: 13 26 44

Q026

ENQUIRIES

Delivering Plant : Richlands



Con.Note: CEQ800415134

Delivery To:

DPCQ - CO-ORDINATION OF STATE
OCCASIONS/ OFFICIAL VISITS & GOVT
LEVEL 4/ EXEC BLDG
100 GEORGE ST
BRISBANE QLD 4000
0732245921

Special Instructions:

ATL (AUTHORITY TO LEAVE)

Charge To:
DEPARTMENT OF THE PREMIER & CABINET

PO BOX:69
BRISBANE QPO QLD 4001
A.B.N. 65959415158

STAPLES Account No.:

10148651

Date:

25/07/2012 7:25:45 PM

STAPLES Order Reference:

8853305576

Customer Cost Centre:

4101046

Customer Order Reference 1:

NET23892580

Customer Order Reference 2:

ITEM/DESCRIPTION QTY ORB SUPPLIED QTY BIO REFERENCE UNIT PRICE UNIT AMOUNT GST TOTAL

573

Picking No: 800415134 ALL PRODUCTS/SERVICES SUPPLIED ARE SUBJECT TO OUR TERMS AND CONDITIONS OF SALE AT STAPLESADVANTAGE.COM.AU/TERMS

PAPER 3 CASE 1 MEP 2 SPLIT 2

Total Parcels : 8

Cust. Contact Is Lyndall Richardson 07 3224 4774

Sub Total \$255.06
Gst Total \$19.85
Delivery Note Total \$274.91

Page 2 of 2 EFT Payment Reference: 32026534

Payment Details: Account Name: Staples Australia Pty Limited

BSB Number: 573 Account Number: 573

Please forward remittance advice to remittances@staples.com.au or fax (02) 9087-2981

Delivery Note: 800741323

REPRINT

STAPLES

STAPLES Account No.:

10148651

Date: 23/08/2012

Time Invoiced: 5:45:26 PM

STAPLES Order Reference:

8853547511

Customer Cost Centre:

4101046

Customer Order Reference 1:

NET24067202

Customer Order Reference 2:

NET24067202

Special Instructions:

ATL (AUTHORITY TO LEAVE)



Charge To:

DEPARTMENT OF THE PREMIER & CABINET

PO BOX:69

BRISBANE GPO QLD 4001

A.B.N 65959415158

Delivery To:

DPCQ - CO-ORDINATION OF STATE

OCCASIONS/OFFICIAL VISITS & GOVT

LEVEL 4/ EXEC BLDG

100 GEORGE ST

BRISBANE QLD 4000

0732245921

Con.Note: CEQ800741323

ENQUIRIES

www.staples.com.au

TEL: 13 26 44

Q026

that was easy:

STAPLES AUSTRALIA PTY LIMITED

ABN 94 000 728 398

PRIVATE BAG 16

Alexandria NSW 1435

Delivering Plant : Richlands



ITEM CODE	QTY	ORD SUPPLIED	QTY B/O REFERENCE	DESCRIPTION	UNIT PRICE	UNIT	AMOUNT	GST	TOTAL
86656017	4	4	0	Arnotts Biscuits Classic Assorted 1.5kg Customer Order Line No.: 849175	\$20.72	BX	\$82.88	\$8.29	\$91.17

Picking No: 800741323

ALL PRODUCTS/SERVICES SUPPLIED ARE SUBJECT TO OUR TERMS AND CONDITIONS OF SALE AT STAPLESADVANTAGE.COM.AU/TERMS

CASE 2 SPLIT 1

Total Parcels : 3

Cust. Contact Is Lyndall Richardson 07 3224 4774

Sub Total \$259.59
 Gst Total \$25.96
 Delivery Note Total \$285.55

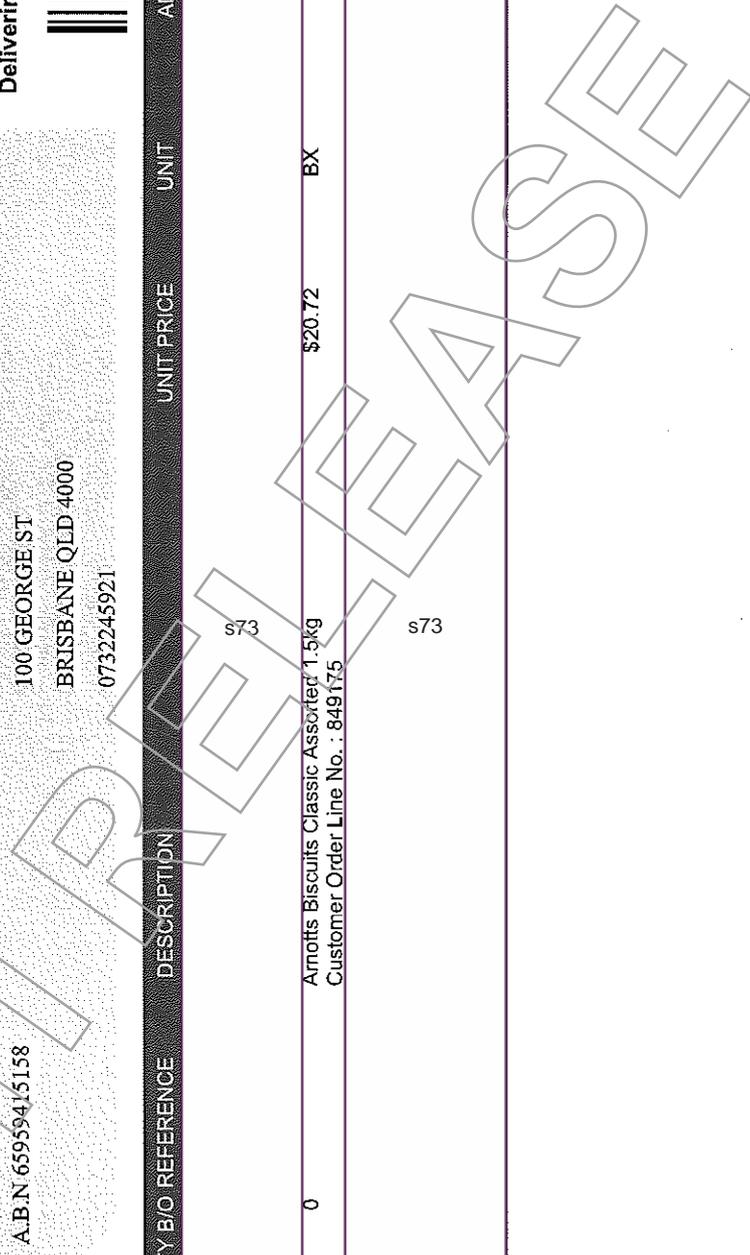
Page 1 of 1 EFT Payment Reference: 32026534

Payment Details: Account Name: Staples Australia Pty Limited

Account Number: 973

BSB Number: 973

Please forward remittance advice to remittances@staples.com.au or fax (02) 9087-2981



Delivery Note: 800943393

REPRINT

STAPLES

that was easy:

STAPLES AUSTRALIA PTY LIMITED
ABN 94 000 728 398
PRIVATE BAG 16
Alexandria NSW 1435

www.staples.com.au
TEL: 13 26 44

0026

ENQUIRIES

Delivering Plant : Richlands



Special Instructions:

ATL (AUTHORITY TO LEAVE)

Con. Note: CEQ800943393

Delivery To:

DPCQ - CO-ORDINATION OF STATE
OCCASIONS/OFFICIAL VISITS & GOVT
LEVEL 4/EXEC BLDG
100 GEORGE ST
BRISBANE QLD 4000
0732245921

Charge To:
DEPARTMENT OF THE PREMIER & CABINET

PO BOX:69
BRISBANE GPO QLD 4001
A.B.N 65959415158

STAPLES Account No.:

10148651

Date: 12/09/2012

Time Invoiced: 5:48:07 PM

STAPLES Order Reference:

8853698091

Customer Cost Centre:

4101046

Customer Order Reference 1:

NET24265507

Customer Order Reference 2:

ITEM CODE QTY ORD SUPPLIED QTY B/O REFERENCE DESCRIPTION UNIT PRICE UNIT AMOUNT GST TOTAL

ITEM CODE	QTY	ORD SUPPLIED	QTY B/O REFERENCE	DESCRIPTION	UNIT PRICE	UNIT	AMOUNT	GST	TOTAL
86659530	4	4	0	Twinnings Tbg Pur Grn Pkt10 Customer Order Line No. : 70593	\$2.00	PK	\$8.00	\$0.00	\$8.00
87008968	4	4	0	Twinnings Tbg Earl Gry Pkt10 Customer Order Line No. : 70648	\$2.00	PK	\$8.00	\$0.00	\$8.00
87008969	10	10	0	Twinnings Tbg Eng Brkfst Pkt10 Customer Order Line No. : 70686	\$2.00	PK	\$20.00	\$0.00	\$20.00
									\$73
									\$73

Picking No: 800943393 ALL PRODUCTS/SERVICES SUPPLIED ARE SUBJECT TO OUR TERMS AND CONDITIONS OF SALE AT STAPLESADVANTAGE.COM.AU/TERMS

PAPER 5 MEP 2 SPLIT 2

Total Parcels : 9

Cust. Contact Is KALEY FOX 32244395

Sub Total \$187.51
Gst Total \$15.15
Delivery Note Total \$202.66

Delivery Note: 801285181

REPRINT

STAPLES

that was easy:

STAPLES AUSTRALIA PTY LIMITED
ABN 94 000 728 398
PRIVATE BAG 16
Alexandria NSW 1435

www.staples.com.au
TEL: 13 26 44

0026

ENQUIRIES

Delivering Plant : Richlands



Special Instructions:

ATL (AUTHORITY TO LEAVE)

STAPLES Account No.:
10148651

Date: 17/10/2012
Time Invoiced: 8:01:12 PM

STAPLES Order Reference:
8853950083

Customer Cost Centre:
4101046

Customer Order Reference 1:
NET24566997

Customer Order Reference 2:

Con.Note: CEQ801285181

Delivery To: DPCQ - CO-ORDINATION OF STATE
OCCASIONS/OFFICIAL VISITS & GOVT
LEVEL 4/ EXEC BLDG
100 GEORGE ST
BRISBANE QLD 4000
0732245921

Charge To: DEPARTMENT OF THE PREMIER & CABINET
PO BOX:69
BRISBANE GPO QLD 4001
A.B.N 65959415158

ITEM CODE	QTY	ORD	SUPPLIED	QTY	BIO	REFERENCE	DESCRIPTION	UNIT PRICE	UNIT	AMOUNT	GST	TOTAL
87008969	10		10	0			Twinings Tbg Eng Brkfst Pk10 Customer Order Line No. : 148461	\$2.00	PK	\$20.00	\$0.00	\$20.00
s73												
s73												

Picking No:801285181 ALL PRODUCTS/SERVICES SUPPLIED ARE SUBJECT TO OUR TERMS AND CONDITIONS OF SALE AT STAPLESADVANTAGE.COM.AU/TERMS

Total Parcels : 4
Cust. Contact Is KALEY FOX 32244395

Sub Total \$159.28
Gst Total \$13.93
Delivery Note Total \$173.21

Delivery Note: 801722816 REPRINT



that was easy:
STAPLES AUSTRALIA PTY LIMITED
ABN 94 000 728 398
PRIVATE BAG 16
Alexandria NSW 1435



www.staples.com.au
TEL: 13 26 44

Q026

ENQUIRIES

Delivering Plant : Richlands



Special Instructions:

ATL (AUTHORITY TO LEAVE)

STAPLES Account No.:
10148651

Date: 29/11/2012
Time Invoiced: 12:27:13 AM

STAPLES Order Reference:

8854281452

Customer Cost Centre:

4101046

Customer Order Reference 1:

NET24881483

Customer Order Reference 2:

Con.Note: CEQ801722816

Delivery To:

DPCQ - CO-ORDINATION OF STATE
OCCASIONS/OFFICIAL VISITS & GOVT
LEVEL 4/ EXEC BLDG
100 GEORGE ST
BRISBANE QLD 4000
0732245921

Charge To:

DEPARTMENT OF THE PREMIER & CABINET
PO BOX:69
BRISBANE GPO QLD 4001
A.B.N 65959415158

ITEM CODE	QTY	ORD SUPPLIED	QTY B/O REFERENCE	DESCRIPTION	UNIT PRICE	UNIT	AMOUNT	GST	TOTAL
86656017	2	2	0	Customer Order Line No. : 823732 Arnotts Biscuits Classic Assorted 1.5kg Customer Order Line No. : 823732	\$20.72	BX	\$41.44	\$4.14	\$45.58

Picking No:801722816 ALL PRODUCTS/SERVICES SUPPLIED ARE SUBJECT TO OUR TERMS AND CONDITIONS OF SALE AT STAPLESADVANTAGE.COM.AU/TERMS

CASE 2 MEP 1 SPLIT 2

Total Parcels : 5
Cust. Contact Is KALEY FOX 32244395

Page 1 of 2 EFT Payment Reference: 32026534

Payment Details: Account Name: Staples Australia Pty Limited
BSB Number: Account Number:

Please forward remittance advice to
remittances@staples.com.au or fax (02) 9087-2981

Delivery Note: 801722816

REPRINT



that was easy:

STAPLES AUSTRALIA PTY LIMITED
ABN 94 000 728 398
PRIVATE BAG 16
Alexandria NSW 1435



www.staples.com.au
TEL: 13 26 44

Q026

ENQUIRIES

Delivering Plant : Richlands



Special Instructions:

ATL (AUTHORITY TO LEAVE)

STAPLES Account No.:
10148651

Date: 29/11/2012
Time Invoiced: 12:27:13 AM

STAPLES Order Reference:

8854281452

Customer Cost Centre: 4101046

Customer Order Reference 1:

NET24881483

Customer Order Reference 2:

Con.Note: CEQ801722816

Delivery To:

DPCQ - CO-ORDINATION OF STATE
OCCASIONS/ OFFICIAL VISITS & GOVT
LEVEL 4/ EXEC BLDG
100 GEORGE ST
BRISBANE QLD 4000
0732245921

Charge To:
DEPARTMENT OF THE PREMIER & CABINET

PO BOX:69

BRISBANE GPO QLD 4001

A.B.N 65959415158

ITEM CODE	QTY	ORD	SUPPLIED	QTY B/O	REFERENCE	DESCRIPTION	UNIT PRICE	UNIT	AMOUNT	GST	TOTAL
87008969	8		8	0		Twinnings Tbg Eng Brkfst Pkt10 Customer Order Line No. : 823789	\$2.00	PK	\$16.00	\$0.00	\$16.00
86618429	2		2	0		Twinnings Tbg Pur Pmnt Evnd Pkt10 Customer Order Line No. : 823813	\$2.10	PK	\$4.20	\$0.00	\$4.20
86659530	4		4	0		Twinnings Tbg Pur Grn Pkt10 Customer Order Line No. : 823844	\$2.00	PK	\$8.00	\$0.00	\$8.00
87008968	4		4	0		Twinnings Tbg Earl Gry Pkt10 Customer Order Line No. : 823869	\$2.00	PK	\$8.00	\$0.00	\$8.00

873

Picking No: 801722816 ALL PRODUCTS/SERVICES SUPPLIED ARE SUBJECT TO OUR TERMS AND CONDITIONS OF SALE AT STAPLESADVANTAGE.COM.AU/TERMS

CASE 2 MEP 1 SPLIT 2

Total Parcels : 5
Cust. Contact Is KALEY FOX 32244395

Sub Total	\$195.94
Gst Total	\$15.97
Delivery Note Total	\$211.91

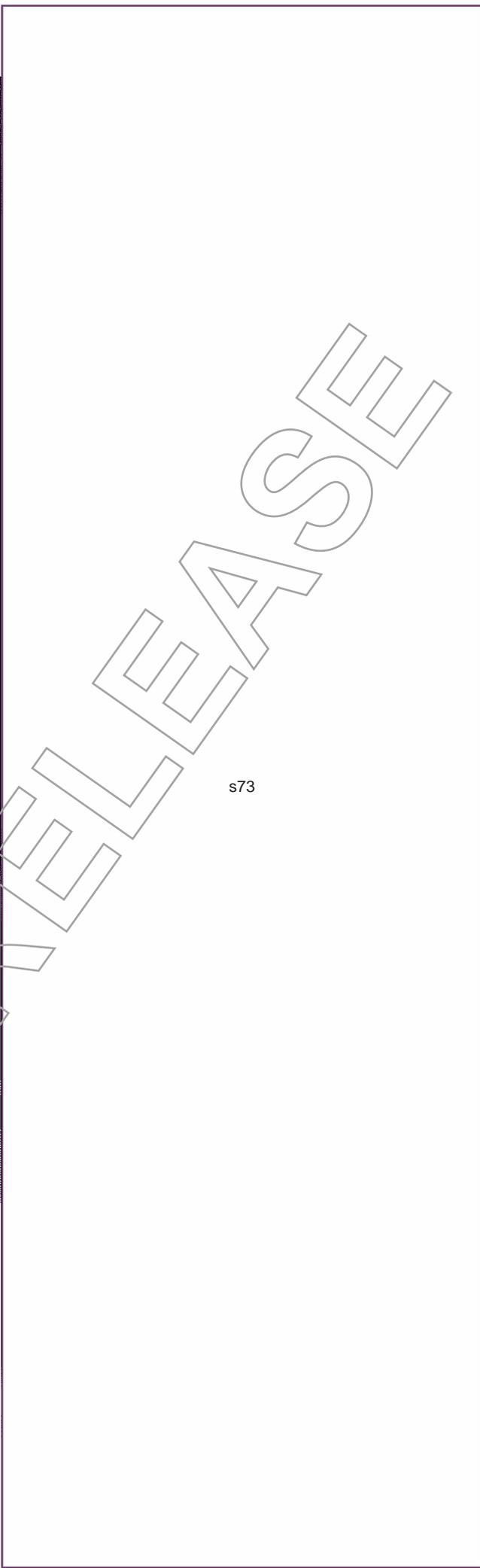
Expense Report



Posting Date: 30/03/2012 thru 30/04/2012 (April 2012)

MRS L RICHARDSON
CCCU-DPC LEVEL 6
179 NORTH QUAY
BRISBANE, QLD 4000 AUS
XXXX-XXXX-XXXX-TP

Posting Date	Transaction Date	Description	Amount
Card Transactions:			
30/03/2012	29/03/2012	COLES (S) BRISBANE, QLD	31.17
Expense Description: Catering supplies for meeting in Queensland Room Cost Allocation Fields: Cost Centre: 4101046 - Occasions & Visits (Protocol), Account Codes: 530011 Refreshments & Light Meals, Tax Code: PF Non-capital GST not charged, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4101 - Governance Custom Fields: Expense Description: Catering Supplies for Cabinet Meeting			



s73

Expense Report

MRS L RICHARDSON
 CCCU-DPC LEVEL 6
 179 NORTH QUAY
 BRISBANE, QLD 4000 AUS
 XXXX-XXXX-XXXX-TP

Posting Date: 30/03/2012 Thru 30/04/2012 (April 2012)



Posting Date	Transaction Date	Description	Amount
13/04/2012	12/04/2012	COLES (S) BRISBANE, QLD Expense Description: Biscuits Cost Allocation Fields: Cost Centre: 4101046 - Occasions & Visits (Protocol), Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4101 - Governance Custom Fields: Expense Description: Biscuits for Queensland Room	14.98
13/04/2012	12/04/2012	COLES (S) BRISBANE, QLD Expense Description: Catering Supplies for Queensland Room Cost Allocation Fields: Cost Centre: 4101046 - Occasions & Visits (Protocol), Account Codes: 530011 Refreshments & Light Meals, Tax Code: PF Non-capital GST not charged, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4101 - Governance Custom Fields: Expense Description: Catering Supplies for Cabinet Meeting	14.22
19/04/2012	18/04/2012	COLES (S) BRISBANE, QLD Expense Description: Biscuits for Queensland Room Cost Allocation Fields: Cost Centre: 4101046 - Occasions & Visits (Protocol), Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4101 - Governance Custom Fields: Expense Description: Biscuits for Queensland Room	19.39
19/04/2012	18/04/2012	COLES (S) BRISBANE, QLD Expense Description: Catering Supplies for Cabinet Cost Allocation Fields: Cost Centre: 4101046 - Occasions & Visits (Protocol), Account Codes: 530011 Refreshments & Light Meals, Tax Code: PF Non-capital GST not charged, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4101 - Governance Custom Fields: Expense Description: Catering Supplies for Cabinet Meeting	17.22

Expense Report



Posting Date: 30/03/2012 Thru 30/04/2012 (April 2012)

MRS L RICHARDSON
 CCCU-DPC LEVEL 6
 179 NORTH QUAY
 BRISBANE, QLD 4000 AUS
 XXXX-XXXX-XXXX-XXXX

Posting Date	Transaction Date	Description	Amount
30/04/2012	27/04/2012	COLES BRISBANE, QLD	15.96
Cost Allocation Fields: Cost Centre: 4101046 - Occasions & Visits (Protocol), Account Codes: 530002 Bank Charges, Tax Code: PF Non-capital GST not charged, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4101 - Governance Custom Fields: Expense Description: Catering Supplies for Cabinet Meeting			
Non-Card Transactions:			Card Subtotal
-----			634.83
-----			Non-Card Subtotal
-----			0.00
-----			Grand Total
-----			634.83

s73

Note:
 (S) Indicates a split transaction
 S Indicates supervisor reviewed
 CH Indicates cardholder reviewed

Signed _____ Date _____ Authorized _____ Date _____

Expense Report

MRS L RICHARDSON
 CCCU-DPC LEVEL 6
 179 NORTH QUAY
 BRISBANE, QLD 4000 AUS
 XXXX-XXXX-XXXX-XXXX

Posting Date: 01/05/2012 Thru 30/05/2012 (May 2012)



Posting Date	Transaction Date	Description	Amount
Card Transactions:			
03/05/2012	02/05/2012	COLES BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4101046 - Occasions & Visits (Protocol), Account Codes: 530011 Refreshments & Light Meals, Tax Code: PF Non-capital GST not charged, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4101 - Governance Custom Fields: Expense Description: Catering Supplies for Cabinet Meetings	38.99
10/05/2012	09/05/2012	COLES (S) BRISBANE, QLD Expense Description: Biscuits Cost Allocation Fields: Cost Centre: 4101046 - Occasions & Visits (Protocol), Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4101 - Governance Custom Fields: Expense Description: Catering Supplies for Cabinet Meetings	11.58
10/05/2012	09/05/2012	COLES (S) BRISBANE, QLD Expense Description: Catering Cost Allocation Fields: Cost Centre: 4101046 - Occasions & Visits (Protocol), Account Codes: 530011 Refreshments & Light Meals, Tax Code: PF Non-capital GST not charged, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4101 - Governance Custom Fields: Expense Description: Catering Supplies for Cabinet Meetings	18.05

873

Expense Report

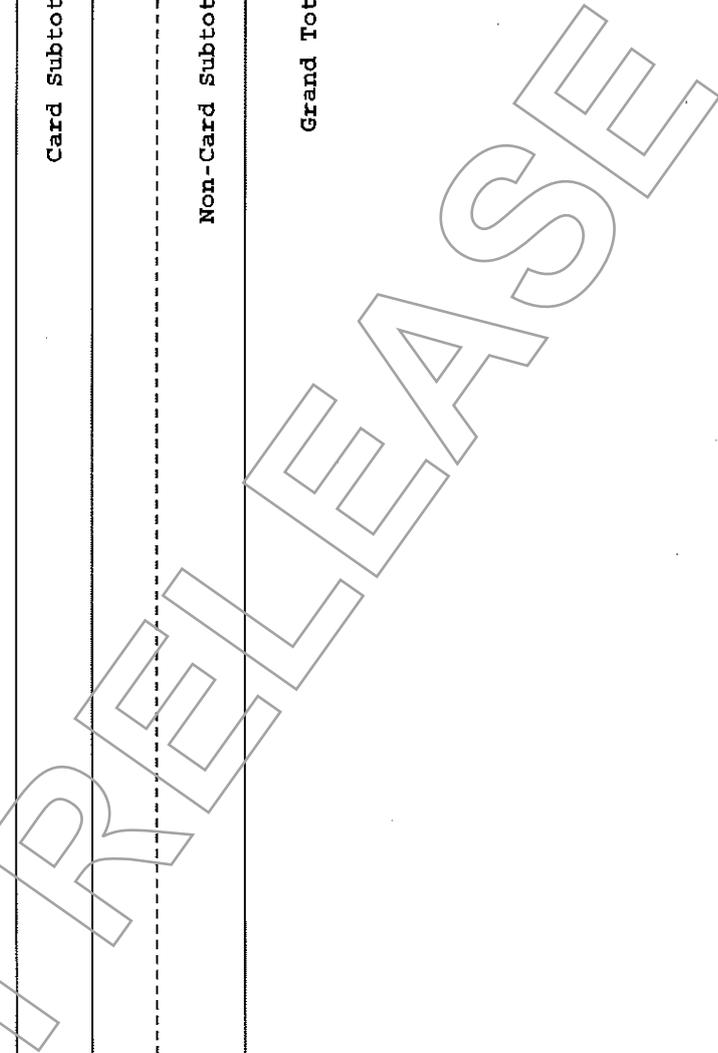
MRS L RICHARDSON
 CCCU-DPC LEVEL 6
 179 NORTH QUAY
 BRISBANE, QLD 4000 AUS
 XXXX-XXXX-XXXX-XXXX

Posting Date: 01/05/2012 Thru 30/05/2012 (May 2012)



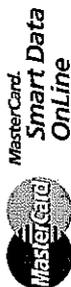
Posting Date	Transaction Date	Description	Amount
30/05/2012	29/05/2012	ESPRESSO ENTERPRISES BOWEN HILLS, QLD Cost Allocation Fields: Cost Centre: 4101046 - Occasions & Visits (Protocol), Account Codes: 530011 Refreshments & Light Meals, Tax Code: PF Non-capital GST not charged, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4101 - Governance Custom Fields: Expense Description: Coffee for Cabinet Meetings	S CH 102.00
Card Subtotal			398.92
Non-Card Transactions:			
Non-Card Subtotal			0.00
Grand Total			398.92

Note:
 (S) Indicates a split transaction
 S Indicates supervisor reviewed
 CH Indicates cardholder reviewed



Signed _____ Date _____ Authorized _____ Date _____

Expense Report



Posting Date: 31/05/2012 Thru 29/06/2012 (June 2012)

MRS L RICHARDSON
 CCCU-DPC LEVEL 6
 179 NORTH QUAY
 BRISBANE, QLD 4000 AUS
 XXXX-XXXX-XXXX-XXXX

Posting Date	Transaction Date	Description	Amount
Card Transactions:			
25/06/2012	22/06/2012	COLES (S) BRISBANE, QLD Expense Description: Catering Cost Allocation Fields: Cost Centre: 4101046 - Occasions & Visits (Protocol), Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4101 - Governance Custom Fields: Expense Description: Catering Supplies for Cabinet Meetings	7.49
25/06/2012	22/06/2012	COLES (S) BRISBANE, QLD Expense Description: Catering Cost Allocation Fields: Cost Centre: 4101046 - Occasions & Visits (Protocol), Account Codes: 530011 Refreshments & Light Meals, Tax Code: PF Non-capital GST not charged, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4101 - Governance Custom Fields: Expense Description: Catering Supplies for Cabinet Meetings	11.40
25/06/2012	25/06/2012	WOOLWORTHS W2596 (S) BRISBANE, UNK Expense Description: Catering Cost Allocation Fields: Cost Centre: 4101046 - Occasions & Visits (Protocol), Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4101 - Governance Custom Fields: Expense Description: Catering Supplies for Cabinet Meetings	16.47

573

Expense Report



MRS L RICHARDSON
CCCU-DPC LEVEL 6
179 NORTH QUAY
BRISBANE, QLD 4000 AUS
XXXX-XXXX-XXXX-

Posting Date: 31/05/2012 Thru 29/06/2012 (June 2012)

Posting Date	Transaction Date	Description	Amount
s73			

Card Subtotal 51.05

Non-Card Transactions:

Non-Card Subtotal 0.00

Grand Total 51.05

Note:
(S) Indicates a split transaction
S Indicates supervisor reviewed
CH Indicates cardholder reviewed

RTI RELEASE

Signed _____ Date _____ Authorized _____ Date _____

Expense Report

MRS L RICHARDSON
 CCCU-DPC LEVEL 6
 179 NORTH QUAY
 BRISBANE, QLD 4000 AUS
 XXXX-XXXX-XXXX-CTP

Posting Date: 30/06/2012 Thru 31/07/2012 (July 2012)



Posting Date	Transaction Date	Description	Amount
Card Transactions:			
10/07/2012	09/07/2012	COLES BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering for weekly CERC Meetings	18.87
16/07/2012	13/07/2012	COLES BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PF Non-capital GST not charged, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Juice for Weekly Cabinet Meetings	15.20
19/07/2012	18/07/2012	COOLBEANS GEORGE ST BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering for Cabinet Meeting	201.99
23/07/2012	20/07/2012	COOLBEANS GEORGE ST BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering for Cabinet Meeting	1,673.90

Expense Report

MRS L RICHARDSON
 CCCU-DPC LEVEL 6
 179 NORTH QUAY
 BRISBANE, QLD 4000 AUS
 XXXX-XXXX-XXXX-CTP

Posting Date: 30/06/2012 Thru 31/07/2012 (July 2012)



Posting Date	Transaction Date	Description	Amount
26/07/2012	25/07/2012	COOLBEANS GEORGE ST BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering for Weekly Cabient Meeting	208.00
27/07/2012	26/07/2012	COLES 4579 QUEENS PLAZ (S) BRISBANE, QLD Expense Description: Juice Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PF Non-capital GST not charged, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Juice for Weekly Cabinet Meetings	7.60
27/07/2012	26/07/2012	COLES 4579 QUEENS PLAZ (S) BRISBANE, QLD Expense Description: Biscuits Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering for Weekly CBRC Meeting	29.96
Non-Card Transactions:			
Card Subtotal			2,155.52
Non-Card Subtotal			0.00
Grand Total			2,155.52

Note:
 (S) Indicates a split transaction
 S Indicates supervisor reviewed
 CH Indicates cardholder reviewed

Expense Report

MRS L RICHARDSON
CCCU-DPC LEVEL 6
179 NORTH QUAY
BRISBANE, QLD 4000 AUS
XXXX-XXXX-XXXX-TP

Posting Date: 30/06/2012 Thru 31/07/2012 (July 2012)



Posting Date	Transaction Date	Description	Amount
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RTI RELEASE

Signed _____ Date _____ Authorized _____ Date _____

Expense Report

MRS L RICHARDSON
 CCCU-DPC LEVEL 6
 179 NORTH QUAY
 BRISBANE, QLD 4000 AUS
 XXXX-XXXX-XXXX-CTP

Posting Date: 01/08/2012 Thru 30/08/2012 (August 2012)



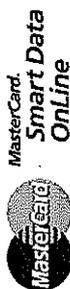
Posting Date	Transaction Date	Description	Amount
Card Transactions:			
03/08/2012	02/08/2012	ESPRESSO ENTERPRISES BOWEN HILLS, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Coffee for Cabinet Meetings	111.00
06/08/2012	03/08/2012	COLES (S) BRISBANE, QLD Expense Description: Biscuits Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Biscuits for CBRC Meetings	29.96
06/08/2012	03/08/2012	COLES (S) BRISBANE, QLD Expense Description: Juice Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PF Non-capital GST not charged, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Juice for Cabinet Meetings	7.60

s73

Expense Report

MRS L RICHARDSON
 CCCU-DPC LEVEL 6
 179 NORTH QUAY
 BRISBANE, QLD 4000 AUS
 XXXX-XXXX-XXXX-CTP

Posting Date: 01/08/2012 Thru 30/08/2012 (August 2012)



Posting Date	Transaction Date	Description	Amount
08/08/2012	03/08/2012	COOLBEANS GEORGE ST BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering for Cabinet Meeting	202.00
13/08/2012	10/08/2012	COOLBEANS GEORGE ST BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering for Cabient Meeting	202.00
13/08/2012	10/08/2012	COOLBEANS GEORGE ST BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering for weekly cabinet meeting	250.00

9/3

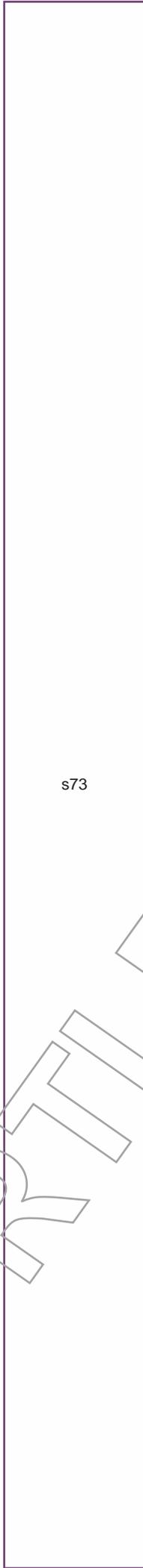
Expense Report

MRS L RICHARDSON
CCCU-DPC LEVEL 6
179 NORTH QUAY
BRISBANE, QLD 4000 AUS
XXXX-XXXX-XXXX-TP

Posting Date: 01/08/2012 Thru 30/08/2012 (August 2012)



Posting Date	Transaction Date	Description	Amount
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s73

24/08/2012	23/08/2012	COOLBEANS GEORGE ST BRISBANE, QLD	S CH 202.00
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Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011
 Refreshments & Light Meals, Tax Code: PF Non-capital GST not charged, CPID (Trading Partner): PNF219
 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy
 Custom Fields: Expense Description: Catering for Cabinet Meeting

Card Subtotal 1,554.57

Non-Card Transactions:

Non-Card Subtotal 0.00

Grand Total 1,554.57

Note:
 (S) Indicates a split transaction
 S Indicates supervisor reviewed
 CH Indicates cardholder reviewed

Signed _____ Date _____ Authorized _____ Date _____

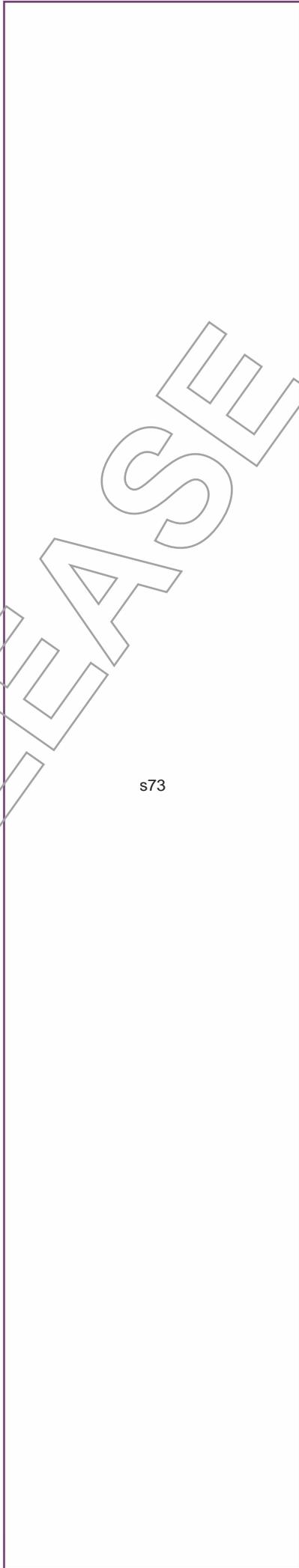
Expense Report

MRS L RICHARDSON
 CCCU-DPC LEVEL 6
 179 NORTH QUAY
 BRISBANE, QLD 4000 AUS
 XXXX-XXXX-XXXX-TP

Posting Date: 31/08/2012 Thru 28/09/2012 (September 2012)



Posting Date	Transaction Date	Description	Amount
Card Transactions:			
31/08/2012	30/08/2012	COLLES BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PN Non-capital acqu - non-deductible, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Juice for Cabinet Meetings	15.20
05/09/2012	03/09/2012	COOLBEANS GEORGE ST BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering for Cabinet Meeting	202.00



873

Expense Report

MRS L RICHARDSON
 CCCU-DPC LEVEL 6
 179 NORTH QUAY
 BRISBANE, QLD 4000 AUS
 XXXX-XXXX-XXXX-XXXX

Posting Date: 31/08/2012 Thru 28/09/2012 (September 2012)



Posting Date	Transaction Date	Description	Amount
12/09/2012	12/09/2012	QUICK & EASY CONVENI BRISBANE, UNK Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Tea bags for Cabinet Meeting	5.90
14/09/2012	13/09/2012	COOLBEANS GEORGE ST BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering for Cabinet Meeting	202.00
24/09/2012	21/09/2012	COLES (S) BRISBANE, QLD Expense Description: Cranberry Juice Cost Allocation Fields: Cost Centre: 4100000 - Leg Drafting & Advisory Servic, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Juice for Cabinet Meeting	5.49
24/09/2012	21/09/2012	COLES (S) BRISBANE, QLD Expense Description: Fresh Juice Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PN Non-capital acqu - non-deductible, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Juice for Cabinet Meeting	7.60

573

Expense Report

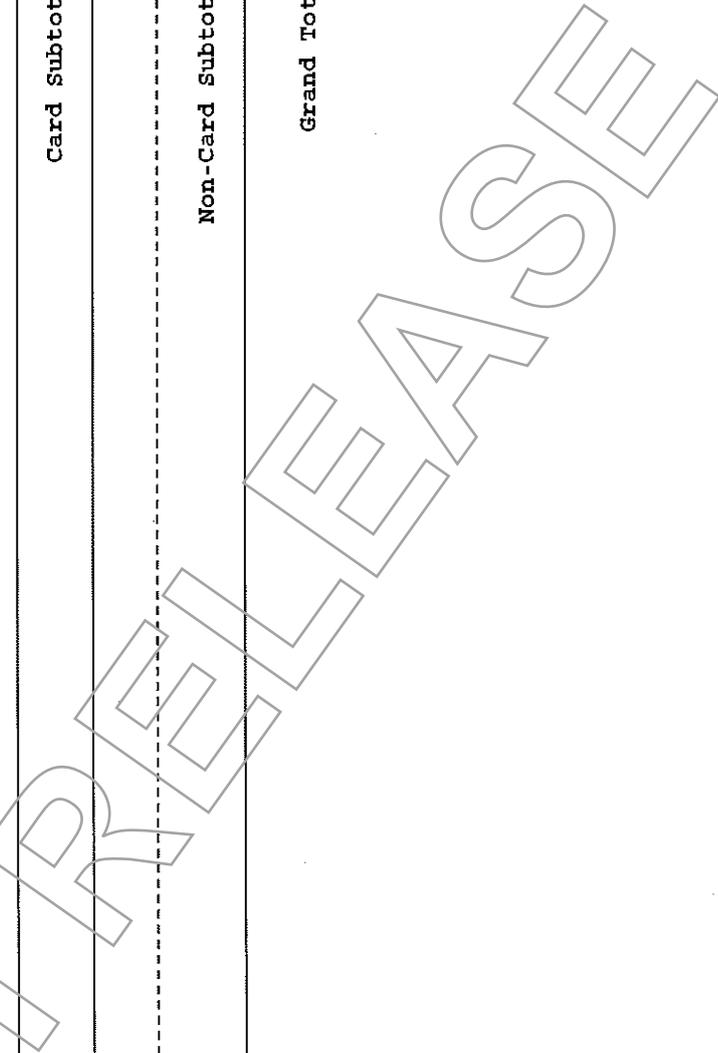


Posting Date: 31/08/2012 Thru 28/09/2012 (September 2012)

MRS L RICHARDSON
 CCCU-DPC LEVEL 6
 179 NORTH QUAY
 BRISBANE, QLD 4000 AUS
 XXXX-XXXX-XXXX-XXXX

Posting Date	Transaction Date	Description	Amount
26/09/2012	24/09/2012	COOLBEANS GEORGE ST BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSector)us, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering for Cabinet Meeting	S CH 202.00
Card Subtotal			2,171.07
Non-Card Transactions:			
Non-Card Subtotal			0.00
Grand Total			2,171.07

Note:
 (S) Indicates a split transaction
 S Indicates supervisor reviewed
 CH Indicates cardholder reviewed



Signed _____ Date _____ Authorized _____ Date _____

Expense Report



Posting Date: 29/09/2012 Thru 30/10/2012 (October 2012)

MRS L RICHARDSON
 CCCU-DPC LEVEL 6
 179 NORTH QUAY
 BRISBANE, QLD 4000 AUS
 XXXX-XXXX-XXXX-TP

Posting Date	Transaction Date	Description	Amount
Card Transactions:			
01/10/2012	28/09/2012	COLES (S) BRISBANE, QLD	22.47
Expense Description: Biscuits			
Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011			
Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner):			
PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy			
Custom Fields: Expense Description: Biscuits for CERC Meetings			
01/10/2012	28/09/2012	COLES (S) BRISBANE, QLD	15.20
Expense Description: Juice for Cabinet			
Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011			
Refreshments & Light Meals, Tax Code: PN Non-capital acqu - non-deductible, CPID (Trading Partner): PNF219			
PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy			
Custom Fields: Expense Description: Juice for Cabinet Meetings			
15/10/2012	12/10/2012	COLES BRISBANE, QLD	13.59
Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011			
Refreshments & Light Meals, Tax Code: PN Non-capital acqu - non-deductible, CPID (Trading Partner): PNF219			
PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy			
Custom Fields: Expense Description: Catering supplies for Cabinet Meetings			

s73

Expense Report

MRS L RICHARDSON
CCCU-DPC LEVEL 6
179 NORTH QUAY
BRISBANE, QLD 4000 AUS
XXXX-XXXX-XXXX-TP

Posting Date: 29/09/2012 Thru 30/10/2012 (October 2012)



Posting Date	Transaction Date	Description	Amount
19/10/2012	18/10/2012	COOLBEANS GEORGE ST BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering for Cabinet Meeting	236.00
23/10/2012	22/10/2012	COOLBEANS GEORGE ST BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering for Cabinet Meeting	236.00
23/10/2012	22/10/2012	COOLBEANS GEORGE ST BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering for Cabinet Meeting	236.00

s73

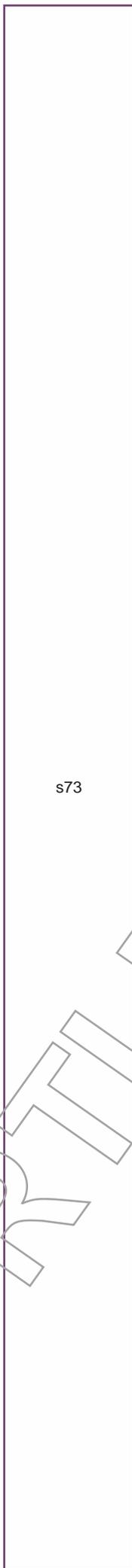
Expense Report



Posting Date: 29/09/2012 Thru 30/10/2012 (October 2012)

MRS L RICHARDSON
CCCU-DPC LEVEL 6
179 NORTH QUAY
BRISBANE, QLD 4000 AUS
XXXX-XXXX-XXXX-XXXX

Posting Date	Transaction Date	Description	Amount
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s73

25/10/2012	24/10/2012	ESPRESSO ENTERPRISES BOWEN HILLS, QLD	111.00
Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Coffee for Cabinet Meetings			

Card Subtotal 2,398.47

Non-Card Transactions:

Non-Card Subtotal 0.00

Grand Total 2,398.47

Note:
 (S) Indicates a split transaction
 S Indicates supervisor reviewed
 CH Indicates cardholder reviewed

Signed _____ Date _____ Authorized _____ Date _____

Expense Report

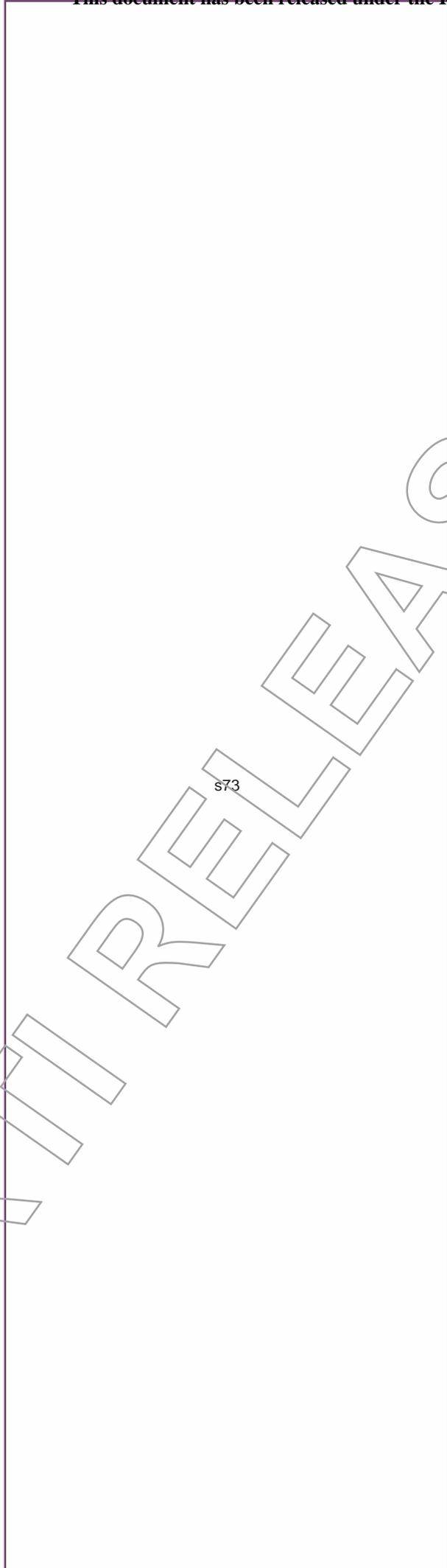
MRS L RICHARDSON
CCCU-DPC LEVEL 6
179 NORTH QUAY
BRISBANE, QLD 4000 AUS
XXXX-XXXX-XXXX-P

Posting Date: 31/10/2012 Thru 29/11/2012 (November 2012)



Posting Date	Transaction Date	Description	Amount
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Card Transactions:



12/11/2012	09/11/2012	COLES BRISBANE, QLD	19.88
Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PF Non-capital GST not charged, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering Supplies for Cabinet Meetings			

Expense Report



Posting Date: 31/10/2012 Thru 29/11/2012 (November 2012)

MRS L RICHARDSON
CCCU-DPC LEVEL 6
179 NORTH QUAY
BRISBANE, QLD 4000 AUS
XXXX-XXXX-XXXX-CP

Posting Date	Transaction Date	Description	Amount
16/11/2012	15/11/2012	COLES BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PF Non-capital GST not charged, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSectorBus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Juice for Cabinet Meetings	7.60

RTI RELEASE

573

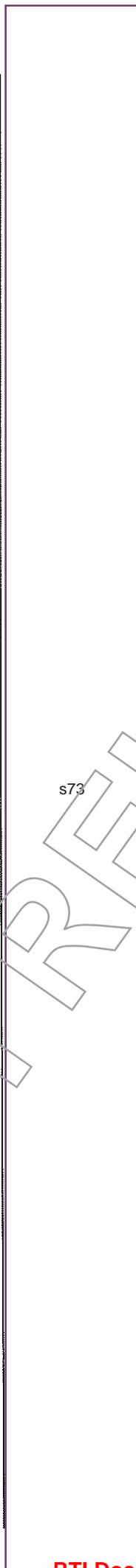
Expense Report



MRS L RICHARDSON
 CCCU-DPC LEVEL 6
 179 NORTH QUAY
 BRISBANE, QLD 4000 AUS
 XXXX-XXXX-XXXX-CTP

Posting Date: 31/10/2012 Thru 29/11/2012 (November 2012)

Posting Date	Transaction Date	Description	Amount
28/11/2012	26/11/2012	COOLBRANS GEORGE ST BRISBANE, QLD Cost Allocation Fields: Cost Centre: 4103005 - Cabinet Legislation and Liaiso, Account Codes: 530011 Refreshments & Light Meals, Tax Code: PG Non-capital acquisitions taxed @ 10%, CPID (Trading Partner): PNF219 PrivateNon-FinEnt(PrivSector)Bus, Profit Centre: 4103 - Policy Custom Fields: Expense Description: Catering for Cabinet Meeting	236.00



573

Card Subtotal 3,647.33

Non-Card Subtotal 0.00

Grand Total 3,647.33

Non-Card Transactions:

Note:
 (S) Indicates a split transaction
 S Indicates supervisor reviewed
 CH Indicates cardholder reviewed

Signed _____ Date _____ Authorized _____ Date _____

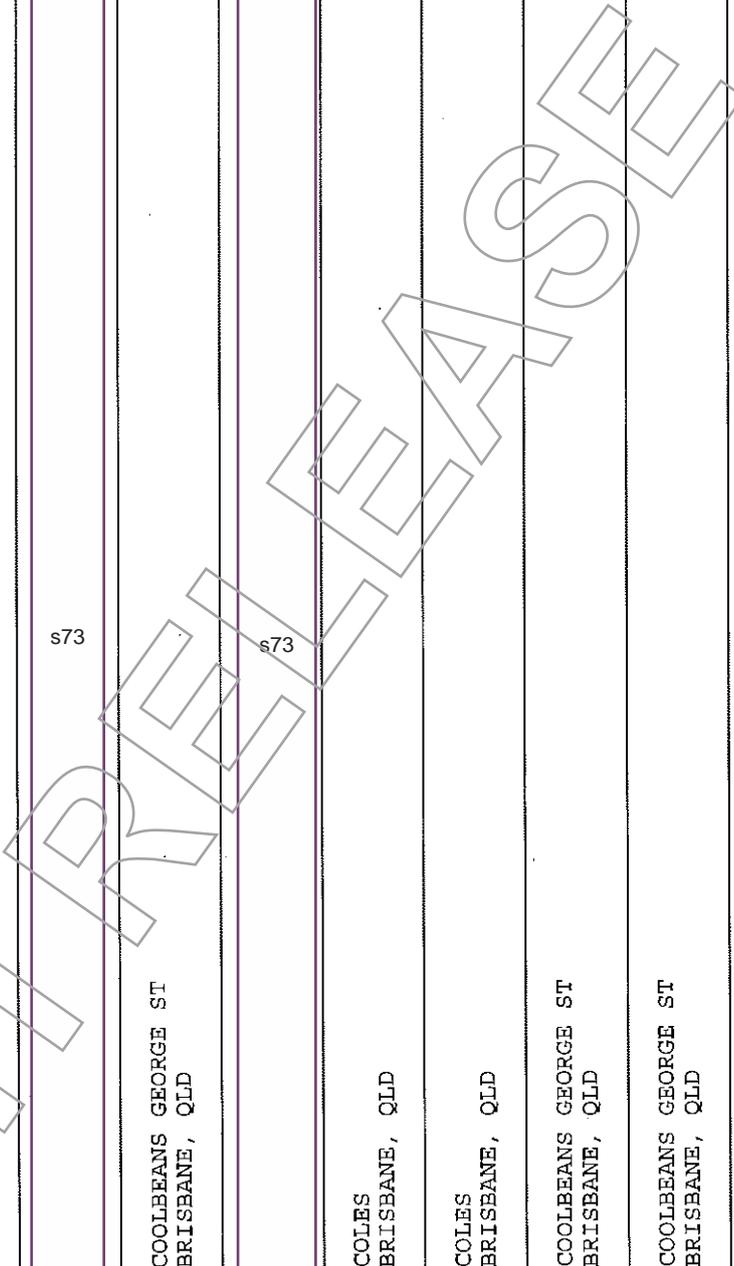
Expense Report

MRS L RICHARDSON
CCCU-DPC LEVEL 6
179 NORTH QUAY
BRISBANE, QLD 4000 AUS
XXXX-XXXX-XXXX-XXXX

Posting Date: 30/11/2012 Thru 28/12/2012 (December 2012)



Posting Date	Transaction Date	Description	Amount
Card Transactions:			
03/12/2012	30/11/2012	COLES BRISBANE, QLD	7.60
s73			
06/12/2012	05/12/2012	COOLBEANS GEORGE ST BRISBANE, QLD	236.00
s73			
07/12/2012	06/12/2012	COLES BRISBANE, QLD	7.60
12/12/2012	11/12/2012	COLES BRISBANE, QLD	19.60
19/12/2012	18/12/2012	COOLBEANS GEORGE ST BRISBANE, QLD	236.00
19/12/2012	18/12/2012	COOLBEANS GEORGE ST BRISBANE, QLD	236.00
Card Subtotal			837.52
Non-Card Transactions:			
			0.00



Expense Report

MRS L RICHARDSON
CCCU-DPC LEVEL 6
179 NORTH QUAY
BRISBANE, QLD 4000 AUS
XXXX-XXXX-XXXX-

Posting Date: 30/11/2012 Thru 28/12/2012 (December 2012)



Grand Total 837.52

Note:
(S) Indicates a split transaction
S Indicates supervisor reviewed
CH Indicates cardholder reviewed

RTI RELEASED

Signed _____ Date _____ Authorized _____ Date _____

Lyndall Richardson

From: Ross SueSee
Sent: Wednesday, 4 April 2012 4:20 PM
To: Lyndall Richardson; Bronwyn Davies
Cc: Karen Spillane
Subject: FW: Cabinet and catering

Please note below on who pays

From: Lara McKay
Sent: Wednesday, 4 April 2012 3:58 PM
To: Anthony Crack; Debbie Krebs
Cc: Ross SueSee
Subject: RE: Cabinet and catering

Thanks Anthony and Debbie

Ross, please note below

Lara McKay
Executive Director | State Services | Department of the Premier and Cabinet
Phone: 07 32277968 | Mobile: CTPI | Fax: 07 3224 4065
Level 2, Executive Building, 100 George Street, BRISBANE QLD 4000

From: Anthony Crack
Sent: Wednesday, 4 April 2012 3:52 PM
To: Debbie Krebs
Cc: Lara McKay
Subject: Re: Cabinet and catering

Cool. Shouldn't be too much...

Regards

Anthony Crack
Acting Deputy Director-General, Governance - DPC
322 46061

CTPI

On 04/04/2012, at 3:52 PM, "Debbie Krebs" <Debbie.Krebs@premiers.qld.gov.au> wrote:

Anthony, Cab Services pays for the Cab catering
Deb

From: Anthony Crack
Sent: Wednesday, 4 April 2012 3:48 PM
To: Lara McKay
Cc: Debbie Krebs
Subject: RE: Cabinet and catering

Yeah Min Services could pay for COS

Who used to pay for Cabinet lunch previously? Who pays for the fruit platters?

Anthony Crack
Acting Deputy Director-General Governance
Department of the Premier and Cabinet
Telephone: (07) 322 46061 Mobile: CTPI

From: Lara McKay
Sent: Wednesday, 4 April 2012 3:46 PM
To: Anthony Crack
Subject: RE: Cabinet and catering

Do you have a view on the below? Is it Min Services for costs of catering for prayers type meeting?

Lara McKay
Executive Director | State Services | Department of the Premier and Cabinet
Phone: 07 32277968 | Mobile: CTPI | Fax: 07 3224 4065
Level 2, Executive Building, 100 George Street, BRISBANE QLD 4000

From: Ross SueSee
Sent: Wednesday, 4 April 2012 3:45 PM
To: Lara McKay
Subject: Cabinet and catering

Lara

We've heard from Debbie.

Its sandwiches, fruit and juice at Cabinet at 10am, not for lunch, to be paid for by Cabinet Secretariat and organised by us.

There's also a Chiefs of Staff meeting on Tuesday morning in the QLD Room and the DDG's Office has asked us to organise the same catering- we're seeking direction on who pays?

Happy to discuss

Regards

Ross

Ross Sue See
Director
Protocol Queensland
Department of the Premier and Cabinet

Phone: 07 3239 3731
Mobile: CTPI
Fax: 07 3224 6502

Lyndall Richardson

From: Debbie Krebs
Sent: Wednesday, 4 April 2012 6:34 PM
To: Lyndall Richardson
Subject: Re: Catering for Cabinet

That's great lyndall, I don't think we need biscuits thanks.
Deb

Sent from my iPhone

On 04/04/2012, at 4:40 PM, "Lyndall Richardson" <Lyndall.Richardson@premiers.qld.gov.au> wrote:

Hi Debbie

Just wanted to confirm what I've ordered for Tuesday's Cabinet Meeting:

- Sandwich platter for 20 (15 'normal' sandwiches, 3 vegetarian, 2 gluten free)
- Large fruit platter (for 15-20 people)

There will be tea, coffee, juice and the usual water. Did you also want biscuits?

I'll get the juice from Coles tomorrow (the caterer's charge over twice the price) but I was hoping to be able to get a cost centre for Cab Services for when I balance my Corporate Card.

If we're all happy with the food on Tuesday I'll arrange for this to be a standing order with the caterers for every Cabinet.

Any dramas just give me a call on x44774.

Thanks

Lyndall

Lyndall Richardson

Functions and Protocol Officer

Protocol Queensland

Ph: 07 3224 4774

Mb: CTPI

Fax: 07 3224 6502

Tomorrow's Queensland: strong, green, smart, healthy and fair - www.towardQ2.qld.gov.au

Please consider the environment before printing this email

Lyndall Richardson

From: Debbie Krebs
Sent: Wednesday, 9 May 2012 9:47 AM
To: Lyndall Richardson
Cc: Felicity McMahon
Subject: tea and coffee, CBRC

Hi Lyndall,

As mentioned, the Premier has set CBRC for 3 hours each week, on Thursdays, from 2 pm until 5 pm.

We've been providing plain biscuits, and tea and coffee and water. It's just that the only people we have are tied up finalising papers, briefs, ante room etc.

Many thanks for your consideration Lyndall.

Deb

Debbie Krebs
Director
Cabinet Services
Department of the Premier and Cabinet
Ph 340 62178
Please consider the environment before printing this email

RTI RELEASE

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Tuesday, 22 May 2012 2:30 PM
To: Lyndall Richardson
Attachments: EReport.pdf

Hi Lyndall,

Please find a copy of the report attached.

Regards
Lisa

RTI RELEASE

CoolBeans George St

incorporating Grab n Go P/L
 151 George Street
 Brisbane, Qld 4000

Aged Receivables [Detail]

22/05/2012

05/2012 Page 1
 9:15 PM

ID#	Date	Total Due	0 - 7	8 - 14	15 - 21	21+
Dept of Premier & Cabinet 1029 del Richards 32244774 :7						
15113125	12/03/2012	\$27.15				\$27.15
15113367	16/04/2012	\$188.45				\$188.45
15113368	23/04/2012	\$48.49				\$48.49
15113387	27/04/2012	\$62.00				\$62.00
15113429	4/05/2012	\$62.00			\$62.00	
15113433	8/05/2012	\$188.45		\$188.45		
15113466	11/05/2012	\$62.00		\$62.00		
15113467	11/05/2012	\$188.45		\$188.45		
15113501	17/05/2012	\$189.50	\$189.50			
Total:		\$1,016.49	\$189.50	\$438.90	\$62.00	\$326.09
Grand Total:		\$1,016.49	\$189.50	\$438.90	\$62.00	\$326.09
Ageing Percent:			18.6%	43.2%	6.1%	32.1%

RTI RELEASED

Lyndall Richardson

From: Rajnay Sumer
Sent: Thursday, 31 May 2012 11:21 AM
To: Jane Hatzellis
Cc: Lyndall Richardson
Subject: FW: Invoice #15113367; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Hi Jane,

Sorry to pass this one onto you. Cool Beans have just contacted me regarding the Cabinet Catering for 23 April.

Are you able to have this account settled please?

Thanks
Rajnay

-----Original Message-----

From: Accounts McGillivray Holdings Group [<mailto:accounts@mcgillivrayholdings.com>]
Sent: Thursday, 31 May 2012 11:17 AM
To: Protocol
Subject: Invoice #15113367; COOLBEANS CATERING - outstanding INV

Hi Rajnay, As per our phone discussion, My phone no is CTPI
(Thursdays) if you have any questions. Thank you, Regards, Joylene

RTI RELEASED

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

16/04/2012

Invoice #: 15113367

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 23 rd april
level 13/100 george st
rajnay 32244778/ [CTPI]
8.45 am

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
Gourmet vegetarian sandwiches		3	\$4.6818	\$14.05
g/free		2	\$5.00	\$10.00
Large Fruit Platter		1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$171.32
GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 23/04/2012 *

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____/____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB [s73] Acct [s73] if you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Ronald Ryan
Sent: Monday, 18 June 2012 10:28 AM
To: Lyndall Richardson
Subject: RE: Invoice from Cabinet

Hi Lyndall

I personally don't receive the invoice but i'm someone in my unit would ☺

I will follow up and get back to you but probably not until a little later this afternoon.

Thank you

Ron

From: Lyndall Richardson
Sent: Monday, 18 June 2012 10:24 AM
To: Ronald Ryan
Subject: Invoice from Cabinet

Hi Ron

The invoice from this morning's Cabinet catering is attached. Should I be sending it through to you to process or someone else up in Cab Services?

Cheers

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb:
Fax: 07 3224 6502

Please consider the environment before printing this email

Lyndall Richardson

From: Lyndall Richardson
Sent: Tuesday, 19 June 2012 10:24 AM
To: Ronald Ryan
Subject: More invoices from Cabinet
Attachments: S42GN0191912061902380.pdf

Hi Ron

This is what I hate about going on holidays, all the stuff that's waiting for me when I get back...

Blue Lemon (they did the Catering for the previous Government's Cabinet meetings) have contacted us when I was away about payment of the 4 attached invoices.

I know you don't look after invoices, but are you able to forward these invoices on to the person who does so they can follow up payment?

Thanks

Lyndall

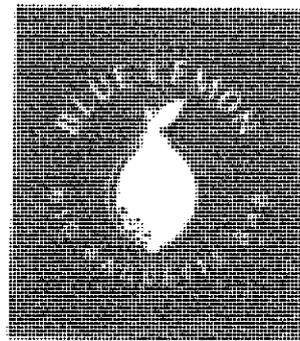
Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb: CTPI
Fax: 07 3224 6502

Please consider the environment before printing this email

RTI RELEASE

Dambak QLD Pty Ltd as
 The Blue Lemon Big Baguette Bar
 Shop 114, 201 Charlotte Street
 Brisbane Qld 4000

TAX INVOICE



Telephone: 07 3221 5122
 Fax: 07 3221 5112
 Email: enquiries@bluelemonbar.com
 Order Online at www.bluelemonbar.com

ABN 52130124471

To: Barbara
 Telephone: 32247586
 Delivery: Qld Government - Executive
 Level 13
 100 George St
 Brisbane Qld 4000

Our Invoice #: 13021208
 Your Purchase Order#:

Date: 13/02/2012

Delivered By:

Time of Delivery: 9.00 AM

Quantity	Description	Price	TAX Code	Total
15	Fruit Platter - mango	\$5.00	GST	\$75.00
Total				\$75.00
Including GST of				\$6.82
Total Payable				\$75.00

PAYMENT OPTIONS: Invoice No: 13021208

Please fax remittance to 07 3221 5112 or email to enquiries@bluelemonbar.com

Cheque
 Make Payable to "The Blue Lemon"

EFT Details:
 Bank: Westpac Aspley
 Account Name: The Blue Lemon
 BSB: s73
 Account number: s73

Credit Card:
 Card Number: _____ Expiry Date: ____/____/____
 Name on Card: _____ Signature: _____

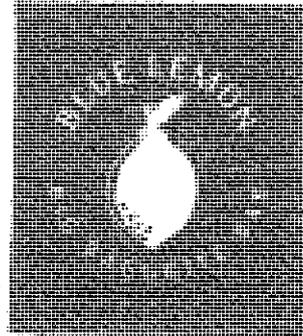
Received: [Signature] s73
 Signed: _____ Print Name: _____ Date & Time Received: _____

You can now Telephone 3221 5122, Fax 3221 5112 your order or order online at: www.bluelemonbar.com by 9am for same day delivery.

Regards,
 Mark, Debbie and the team at The Blue Lemon.

Mark OLD Pty Ltd as
The Blue Lemon Big Baguette Bar
 Shop 1A, 201 Charlotte Street
 Brisbane Qld 4000

TAX INVOICE



ABN 5212612471

Telephone: 07 3221 5122
 Fax: 07 3221 5112
 Email: enquiries@bluelemonbar.com
 Order Online at www.bluelemonbar.com

To: **Barbara**
 Telephone: **32247586**
 Delivery: **Qld Government - Executive**
Level 13
100 George St
Brisbane Qld 4000

Our Invoice #: **06021210**
 Your Purchase Order#: _____

Date: **6/02/2012**

Delivered By: _____

Time of Delivery: **9.00 AM**

Quantity	Description	Price	TAX Code	Total
15	Fruit Platter - incl Mango	\$5.00	GST	\$75.00
Total				\$75.00
Including GST of				\$6.82
Total Payable				\$75.00

PAYMENT OPTIONS:

Invoice No: **06021210**

Please fax remittance to **07 3221 5112** or email to enquiries@bluelemonbar.com

Cheque

Make Payable to "The Blue Lemon"

EFT Details:

Bank: **Westpac Aspley**

Account Name: **The Blue Lemon**

BSB: **s73**

Account Number: **s73**

Credit Card:

Card Number: _____

Expiry Date: ____/____/____

Name on Card: _____

Signature: _____

Received: _____

s73

Signed: _____

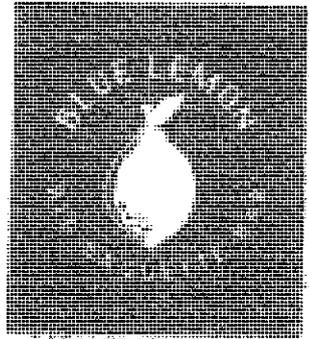
Print Name: _____ Date & Time Received: _____

You can now Telephone 3221 5122, Fax 3221 5112 your order or order online at: www.bluelemonbar.com by 9am for same day delivery.

Regards,
 Mark, Debbie and the team at The Blue Lemon.

Dambak QLD Pty Ltd as
 The Blue Lemon Big Baguette Bar
 Shop 1A, 201 Charlotte Street
 Brisbane Qld 4000

TAX INVOICE



AFIN 32135124471

Telephone: 07 3221 5122
 Fax: 07 3221 5112
 Email: enquiries@bluelemonbar.com
 Order Online at www.bluelemonbar.com

To: Barbara
 Telephone: 32247586
 Delivery: Qld Government - Executive
 Level 13 Attn: Lyndall
 100 George St
 Brisbane Qld 4000

Our Invoice #: 21111101
 Your Purchase Order#:

Date: 21/11/2011

Time of Delivery: 9.00 AM

Delivered By:

Quantity	Description	Price	TAX Code	Total
15	Fruit Platter with mango/grapes	\$5.00	GST	\$75.00
Total				\$75.00
Including GST of				\$6.52
Total Payable				\$75.00

PAYMENT OPTIONS:

Invoice No: 21111101

Please fax remittance to 07 3221 5112 or email to enquiries@bluelemonbar.com

Cheque

Make Payable to "The Blue Lemon"

EFT Details:

Bank: Westpac Aspley
 Account Name: The Blue Lemon
 BSB: s73
 Account Number: s73

Credit Card:

Card Number: _____

Expiry Date: _____

Name on Card: _____

Signature: _____

Received By: _____

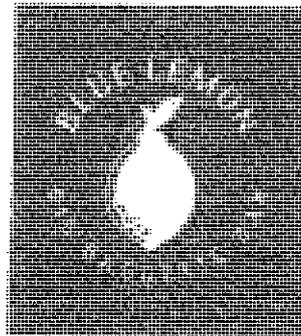
Signed: _____ Print Name: _____ Date & Time Received: _____

You can now Telephone 3221 5122, Fax 3221 5112 your order or order online at: www.bluelemonbar.com by 9am for same day delivery.

Regards,
 Mark, Debbie and the team at The Blue Lemon.

Dambak QLD Pty Ltd as
 The Blue Lemon Big Baguette Bar
 Shop 1A, 201 Charlotte Street
 Brisbane Qld 4000

TAX INVOICE



Telephone: 07 3221 5122
 Fax: 07 3221 5112
 Email: enquiries@bluelemonbar.com
 Order Online at www.bluelemonbar.com

To: Barbara
 Telephone: 32247586
 Delivery: Qld Government - Executive
 Level 13 Att Lyndall
 100 George St
 Brisbane Qld 4000

Our Invoice #: 30011202
 Your Purchase Order#:

Date: 30/01/2012

Time of Delivery: 9.00 AM

Delivered By:

Quantity	Description	Price	TAX Code	Total
15	Fruit Platter - extra mango / grapes	\$5.00	GST	\$75.00
Total				\$75.00
Including GST of				\$6.82
Total Payable				\$75.00

PAYMENT OPTIONS:

Invoice No: 30011202

Please fax remittance to 07 3221 5112 or email to enquiries@bluelemonbar.com

Cheque

Make Payable to "The Blue Lemon"

EFT Details:

Bank: Westpac Aspley
 Account Name: The Blue Lemon
 BSB: s73
 Account Number: s73

Credit Card:

Card Number: _____

Expiry Date: ____/____/____

Name on Card: _____

Signature: _____

Received
 Signed: [Signature] s73

Print Name: _____ Date & Time Received: _____

You can now Telephone 3221 5122, Fax 3221 5112 your order or order online at: www.bluelemonbar.com by 9am for same day delivery.

Regards,
 Mark, Debbie and the team at The Blue Lemon.

Lyndall Richardson

From: Lyndall Richardson
Sent: Tuesday, 19 June 2012 12:22 PM
To: Jennifer Bowles
Subject: Invoices from Cabinet Meetings
Attachments: S42GN0191912061902380.pdf

Hi Jennifer

Ron said you were the one to contact about this.

I have been contacted by Blue Lemon, who did the catering for the previous Government's Cabinet meetings, regarding some outstanding invoices from late last year and early this year. I've attached copies of them.

Would you be able to follow up on these and check if they've been processed?

Thanks

Lyndall

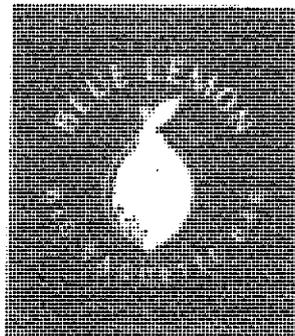
Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb: CTPI
Fax: 07 3224 6502

Please consider the environment before printing this email

RTI RELEASE

Dambak QLD Pty Ltd as
 The Blue Lemon Big Baguette Bar
 Shop 114, 201 Charlotte Street
 Brisbane Qld 4000

TAX INVOICE



AEN 32185124471

Telephone: 07 3221 5122
 Fax: 07 3221 5112
 Email: enquiries@bluelemonbar.com
 Order Online at www.bluelemonbar.com

To: Barbara
 Telephone: 32247586
 Delivery: Qld Government - Executive
 Level 13
 100 George St
 Brisbane Qld 4000

Our Invoice #: 13021208
 Your Purchase Order#:

Date: 13/02/2012

Delivered By:

Time of Delivery: 9.00 AM

Quantity	Description	Price	TAX Code	Total
15	Fruit Platter - mango	\$5.00	GST	\$75.00
Total				\$75.00
Including GST of				\$6.82
Total Payable				\$75.00

PAYMENT OPTIONS:

Invoice No: 13021208

Please fax remittance to 07 3221 5112 or email to enquiries@bluelemonbar.com

Cheque
 Make Payable to "The Blue Lemon"

EFT Details:
 Bank: Westpac Aspley
 Account Name: The Blue Lemon
 BSB: s73
 Account Number: s73

Credit Card:
 Card Number: _____
 Name on Card: _____

Expiry Date: ____/____/____
 Signature: _____

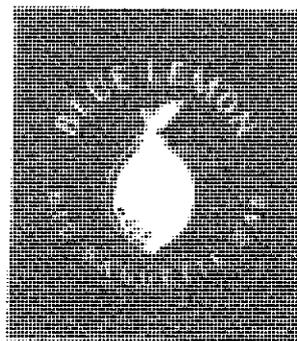
Receive: s73
 Signed: _____ Print Name: _____ Date & Time Received: _____

You can now Telephone 3221 5122, Fax 3221 5112 your order or order online at: www.bluelemonbar.com by 9am for same day delivery.

Regards,
 Mark, Debbie and the team at The Blue Lemon.

Mark QLD Pty Ltd as
 The Blue Lemon Big Baguette Bar
 Shop 1A, 201 Charlotte Street
 Brisbane Qld 4000

TAX INVOICE



ABN 52136124471

Telephone: 07 3221 5122
 Fax: 07 3221 5112
 Email: enquiries@bluelemonbar.com
 Order Online at www.bluelemonbar.com

To: Barbara
 Telephone: 32247586
 Delivery: Qld Government - Executive
 Level 13
 100 George St
 Brisbane Qld 4000

Our Invoice #: 06021210
 Your Purchase Order#:

Date: 6/02/2012

Delivered By:

Time of Delivery: 9.00 AM

Quantity	Description	Price	TAX Code	Total
15	Fruit Platter - incl Mango	\$5.00	GST	\$75.00
Total				\$75.00
Including GST of				\$6.82
Total Payable				\$75.00

PAYMENT OPTIONS:

Invoice No: 06021210

Please fax remittance to 07 3221 5112 or email to enquiries@bluelemonbar.com

Cheque

Make Payable to "The Blue Lemon"

EFT Details:

Bank: Westpac Aspley

Account Name: The Blue Lemon

BSB: s73

Account Number: s73

Credit Card:

Card Number: _____

Expiry Date: ____/____/____

Name on Card: _____

Signature: _____

Received: s73

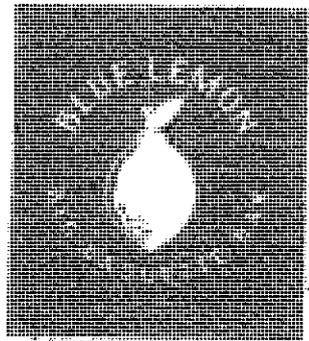
Signed: _____ Print Name: _____ Date & Time Received: _____

You can now Telephone 3221 5122, Fax 3221 5112 your order or order online at: www.bluelemonbar.com by 9am for same day delivery.

Regards,
 Mark, Debbie and the team at The Blue Lemon.

**Dambak QLD Pty Ltd as
The Blue Lemon Big Baguette Bar**
Shop 1A, 201 Charlotte Street
Brisbane Qld 4000

TAX INVOICE



ABN 52135124471

Telephone: 07 3221 5122
Fax: 07 3221 5112
Email: enquiries@bluelemonbar.com
Order Online at www.bluelemonbar.com

To: **Barbara**
Telephone: **32247588**
Delivery: **Old Government - Executive
Level 13 Attn: Lyndell
100 George St
Brisbane Qld 4000**

Our Invoice #: **21111101**
Your Purchase Order#:

Date: **21/11/2011**

Time of Delivery: **9.00 AM**

Delivered By:

Quantity	Description	Price	TAX Code	Total
15	Fruit Platter with mango/grapes	\$5.00	GST	\$75.00
Total				\$75.00
Including GST of				\$6.82
Total Payable				\$75.00

PAYMENT OPTIONS:

Invoice No: **21111101**

Please fax remittance to 07 3221 5112 or email to enquires@bluelemonbar.com

Cheque

Make Payable to "The Blue Lemon"

EFT Details:

Bank: Westpac Aspley
Account Name: The Blue Lemon
BSB:
Account Number:

Credit Card:

Card Number: _____

Name on Card: _____

Expiry Date: _____

Signature:

Received By: _____

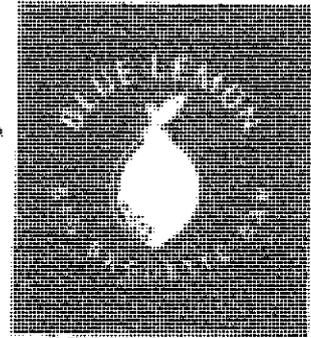
Signed: _____ Print Name: _____ Date & Time Received: _____

You can now Telephone 3221 5122, Fax 3221 5112 your order or order online at: www.bluelemonbar.com by 9am for same day delivery.

Regards,
Mark, Debbie and the team at The Blue Lemon.

Dambak QLD Pty Ltd as
 The Blue Lemon Big Baguette Bar
 Shop 1A, 201 Charlotte Street
 Brisbane Qld 4000

TAX INVOICE



Telephone: 07 3221 5122
 Fax: 07 3221 5112
 Email: enquiries@bluelemonbar.com
 Order Online at www.bluelemonbar.com

To: Barbara
 Telephone: 32247588
 Delivery: Qld Government - Executive
 Level 13 Att Lyndall
 100 George St
 Brisbane Qld 4000

Our Invoice #: 30011202
 Your Purchase Order:

Date: 30/01/2012

Time of Delivery: 9.00 AM

Delivered By:

Quantity	Description	Price	TAX Code	Total
15	Fruit Platter - extra mango / grapes	\$5.00	GST	\$75.00
Total				\$75.00
Including GST of				\$6.82
Total Payable				\$75.00

PAYMENT OPTIONS:

Invoice No: 30011202

Please fax remittance to 07 3221 5112 or email to enquiries@bluelemonbar.com

Cheque
 Make Payable to "The Blue Lemon"

EFT Details:
 Bank: Westpac Aspley
 Account Name: The Blue Lemon
 BSB: s73
 Account Number: s73

Credit Card:
 Card Number: _____
 Name on Card: _____

Expiry Date: ____/____/____
 Signature: _____

Received: s73
 Signed: _____ Print Name: _____ Date & Time Received: _____

You can now Telephone 3221 5122, Fax 3221 5112 your order or order online at: www.bluelemonbar.com by 9am for same day delivery.

Regards,
 Mark, Debbie and the team at The Blue Lemon.

Lyndall Richardson

From: Jennifer Bowles
Sent: Tuesday, 19 June 2012 12:22 PM
To: Lyndall Richardson
Subject: RE: Invoices from Cabinet Meetings

I will follow it up,
Thanks Lyndall

From: Lyndall Richardson
Sent: Tuesday, 19 June 2012 12:22 PM
To: Jennifer Bowles
Subject: Invoices from Cabinet Meetings

Hi Jennifer

Ron said you were the one to contact about this.

I have been contacted by Blue Lemon, who did the catering for the previous Government's Cabinet meetings, regarding some outstanding invoices from late last year and early this year. I've attached copies of them.

Would you be able to follow up on these and check if they've been processed?

Thanks

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb: CTPI
Fax: 07 3224 6502

Please consider the environment before printing this email

Lyndall Richardson

From: Felicity McMahon
Sent: Friday, 22 June 2012 4:25 PM
To: Lyndall Richardson
Cc: Serena Baker (Treasury); Debbie Krebs; Pina Carbone; Fernando De Jesus
Subject: CBRC Sub-Committee

Hi Lyndall,

Could you please arrange to have the kitchen cupboards unlocked Tuesday morning so we can organise tea/coffee/biscuits for the CBRC Sub-Committee which will be sitting all day.

thanks

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

RTI RELEASE

Lyndall Richardson

From: Lyndall Richardson
Sent: Friday, 22 June 2012 4:32 PM
To: Felicity McMahon
Subject: RE: CBRC Sub-Committee

Hi Felicity

That's not a problem. Just let me know if you use the last of something so I can restock it.

~Lyndall

From: Felicity McMahon
Sent: Friday, 22 June 2012 4:25 PM
To: Lyndall Richardson
Cc: Serena Baker (Treasury); Debbie Krebs; Pina Carbone; Fernando De Jesus
Subject: CBRC Sub-Committee

Hi Lyndall,

Could you please arrange to have the kitchen cupboards unlocked Tuesday morning so we can organise tea/coffee/biscuits for the CBRC Sub-Committee which will be sitting all day.

thanks

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

RTI RELEASE

Lyndall Richardson

From: Felicity McMahon
Sent: Friday, 22 June 2012 4:47 PM
To: Lyndall Richardson
Subject: RE: CBRC Sub-Committee

Hi Lyndall,

The coffee in the lunch box on the bench is almost gone (I bought awhile back) but do you have more in the locked cupboard?

f

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

From: Lyndall Richardson
Sent: Friday, 22 June 2012 4:32 PM
To: Felicity McMahon
Subject: RE: CBRC Sub-Committee

Hi Felicity

That's not a problem. Just let me know if you use the last of something so I can restock it.

~Lyndall

From: Felicity McMahon
Sent: Friday, 22 June 2012 4:25 PM
To: Lyndall Richardson
Cc: Serena Baker (Treasury); Debbie Krebs; Pina Carbone; Fernando De Jesus
Subject: CBRC Sub-Committee

Hi Lyndall,

Could you please arrange to have the kitchen cupboards unlocked Tuesday morning so we can organise tea/coffee/biscuits for the CBRC Sub-Committee which will be sitting all day.

thanks

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

Lyndall Richardson

From: Lyndall Richardson
Sent: Friday, 22 June 2012 4:51 PM
To: Felicity McMahon
Subject: RE: CBRC Sub-Committee

Oh yeah, we have a fair bit of coffee. I imagine there would be a riot if we ran out of that – particularly with the 7 hour cbrc coming up...

~L

From: Felicity McMahon
Sent: Friday, 22 June 2012 4:47 PM
To: Lyndall Richardson
Subject: RE: CBRC Sub-Committee

Hi Lyndall,

The coffee in the lunch box on the bench is almost gone (I bought awhile back) but do you have more in the locked cupboard?

f

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

From: Lyndall Richardson
Sent: Friday, 22 June 2012 4:32 PM
To: Felicity McMahon
Subject: RE: CBRC Sub-Committee

Hi Felicity

That's not a problem. Just let me know if you use the last of something so I can restock it.

~Lyndall

From: Felicity McMahon
Sent: Friday, 22 June 2012 4:25 PM
To: Lyndall Richardson
Cc: Serena Baker (Treasury); Debbie Krebs; Pina Carbone; Fernando De Jesus
Subject: CBRC Sub-Committee

Hi Lyndall,

Could you please arrange to have the kitchen cupboards unlocked Tuesday morning so we can organise tea/coffee/biscuits for the CBRC Sub-Committee which will be sitting all day.

thanks

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

Lyndall Richardson

From: Lyndall Richardson
Sent: Monday, 25 June 2012 4:15 PM
To: Felicity McMahon
Subject: RE: CBRC Sub-Committee

Hi Felicity

The cupboard with the tea, coffee biscuits (above the phone) is unlocked for you.

I've also unlocked the cupboard with the silver jugs, if you wanted to use them (it's the lower cupboard with a yellow sticker on it – Paula knows which one it is).

Give me a call if you need.

Cheers

Lyndall

From: Felicity McMahon
Sent: Friday, 22 June 2012 4:25 PM
To: Lyndall Richardson
Cc: Serena Baker (Treasury); Debbie Krebs; Pina Carbone; Fernando De Jesus
Subject: CBRC Sub-Committee

Hi Lyndall,

Could you please arrange to have the kitchen cupboards unlocked Tuesday morning so we can organise tea/coffee/biscuits for the CBRC Sub-Committee which will be sitting all day.

thanks

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

Lyndall Richardson

From: Lyndall Richardson
Sent: Monday, 25 June 2012 4:17 PM
To: Fernando De Jesus
Subject: FW: CBRC Sub-Committee

Hi Fernando

The cupboard with the tea, coffee & biscuits (above the phone) is unlocked for you for tomorrow's meeting

I've also unlocked the cupboard with the silver jugs, if you wanted to use them (it's a lower cupboard with the yellow sticker on it – Paula knows which one it is).

Give me a call if you need.

Cheers

Lyndall

From: Felicity McMahon
Sent: Friday, 22 June 2012 4:25 PM
To: Lyndall Richardson
Cc: Serena Baker (Treasury); Debbie Krebs; Pina Carbone; Fernando De Jesus
Subject: CBRC Sub-Committee

Hi Lyndall,

Could you please arrange to have the kitchen cupboards unlocked Tuesday morning so we can organise tea/coffee/biscuits for the CBRC Sub-Committee which will be sitting all day.

thanks

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

Lyndall Richardson

From: Fernando De Jesus
Sent: Monday, 25 June 2012 4:27 PM
To: Lyndall Richardson
Subject: RE: CBRC Sub-Committee

Many thanks Lyndall

From: Lyndall Richardson
Sent: Monday, 25 June 2012 4:17 PM
To: Fernando De Jesus
Subject: FW: CBRC Sub-Committee

Hi Fernando

The cupboard with the tea, coffee & biscuits (above the phone) is unlocked for you for tomorrow's meeting

I've also unlocked the cupboard with the silver jugs, if you wanted to use them (it's a lower cupboard with the yellow sticker on it – Paula knows which one it is).

Give me a call if you need.

Cheers

Lyndall

From: Felicity McMahon
Sent: Friday, 22 June 2012 4:25 PM
To: Lyndall Richardson
Cc: Serena Baker (Treasury); Debbie Krebs; Pina Carbone; Fernando De Jesus
Subject: CBRC Sub-Committee

Hi Lyndall,

Could you please arrange to have the kitchen cupboards unlocked Tuesday morning so we can organise tea/coffee/biscuits for the CBRC Sub-Committee which will be sitting all day.

thanks

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

Lyndall Richardson

From: Felicity McMahon
Sent: Tuesday, 26 June 2012 8:52 AM
To: Lyndall Richardson
Subject: RE: CBRC Sub-Committee

Hi Lyndall,

Thanks for doing that. The coffee looks almost all gone, and not much milk left in the fridge. Do you supply milk or should we get some?

f

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

From: Lyndall Richardson
Sent: Monday, 25 June 2012 4:15 PM
To: Felicity McMahon
Subject: RE: CBRC Sub-Committee

Hi Felicity

The cupboard with the tea, coffee biscuits (above the phone) is unlocked for you.

I've also unlocked the cupboard with the silver jugs, if you wanted to use them (it's the lower cupboard with a yellow sticker on it – Paula knows which one it is).

Give me a call if you need.

Cheers

Lyndall

From: Felicity McMahon
Sent: Friday, 22 June 2012 4:25 PM
To: Lyndall Richardson
Cc: Serena Baker (Treasury); Debbie Krebs; Pina Carbone; Fernando De Jesus
Subject: CBRC Sub-Committee

Hi Lyndall,

Could you please arrange to have the kitchen cupboards unlocked Tuesday morning so we can organise tea/coffee/biscuits for the CBRC Sub-Committee which will be sitting all day.

thanks

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

Lyndall Richardson

From: Lyndall Richardson
Sent: Tuesday, 26 June 2012 11:01 AM
To: Felicity McMahon
Subject: RE: CBRC Sub-Committee

Hi Felicity,

I only have enough milk for Cabinet and the normal CBRC meetings. You're welcome to it today, but normally you would need to get your own milk for the additional meetings.

Cheers

L

From: Felicity McMahon
Sent: Tuesday, 26 June 2012 8:52 AM
To: Lyndall Richardson
Subject: RE: CBRC Sub-Committee

Hi Lyndall,

Thanks for doing that. The coffee looks almost all gone, and not much milk left in the fridge. Do you supply milk or should we get some?

f

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

From: Lyndall Richardson
Sent: Monday, 25 June 2012 4:15 PM
To: Felicity McMahon
Subject: RE: CBRC Sub-Committee

Hi Felicity

The cupboard with the tea, coffee biscuits (above the phone) is unlocked for you.

I've also unlocked the cupboard with the silver jugs, if you wanted to use them (it's the lower cupboard with a yellow sticker on it - Paula knows which one it is).

Give me a call if you need.

Cheers

Lyndall

From: Felicity McMahon
Sent: Friday, 22 June 2012 4:25 PM
To: Lyndall Richardson
Cc: Serena Baker (Treasury); Debbie Krebs; Pina Carbone; Fernando De Jesus
Subject: CBRC Sub-Committee

Hi Lyndall,

Could you please arrange to have the kitchen cupboards unlocked Tuesday morning so we can organise tea/coffee/biscuits for the CBRC Sub-Committee which will be sitting all day.

thanks

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

RTI RELEASE

Lyndall Richardson

From: Felicity McMahon
Sent: Tuesday, 26 June 2012 11:20 AM
To: Lyndall Richardson
Subject: RE: CBRC Sub-Committee

I pinched some milk from our DDG's fridge.

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

From: Lyndall Richardson
Sent: Tuesday, 26 June 2012 11:01 AM
To: Felicity McMahon
Subject: RE: CBRC Sub-Committee

Hi Felicity,

I only have enough milk for Cabinet and the normal CBRC meetings. You're welcome to it today, but normally you would need to get your own milk for the additional meetings.

Cheers

L

From: Felicity McMahon
Sent: Tuesday, 26 June 2012 8:52 AM
To: Lyndall Richardson
Subject: RE: CBRC Sub-Committee

Hi Lyndall,

Thanks for doing that. The coffee looks almost all gone, and not much milk left in the fridge. Do you supply milk or should we get some?

f

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

From: Lyndall Richardson
Sent: Monday, 25 June 2012 4:15 PM
To: Felicity McMahon
Subject: RE: CBRC Sub-Committee

Hi Felicity

The cupboard with the tea, coffee biscuits (above the phone) is unlocked for you.

I've also unlocked the cupboard with the silver jugs, if you wanted to use them (it's the lower cupboard with a yellow sticker on it – Paula knows which one it is).

Give me a call if you need.

Cheers

Lyndall

From: Felicity McMahon
Sent: Friday, 22 June 2012 4:25 PM
To: Lyndall Richardson
Cc: Serena Baker (Treasury); Debbie Krebs; Pina Carbone; Fernando De Jesus
Subject: CBRC Sub-Committee

Hi Lyndall,

Could you please arrange to have the kitchen cupboards unlocked Tuesday morning so we can organise tea/coffee/biscuits for the CBRC Sub-Committee which will be sitting all day.

thanks

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

RTI RELEASED

Lyndall Richardson

From: Felicity McMahon
Sent: Friday, 29 June 2012 11:02 AM
To: Lyndall Richardson
Subject: FW: Catering for CBRC Meeting on 5/7

Deb has confirmed your catering suggestion for Thursday.

Shouldn't need any egg on white with/out salt...

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

From: Debbie Krebs
Sent: Friday, 29 June 2012 10:58 AM
To: Felicity McMahon
Subject: RE: Catering for CBRC Meeting on 5/7

Yep, sounds good

Deb

From: Felicity McMahon
Sent: Friday, 29 June 2012 10:57 AM
To: Lyndall Richardson
Cc: Debbie Krebs
Subject: RE: Catering for CBRC Meeting on 5/7

Yes that sounds good. What do you think Deb?

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 44811

From: Lyndall Richardson
Sent: Friday, 29 June 2012 10:50 AM
To: Felicity McMahon
Subject: Catering for CBRC Meeting on 5/7

Hi Felicity

You mentioned the other day you wanted cabinet-style catering for next week's CBRC meeting. We get 25 sandwiches (a mixture of normal, vegetarian and gluten free), plus a large fruit platter for cabinet, and there's not much food left over.

Did you want me arrange something similar for next week. Currently, sandwiches are \$5.50 per round and gluten free are \$6.00 per round. The large fruit platter is \$52.

Could you please let me know what you need by lunch on Tuesday? I'll need to get the order to the Tuesday afternoon to guarantee delivery.

Thanks

Lyndall

PS – I haven't forgotten about clearing the cabinet room. I'll be up at about 12.30ish to do it

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb: CTPI
Fax: 07 3224 6502

Please consider the environment before printing this email

RTI RELEASE

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 5 July 2012 12:23 PM
To: Lyndall Richardson
Subject: Invoice #15113433; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Thank you for your assistance with these invoices. Regards, Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

8/05/2012

Invoice #: 15113433

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

tuesday 8 th may
level 13/100 george st
lyndall 32244774
asap

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
Gourmet vegetarian sandwiches		3	\$4.6818	\$14.05
g/free		2	\$5.00	\$10.00
Large Fruit Platter		1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

Your electronic receipt will be emailed the following week

SALE AMT. \$171.32
GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 15/05/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____ / ____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB Acct If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 5 July 2012 12:24 PM
To: Lyndall Richardson
Subject: Invoice #15113525; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

25/05/2012

Invoice #: 15113525

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 28 th may
level 13/100 george st
lyndall CTPI
8.45 sharp

TERMS
Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	20	\$5.00	\$100.00
Gourmet vegetarian sandwiches	3	\$4.6818	\$14.05
g/free sands	2	\$5.00	\$10.00
Large Fruit Platter	1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

Your electronic receipt will be emailed the following week

SALE AMT. \$171.32
GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 1/06/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___/___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 5 July 2012 12:24 PM
To: Lyndall Richardson
Subject: Invoice #15113501; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
17/05/2012

Invoice #: 15113501

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

Monday 21st May 2012
Level 13/100 George Street
Lyndal Richardson 32244774/
8.30am

CTPI

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
Large Fruit Platter		1	\$47.2727	\$47.27
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
vegetarian sandwiches		3	\$5.00	\$15.00
gluten free		2	\$5.00	\$10.00

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

Your electronic receipt will be emailed the following week

SALE AMT. \$172.27
GST \$17.23

BALANCE DUE \$189.50

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 24/05/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB Acct If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 5 July 2012 12:24 PM
To: Lyndall Richardson
Subject: Invoice #15113467; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

11/05/2012

Invoice #: 15113467

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 14 th may
level 13/100 george st
lyndall CTPI 32244774
8.30 am

DESCRIPTION	TERMS Net 7	QTY.	PRICE	EXTENDED
			(ex GST)	PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
Gourmet vegetarian sandwiches		3	\$4.6818	\$14.05
g/free sands		2	\$5.00	\$10.00
Large Fruit Platter		1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

Your electronic receipt will be emailed the following week

SALE AMT. \$171.32
GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 18/05/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB 73 - Out of Scope Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 5 July 2012 12:30 PM
To: Protocol
Subject: Invoice #15113367; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Hi Rajnay, as per our phone discussion. Regards & Thanks Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
16/04/2012

Invoice #: 15113367

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 23 rd april
level 13/100 george st
rajnay 32244778
8.45 am

CTPI

TERMS

Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	20	\$5.00	\$100.00
Gourmet vegetarian sandwiches	3	\$4.6818	\$14.05
g/free	2	\$5.00	\$10.00
Large Fruit Platter	1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

Your electronic receipt will be emailed the following week

SALE AMT. \$171.32
GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 23/04/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____ / ____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Lyndall Richardson
Sent: Thursday, 5 July 2012 1:11 PM
To: Jennifer Bowles
Subject: Payment of Catering Invoices from
Attachments: ESale.pdf; ESale.pdf; ESale.pdf; ESale.pdf; ESale.pdf

Hi Jen

Our office has just received a couple of calls regarding non-payment of the attached invoices. They are for catering for the Monday morning Cabinet meetings. Would you be able to follow the up, especially the invoice from April (they're a bit antsy about that one).

Please let me know if you need any other info.

Thanks

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb: CTPI
Fax: 07 3224 6502

Please consider the environment before printing this email

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

8/05/2012

Invoice #: 15113433

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

tuesday 8 th may
level 13/100 george st
lyndall 32244774
asap

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
Gourmet vegetarian sandwiches		3	\$4.6818	\$14.05
g/free		2	\$5.00	\$10.00
Large Fruit Platter		1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$171.32
GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 15/05/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB [s73] Acct [s73] If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Debbie Krebs
Sent: Monday, 9 July 2012 7:38 AM
To: Lyndall Richardson
Cc: Anthony Crack
Subject: sandwiches for this morning

Hi Lyndall, I've ordered an extra 8 rounds of sandwiches this morning as the assistant ministers are coming to Cabinet as well, just for today.

Regards
deb

Debbie Krebs
Director
Cabinet Services
Department of the Premier and Cabinet
Ph 340 62178
Please consider the environment before printing this email

RTI RELEASE SE

Lyndall Richardson

From: Anthony Crack
Sent: Monday, 9 July 2012 8:11 AM
To: Debbie Krebs; Lyndall Richardson
Subject: RE: sandwiches for this morning

Sorry to state the obvious but we will need extra plates and tea and coffee cups etc etc

Anthony Crack
Cabinet Secretary
Department of the Premier and Cabinet
Telephone: (07) 303 30670 Mobile

CTPI

From: Debbie Krebs
Sent: Monday, 9 July 2012 7:38 AM
To: Lyndall Richardson
Cc: Anthony Crack
Subject: sandwiches for this morning

Hi Lyndall, I've ordered an extra 8 rounds of sandwiches this morning as the assistant ministers are coming to Cabinet as well, just for today.

Regards
deb

Debbie Krebs
Director
Cabinet Services
Department of the Premier and Cabinet
Ph 340 62178
Please consider the environment before printing this email

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 12 July 2012 10:55 AM
To: Lyndall Richardson
Subject: Invoice #15113564; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Hi Lyndall, This invoice is also showing as unpaid, could you please check your records. How did you get on with the other invoices I emailed last week? My ph No is [CTPI] (Thurs) or email accounts@mcgillivrayholdings.com.au Thanks, Regards, Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

1/06/2012

Invoice #: 15113564

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

MONDAY 4 TH JUNE
LEVEL 13/100 GEORGE ST
LYNDALL CTPI 32244774
8.45 AM

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
Gourmet vegetarian sandwiches		3	\$4.6818	\$14.05
A mix of traditional and gourmet	G/FREE	2	\$5.00	\$10.00

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

Your electronic receipt will be emailed the following week

SALE AMT. \$124.05
GST \$12.41

BALANCE DUE \$136.46

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 8/06/2012 *

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____ / ____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB Acc If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 12 July 2012 10:56 AM
To: Lyndall Richardson
Subject: Invoice #15113593; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Hi Lyndall, This one is also showing as unpaid, Thank you, Regards, Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

7/06/2012

Invoice #: 15113593

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

tuesday 12 th june
level 13/100 george st
lyndall CTPI
8.45 am

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
g/free sands		2	\$5.00	\$10.00
Gourmet vegetarian sandwiches		1	\$4.6818	\$4.68
egg sand on white salt only		2	\$5.00	\$10.00
Large Fruit Platter		1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

Your electronic receipt will be emailed the following week

SALE AMT. \$171.95
GST \$17.20

BALANCE DUE \$189.15

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 14/06/2012 *

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____ / ____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB [s73] Acct [s73] If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 12 July 2012 10:57 AM
To: Lyndall Richardson
Subject: Invoice #15113625; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Regards, Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

15/06/2012

Invoice #: 15113625

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 18 th june
level 13/100 george st
lyndall CTPI
8.30 am

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.4545	\$109.09
g/free sands		2	\$5.9091	\$11.82
Gourmet vegetarian sandwiches		1	\$5.4545	\$5.45
egg sands white		2	\$5.4545	\$10.91
Large Fruit Platter		1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

Your electronic receipt will be emailed the following week

SALE AMT. \$184.54
GST \$18.45

BALANCE DUE \$202.99

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 22/06/2012 *

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB [s73] Acct [s73] if you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Lyndall Richardson
Sent: Thursday, 12 July 2012 11:19 AM
To: Ross SueSee
Subject: FW: Payment of Catering Invoices from
Attachments: ESale.pdf; ESale.pdf; ESale.pdf; ESale.pdf; ESale.pdf

Hi Ross

As discussed. I'll send through what I received today shortly.

Lyndall

From: Lyndall Richardson
Sent: Thursday, 5 July 2012 1:11 PM
To: Jennifer Bowles
Subject: Payment of Catering Invoices from

Hi Jen

Our office has just received a couple of calls regarding non-payment of the attached invoices. They are for catering for the Monday morning Cabinet meetings. Would you be able to follow the up, especially the invoice from April (they're a bit antsy about that one).

Please let me know if you need any other info.

Thanks

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb: CTPI
Fax: 07 3224 6502

Please consider the environment before printing this email

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

11/05/2012

Invoice #: 15113467

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 14 th may
level 13/100 george st
lyndall CTPI 32244774
8.30 am

TERMS
Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	20	\$5.00	\$100.00
Gourmet vegetarian sandwiches	3	\$4.6818	\$14.05
g/free sands	2	\$5.00	\$10.00
Large Fruit Platter	1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$171.32
GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 18/05/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____/____/____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

17/05/2012

Invoice #: 15113501

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Monday 21st May 2012

Level 13/100 George Street

Lyndal Richardson 32244774

8.30am

CTPI

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

TERMS

Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
Large Fruit Platter	1	\$47.2727	\$47.27
A mix of traditional and gourmet sandwiches	20	\$5.00	\$100.00
vegetarian sandwiches	3	\$5.00	\$15.00
gluten free	2	\$5.00	\$10.00

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

Your electronic receipt will be emailed the following week

SALE AMT. \$172.27

GST \$17.23

BALANCE DUE \$189.50

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 24/05/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
25/05/2012

Invoice #: 15113525

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 28 th may
level 13/100 george st
lyndall CTPI
8.45 sharp

TERMS
Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	20	\$5.00	\$100.00
Gourmet vegetarian sandwiches	3	\$4.6818	\$14.05
g/free sands	2	\$5.00	\$10.00
Large Fruit Platter	1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$171.32
GST \$17.13
BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 1/06/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
8/05/2012

Invoice #: 15113433

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

tuesday 8 th may
level 13/100 george st
lyndall 32244774
asap

TERMS

Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	20	\$5.00	\$100.00
Gourmet vegetarian sandwiches	3	\$4.6818	\$14.05
g/free	2	\$5.00	\$10.00
Large Fruit Platter	1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

Your electronic receipt will be emailed the following week

SALE AMT. \$171.32
GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 15/05/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____ / ____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
16/04/2012

Invoice #: 15113367

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 23 rd april
level 13/100 george st
rajnay 32244778/ CTPI
8.45 am

TERMS
Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	20	\$5.00	\$100.00
Gourmet vegetarian sandwiches	3	\$4.6818	\$14.05
g/free	2	\$5.00	\$10.00
Large Fruit Platter	1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$171.32
GST \$17.13
BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 23/04/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____/____/____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Lyndall Richardson
Sent: Thursday, 12 July 2012 11:21 AM
To: Ross SueSee
Subject: Invoices from Cool Beans
Attachments: Invoice #15113625; COOLBEANS CATERING - outstanding INV; Invoice #15113593; COOLBEANS CATERING - outstanding INV; Invoice #15113564; COOLBEANS CATERING - outstanding INV

Hi Ross

Just received the attached this morning.

I haven't followed them up with Cabinet Services yet.

Lyndall

RTI RELEASE

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 12 July 2012 10:57 AM
To: Lyndall Richardson
Subject: Invoice #15113625; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Regards, Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
15/06/2012

Invoice #: 15113625

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 18 th june
level 13/100 george st
lyndall CTPI
8.30 am

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.4545	\$109.09
g/free sands		2	\$5.9091	\$11.82
Gourmet vegetarian sandwiches		1	\$5.4545	\$5.45
egg sands white		2	\$5.4545	\$10.91
Large Fruit Platter		1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$184.54
GST \$18.45

BALANCE DUE \$202.99

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 22/06/2012 *

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____ / ____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 12 July 2012 10:56 AM
To: Lyndall Richardson
Subject: Invoice #15113593; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Hi Lyndall, This one is also showing as unpaid, Thank you, Regards, Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

7/06/2012

Invoice #: 15113593

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To:

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

tuesday 12 th june
level 13/100 george st
lyndall CTPI
8.45 am

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
g/free sands		2	\$5.00	\$10.00
Gourmet vegetarian sandwiches		1	\$4.6818	\$4.68
egg sand on white salt only		2	\$5.00	\$10.00
Large Fruit Platter		1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$171.95
GST \$17.20

BALANCE DUE \$189.15

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 14/06/2012 *

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSE [s73] Acct [s73] If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 12 July 2012 10:55 AM
To: Lyndall Richardson
Subject: Invoice #15113564; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Hi Lyndall, This invoice is also showing as unpaid, could you please check your records. How did you get on with the other invoices I emailed last week? My ph No is [CTPI] (Thurs) or email accounts@mcgillivrayholdings.com.au Thanks, Regards, Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

1/06/2012

Invoice #: 15113564

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To:

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

MONDAY 4 TH JUNE
LEVEL 13/100 GEORGE ST
LYNDALL CTPI 32244774
8.45 AM

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
Gourmet vegetarian sandwiches		3	\$4.6818	\$14.05
A mix of traditional and gourmet G/FREE		2	\$5.00	\$10.00

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$124.05
GST \$12.41

BALANCE DUE \$136.46

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 8/06/2012 *

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____ / ____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB cct . If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Ross SueSee
Sent: Friday, 13 July 2012 12:12 PM
To: Debbie Krebs
Cc: Lara McKay; Lyndall Richardson
Subject: FW: Payment of Catering Invoices
Attachments: ESale.pdf; ESale.pdf; ESale.pdf; ESale.pdf; ESale.pdf

Hi Debbie

Please find below some outstanding invoices for the catering for past Cabinet meeting on Monday. I'll send a second email with some more invoices.

The catering company is calling us as their contact to request payment.

To ensure the processing of these accounts in a timely manner, can I propose that Protocol Queensland could pay them on our corporate credit card if you can provide the Cost Centre number for Cabinet Services. Alternately, you may have a corporate credit card which you could use for this purpose.

I also suggest that we treat the supplies for the regular "Thursday" CBRC in the same manner.

Should you have any enquiries on this matter, please contact me on 93731.

Regards

Ross

Ross Sue See
Director
Protocol Queensland
Department of the Premier and Cabinet

Phone: 07 3239 3731
Mobile: CTPI
Fax: 07 3224 6502

From: Lyndall Richardson
Sent: Thursday, 5 July 2012 1:11 PM
To: Jennifer Bowles
Subject: Payment of Catering Invoices from

Hi Jen

Our office has just received a couple of calls regarding non-payment of the attached invoices. They are for catering for the Monday morning Cabinet meetings. Would you be able to follow the up, especially the invoice from April (they're a bit antsy about that one).

Please let me know if you need any other info.

Thanks

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb CTPI
Fax: 07 3224 6502

Please consider the environment before printing this email

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

11/05/2012

Invoice #: 15113467

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 14 th may
level 13/100 george st
lyndall CTPI 32244774
8.30 am

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
Gourmet vegetarian sandwiches		3	\$4.6818	\$14.05
g/free sands		2	\$5.00	\$10.00
Large Fruit Platter		1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$171.32
GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 18/05/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You a can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____ / ____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB Acct If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

17/05/2012

Invoice #: 15113501

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Monday 21st May 2012

Level 13/100 George Street
Lyndal Richardson 32244774/
8.30am

CTPI

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
Large Fruit Platter		1	\$47.2727	\$47.27
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
vegetarian sandwiches		3	\$5.00	\$15.00
gluten free		2	\$5.00	\$10.00

**If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week**

SALE AMT. \$172.27
GST \$17.23

BALANCE DUE \$189.50

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 24/05/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB Acct If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

25/05/2012

Invoice #: 15113525

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 28 th may
level 13/100 george st
lyndall CTPI
8.45 sharp

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
Gourmet vegetarian sandwiches		3	\$4.6818	\$14.05
g/free sands		2	\$5.00	\$10.00
Large Fruit Platter		1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$171.32
GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 1/06/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

8/05/2012

Invoice #: 15113433

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

tuesday 8 th may
level 13/100 george st
lyndall 32244774
asap

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
Gourmet vegetarian sandwiches		3	\$4.6818	\$14.05
g/free		2	\$5.00	\$10.00
Large Fruit Platter		1	\$47.2727	\$47.27

**If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week**

SALE AMT. \$171.32
GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 15/05/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____ / ____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB [] s73 acct [] s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

16/04/2012

Invoice #: 15113367

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 23 rd april
level 13/100 george st
rajnay 32244778 CTPI
8.45 am

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
Gourmet vegetarian sandwiches		3	\$4.6818	\$14.05
g/free		2	\$5.00	\$10.00
Large Fruit Platter		1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$171.32
GST \$17.13

BALANCE DUE \$188.45

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 23/04/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Ross SueSee
Sent: Friday, 13 July 2012 12:13 PM
To: Debbie Krebs
Cc: Lara McKay; Lyndall Richardson
Subject: FW: Invoices from Cool Beans
Attachments: Invoice #15113625; COOLBEANS CATERING - outstanding INV; Invoice #15113593; COOLBEANS CATERING - outstanding INV; Invoice #15113564; COOLBEANS CATERING - outstanding INV

Hi Debbie

Additional invoices as per my prior email.

Many thanks

Ross

Ross Sue See
Director
Protocol Queensland
Department of the Premier and Cabinet

Phone: 07 3239 3731
Mobile: CTPI
Fax: 07 3224 6502

From: Lyndall Richardson
Sent: Thursday, 12 July 2012 11:21 AM
To: Ross SueSee
Subject: Invoices from Cool Beans

Hi Ross

Just received the attached this morning.

I haven't followed them up with Cabinet Services yet.

Lyndall

RTI RELEASED

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 12 July 2012 10:57 AM
To: Lyndall Richardson
Subject: Invoice #15113625; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Regards, Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

15/06/2012

Invoice #: 15113625

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 18 th june
level 13/100 george st
lyndall CTPI
8.30 am

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.4545	\$109.09
g/free sands		2	\$5.9091	\$11.82
Gourmet vegetarian sandwiches		1	\$5.4545	\$5.45
egg sands white		2	\$5.4545	\$10.91
Large Fruit Platter		1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

Your electronic receipt will be emailed the following week

SALE AMT. \$184.54
GST \$18.45

BALANCE DUE \$202.99

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 22/06/2012 *

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 12 July 2012 10:56 AM
To: Lyndall Richardson
Subject: Invoice #15113593; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Hi Lyndall, This one is also showing as unpaid, Thank you, Regards, Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

7/06/2012

Invoice #: 15113593

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

tuesday 12 th june
level 13/100 george st
lyndall CTPI
8.45 am

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
g/free sands		2	\$5.00	\$10.00
Gourmet vegetarian sandwiches		1	\$4.6818	\$4.68
egg sand on white salt only		2	\$5.00	\$10.00
Large Fruit Platter		1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)

Your electronic receipt will be emailed the following week

SALE AMT. \$171.95
GST \$17.20

BALANCE DUE \$189.15

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 14/06/2012 *

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB [] s73 acct [] s73 if you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 12 July 2012 10:55 AM
To: Lyndall Richardson
Subject: Invoice #15113564; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Hi Lyndall, This invoice is also showing as unpaid, could you please check your records.
How did you get on with the other invoices I emailed last week? My ph No is [CTPI]
[CTPI] (urs) or email accounts@mcgillivrayholdings.com.au Thanks, Regards, Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

1/06/2012

Invoice #: 15113564

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

MONDAY 4 TH JUNE
LEVEL 13/100 GEORGE ST
LYNDALL CTPI /32244774
8.45 AM

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
Gourmet vegetarian sandwiches		3	\$4.6818	\$14.05
A mix of traditional and gourmet G/FREE		2	\$5.00	\$10.00

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$124.05
GST \$12.41

BALANCE DUE \$136.46

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 8/06/2012 *

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___/___/___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB [s73] Acct [s73] If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Debbie Krebs
Sent: Friday, 13 July 2012 2:16 PM
To: Ross SueSee
Cc: Lara McKay; Lyndall Richardson
Subject: RE: Payment of Catering Invoices

Hello Ross, I'm sorry there have been delays, I'm putting the paperwork through to get myself a corporate card and will be able to process future invoices once I have it finalised. In the meantime I'd be very grateful if you could pay these and allocate Cab Servs cost centre, that is, 4103005.

Many thanks
Deb

Debbie Krebs
Director
Cabinet Services
Department of the Premier and Cabinet
Ph 340 62178
Please consider the environment before printing this email

From: Ross SueSee
Sent: Friday, 13 July 2012 12:12 PM
To: Debbie Krebs
Cc: Lara McKay; Lyndall Richardson
Subject: FW: Payment of Catering Invoices

Hi Debbie

Please find below some outstanding invoices for the catering for past Cabinet meeting on Monday. I'll send a second email with some more invoices.

The catering company is calling us as their contact to request payment.

To ensure the processing of these accounts in a timely manner, can I propose that Protocol Queensland could pay them on our corporate credit card if you can provide the Cost Centre number for Cabinet Services. Alternately, you may have a corporate credit card which you could use for this purpose.

I also suggest that we treat the supplies for the regular "Thursday" CBRC in the same manner.

Should you have any enquiries on this matter, please contact me on 93731.

Regards

Ross

Ross Sue See
Director
Protocol Queensland
Department of the Premier and Cabinet

Phone: 07 3239 3731
Mobile:

Fax: 07 3224 6502

From: Lyndall Richardson
Sent: Thursday, 5 July 2012 1:11 PM
To: Jennifer Bowles
Subject: Payment of Catering Invoices from

Hi Jen

Our office has just received a couple of calls regarding non-payment of the attached invoices. They are for catering for the Monday morning Cabinet meetings. Would you be able to follow the up, especially the invoice from April (they're a bit antsy about that one).

Please let me know if you need any other info.

Thanks

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb: CTPI
Fax: 07 3224 6502

Please consider the environment before printing this email

RTI RELEASE

Lyndall Richardson

From: Ross SueSee
Sent: Friday, 13 July 2012 2:33 PM
To: Lyndall Richardson
Cc: Lara McKay
Subject: FW: Invoices from Cool Beans
Attachments: Invoice #15113625; COOLBEANS CATERING - outstanding INV; Invoice #15113593; COOLBEANS CATERING - outstanding INV; Invoice #15113564; COOLBEANS CATERING - outstanding INV

FYI

From: Debbie Krebs
Sent: Friday, 13 July 2012 2:17 PM
To: Ross SueSee
Subject: FW: Invoices from Cool Beans

....And these as well please. After this I should be able to take care of them

Kind regards, and thanks Ross
Deb

From: Ross SueSee
Sent: Friday, 13 July 2012 12:13 PM
To: Debbie Krebs
Cc: Lara McKay; Lyndall Richardson
Subject: FW: Invoices from Cool Beans

Hi Debbie

Additional invoices as per my prior email.

Many thanks

Ross

Ross Sue See
Director
Protocol Queensland
Department of the Premier and Cabinet

Phone: 07 3239 3731
Mobile: CTPI
Fax: 07 3224 6502

From: Lyndall Richardson
Sent: Thursday, 12 July 2012 11:21 AM
To: Ross SueSee
Subject: Invoices from Cool Beans

Hi Ross

Just received the attached this morning.

I haven't followed them up with Cabinet Services yet.

Lyndall

RTI RELEASE

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 12 July 2012 10:57 AM
To: Lyndall Richardson
Subject: Invoice #15113625; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Regards, Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
15/06/2012

Invoice #: 15113625

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 18 th june
level 13/100 george st
lyndal CTPI
8.30 am

TERMS
Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	20	\$5.4545	\$109.09
g/free sands	2	\$5.9091	\$11.82
Gourmet vegetarian sandwiches	1	\$5.4545	\$5.45
egg sands white	2	\$5.4545	\$10.91
Large Fruit Platter	1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$184.54
GST \$18.45
BALANCE DUE \$202.99

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 22/06/2012 *

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___/___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB Acct If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 12 July 2012 10:56 AM
To: Lyndall Richardson
Subject: Invoice #15113593; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Hi Lyndall, This one is also showing as unpaid, Thank you, Regards, Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv issued/Delivery Date below
7/06/2012

Invoice #: 15113593

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

tuesday 12 th june
level 13/100 george st
lyndall CTPI
8.45 am

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
g/free sands		2	\$5.00	\$10.00
Gourmet vegetarian sandwiches		1	\$4.6818	\$4.68
egg sand on white salt only		2	\$5.00	\$10.00
Large Fruit Platter		1	\$47.2727	\$47.27

**If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week**

SALE AMT. \$171.95
GST \$17.20

BALANCE DUE \$189.15

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 14/06/2012 *

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____ / ____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB [s73] Acct [s73] If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 12 July 2012 10:55 AM
To: Lyndall Richardson
Subject: Invoice #15113564; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Hi Lyndall, This invoice is also showing as unpaid, could you please check your records. How did you get on with the other invoices I emailed last week? My ph No is [CTPI] (Thurs) or email accounts@mcgillivrayholdings.com.au Thanks, Regards, Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
1/06/2012

Invoice #: 15113564

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

MONDAY 4 TH JUNE
LEVEL13/100 GEORGE ST
LYNDALL CTPI /32244774
8.45 AM

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.00	\$100.00
Gourmet vegetarian sandwiches		3	\$4.6818	\$14.05
A mix of traditional and gourmet	G/FREE	2	\$5.00	\$10.00

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$124.05
GST \$12.41

BALANCE DUE \$136.46

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 8/06/2012 *

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB [s73] acct [s73] If you use DD you MUST remit your payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Lyndall Richardson
Sent: Friday, 13 July 2012 2:40 PM
To: 'Accounts McGillivray Holdings Group'
Subject: Outstanding Invoices

Hi Joylene

Thanks for your patience. Could you please give me a total figure of the amount outstanding and I will put it on my Credit Card?

Thanks

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb:
Fax: 07 3224 6502

Please consider the environment before printing this email

RTI RELEASE

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 19 July 2012 11:46 AM
To: Lyndall Richardson
Subject: RE: Outstanding Invoices

Hi Lyndall,

Thank you for your email, sorry to take so long getting back to you, but I usually only work on Thursday s. Please find listed all outstanding invoices for Premiers:-

15113433 \$188.45
15113467 \$188.45
15113501 \$189.50
15113525 \$188.45
15113564 \$136.46
15113593 \$189.15
15113625 \$202.99
15113654 \$202.00

TOTAL \$ 1485.45 ***There is also an outstanding Invoice with Rajnay's name on it I have emailed it twice to Protocol, unsure if you are able to add this one. Details are inv 15113367 16/4/12 \$188.45 Rajnays No 3224 4778
If this invoice included the total would be:-

TOTAL Payable \$1673.90

Thank you very much, Regards, Joylene

General Accounts -
Payable & Receivable on 07 3003 0969

Bad Debt & Debt Recovery - Contact Joylene McGillivray CTPI Thursday)

McGillivray Holdings Group
McGillivray Corporate Services P/L
CoolBeans Admin
CoffeeDepot Admin
Atomic Coffee Admin
Fuel & Co Admin
Urban Q Admin
(P) 07 3003 0969 (F) 07 3003 0917
(E) accounts@mcgillivrayholdings.com

-----Original Message-----

From: Lyndall Richardson [mailto:Lyndall.Richardson@premiers.qld.gov.au]
Sent: Friday, 13 July 2012 2:40 PM
To: 'Accounts McGillivray Holdings Group'
Subject: Outstanding Invoices

Hi Joylene

Thanks for your patience. Could you please give me a total figure of the amount outstanding and I will put it on my Credit Card?

Thanks

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb: CTPI
Fax: 07 3224 6502

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If you have received this email in error, please notify the author and delete this message immediately.

RTI RELEASE

Lyndall Richardson

From: Lyndall Richardson
Sent: Thursday, 19 July 2012 4:41 PM
To: 'Accounts McGillivray Holdings Group'
Cc: Jennifer Bowles
Subject: RE: Outstanding Invoices

Hi Joylene

Could I please pay all the invoices listed below on Mastercard:

Card Number:
Name: Mrs L E Richardson
Exp:
Amount:

Could you please forward me a receipt for this payment? I'll need it to reconcile my statement.

Thanks for your patience with this. I'm going to pay the invoices weekly with my card from now on, so it should eliminate any dramas.

Regards

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph:
Mb:
Fax: 07 3224 6502

Please consider the environment before printing this email

From: Accounts McGillivray Holdings Group [<mailto:accounts@mcgillivrayholdings.com>]
Sent: Thursday, 19 July 2012 11:46 AM
To: Lyndall Richardson
Subject: RE: Outstanding Invoices

Hi Lyndall,
Thank you for your email, sorry to take so long getting back to you, but I usually only work on Thursday s. Please find listed all outstanding invoices for Premiers:-

15113433 \$188.45
15113467 \$188.45
15113501 \$189.50
15113525 \$188.45
15113564 \$136.46
15113593 \$189.15
15113625 \$202.99
15113654 \$202.00

TOTAL \$ 1485.45 ***There is also an outstanding Invoice with Rajnay's name on it I have emailed it twice to Protocol, unsure if you are able to add this one. Details are inv 15113367 16/4/12 \$188.45 Rajnays No 3224 4778

If this invoice included the total would be:-

TOTAL Payable \$1673.90

Thank you very much, Regards, Joylene

General Accounts -
Payable & Receivable on 07 3003 0969

Bad Debt & Debt Recovery - Contact Joylene McGillivray CTPI (Thursday)

McGillivray Holdings Group
McGillivray Corporate Services P/L
CoolBeans Admin
CoffeeDepot Admin
Atomic Coffee Admin
Fuel & Co Admin
Urban Q Admin
(P) 07 3003 0969 (F) 07 3003 0917
(E) accounts@mcgillivrayholdings.com

-----Original Message-----

From: Lyndall Richardson [<mailto:Lyndall.Richardson@premiers.qld.gov.au>]
Sent: Friday, 13 July 2012 2:40 PM
To: 'Accounts McGillivray Holdings Group'
Subject: Outstanding Invoices

Hi Joylene

Thanks for your patience. Could you please give me a total figure of the amount outstanding and I will put it on my Credit Card?

Thanks

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb: CTPI
Fax: 07 3224 6502

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If you have received this email in error, please notify the author and delete this message immediately.

Lyndall Richardson

From: Lyndall Richardson
Sent: Tuesday, 24 July 2012 4:31 PM
To: 'accts.mcg.group@gmail.com'
Cc: Jennifer Bowles
Subject: Payment of Invoice 15113775
Attachments: 20120724162702273.pdf

Good afternoon

Please find attached payment for the above invoice.

Could you please forward me a receipt of payment so I can reconcile my account?

Many thanks

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb:
Fax: 07 3224 6502

Please consider the environment before printing this email

RTI RELEASED

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
23/07/2012

Invoice #: 15113775

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

Delivery Details --

Cust#G00029

9.00 - Mon 23rd

Bill To: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

13/ 100 George
ref - Lyndle CTPI

TERMS
Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	20	\$5.4545	\$109.09
Egg ONLY	3	\$5.4533	\$16.36
Gourmet vegetarian sandwiches	3	\$5.4567	\$16.37
Large Fruit Platter	1	\$47.27	\$47.27

If you require a further receipt of payment. You MUST email your request to - accts.mcg.group@gmail.com (Telephone requests cannot be actioned)
Your electronic receipt will be emailed the following week

SALE AMT. \$189.09
GST \$18.91

BALANCE DUE \$208.00

Please DO NOT place orders at this email address. Fax orders to 3003 0917

DUE DATE FOR PAYMENT: 30/07/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your statement

Card Holder Name: Mrs L RICHARDSON

Total Amount Paid \$ 208.00

Card: CTPI

Expiry Date: CTPI

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 If you use DD you MUST remit our payment details to fax 3003 0917 or Email accts.mcg.group@gmail.com

Lyndall Richardson

From: Lyndall Richardson
Sent: Friday, 3 August 2012 11:57 AM
To: 'Accounts McGillivray Holdings Group'
Cc: Jennifer Bowles
Subject: Payment of Invoice 15113797
Attachments: 20120803115029779.pdf

Hi

Please find attached payment for the above invoice.

Could you please email a receipt for this payment?

Many thanks

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb:
Fax: 07 3224 6502

Please consider the environment before printing this email

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

27/07/2012

Invoice #: 15113797

A.B.N. 22 118 757 663

Ph: 07 3003 0969

Fax: 07 3003 0917

Bill TO / Delivery Details --

Cust#G00029

monday 30 th july
level 15/100 george st
lyndall 32244774
8.30 am

Account
Information

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

TERMS

Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	20	\$5.4545	\$109.09
Gourmet vegetarian sandwiches	2	\$5.455	\$10.91
plain egg on white	3	\$5.4533	\$16.36
Large Fruit Platter	1	\$47.28	\$47.28

If you require a further receipt of payment. You MUST email your request to - accounts@mcgillivrayholdings.com (Telephone requests cannot be actioned) Your electronic receipt will be emailed the following week

SALE AMT. \$183.64
GST \$18.36

BALANCE DUE \$202.00

DUE DATE FOR PAYMENT: 3/08/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your statement.

Card Holder Name:

MRS L RICHARDSON

Total Amount Paid \$202.00

Card #

CTPI

Expiry Date

CTPI

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB

s73

Acct

s73

If you use DD you MUST remit our payment details to fax 3003 0917 or Email accounts@mcgillivrayholdings.com

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 9 August 2012 11:15 AM
To: Lyndall Richardson
Subject: Invoice #15113707; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Hi Lyndall, This invoice is showing as unpaid, could you please check your records, and advise. Thank you, Regards, Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

5/07/2012

Invoice #: 15113707

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

BILL TO / Delivery Details -- Cust#G00029

Account Information

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 9 th july
LEVEL 13/100 GEORGE ST
LYNDALL
8.30 AM

CTPI

TERMS Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	28	\$5.4545	\$152.73
Gourmet vegetarian sandwiches	1	\$5.4545	\$5.45
G/FREE SANDS	2	\$5.4545	\$10.91
Plain Sandwiches Basic EGG ON WHITE	2	\$5.4545	\$10.91
Large Fruit Platter	1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accounts@mcgillivrayholdings.com (Telephone requests cannot be actioned) Your electronic receipt will be emailed the following week

SALE AMT. \$227.27
GST \$22.73

BALANCE DUE \$250.00

DUE DATE FOR PAYMENT: 12/07/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___ / ___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSE s73 Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accounts@mcgillivrayholdings.com

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Thursday, 9 August 2012 11:16 AM
To: Lyndall Richardson
Subject: Invoice #15113698; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

Hi Lyndall, Sorry but this one doesn't have a contact name, could you please follow.
Thanks again for your help. Regards, Joylene

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
3/07/2012

Invoice #: 15113698

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

BILL TO / Delivery Details -- Cust#G00029

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

Account Information

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

DESCRIPTION

TERMS

Net 7

QTY.

PRICE
(ex GST)

EXTENDED
PRICE

Service INV see SHOP FILE

1 \$183.64 \$183.64

If you require a further receipt of payment. You MUST email your request to - accounts@mcgillivrayholdings.com (Telephone requests cannot be actioned) Your electronic receipt will be emailed the following week

SALE AMT. \$183.64
GST \$18.36

BALANCE DUE \$202.00

DUE DATE FOR PAYMENT: 10/07/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____ / ____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSE s73 Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accounts@mcgillivrayholdings.com

Lyndall Richardson

From: Lyndall Richardson
Sent: Thursday, 9 August 2012 11:27 AM
To: 'Accounts McGillivray Holdings Group'
Subject: RE: Invoice #15113707; COOLBEANS CATERING - outstanding INV
Attachments: 20120809112439686.pdf; 20120809112431379.pdf

Hi Joylene

Sorry about that, payment for those 2 invoices is attached. Could you please send me a receipt for these two?

Thanks

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb:
Fax: 07 3224 6502

Please consider the environment before printing this email

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

3/07/2012

Invoice #: 15113698

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

BILL TO / Delivery Details -- Cust#G00029

Account Information

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

TERMS

DESCRIPTION

Net 7

QTY.

PRICE
(ex GST)

EXTENDED
PRICE

Service INV see SHOP FILE

1 \$183.64 \$183.64

If you require a further receipt of payment. You MUST email your request to - accounts@mcgillivrayholdings.com (Telephone requests cannot be actioned) Your electronic receipt will be emailed the following week

SALE AMT. \$183.64
GST \$18.36

BALANCE DUE \$202.00

DUE DATE FOR PAYMENT: 10/07/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: Mrs L Richardson

Total Amount Paid \$ 202

Card CTPI

Expiry Date CTPI

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 . If you use DD you MUST remit your payment details to fax 3003 0917 or Email accounts@mcgillivrayholdings.com

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
5/07/2012

Invoice #: 15113707

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

BILL TO / Delivery Details -- Cust#G00029

Account Information: Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 9 th july
LEVEL 13/100 GEORGE ST
LYNDALL CTPI
8.30 AM

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	28	\$5.4545	\$152.73
Gourmet vegetarian sandwiches	1	\$5.4545	\$5.45
G/FREE SANDS	2	\$5.4545	\$10.91
Plain Sandwiches Basic EGG ON WHITE	2	\$5.4545	\$10.91
Large Fruit Platter	1	\$47.2727	\$47.27

If you require a further receipt of payment. You MUST email your request to - accounts@mcgillivrayholdings.com (Telephone requests cannot be actioned) Your electronic receipt will be emailed the following week

SALE AMT. \$227.27
GST \$22.73
BALANCE DUE \$250.00

DUE DATE FOR PAYMENT: 12/07/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: Mrs L Richardson

Total Amount Paid \$250

Card #: CTPI

Expiry Date: CTPI

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accounts@mcgillivrayholdings.com

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Friday, 17 August 2012 10:00 AM
To: Lyndall Richardson
Subject: Invoice #15113707; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

receipt as requested.

RTI RELEASE

Electronic Receipt / Payment Clearance

CoolBeans George St
Incorporating Grab n Go P/L
151 George Street
Brisbane, Qld 4000

Tax Invoice

Invoice #: 15113707

A.B.N.: 22 118 757 663
A.C.N.: 118 757 663

Our Acct Info/ Contact Details

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

BILL TO / Delivery Info

monday 9 th july
LEVEL 13/100 GEORGE ST
LYNDALL CTPI
8.30 AM

SALESPERSON		YOUR NO.	SHIP VIA	CO	PP	SHIP DATE	TERMS	DATE	PG.
							Net 7	5/07/2012	1
QTY.	ITEM NO.	DESCRIPTION			PRICE	UNIT	DISC %	EXTENDED	CODE
28	1.1	A mix of traditional and gourmet sandwiches			\$6.00	Serve		\$168.00	GST
1	1.5	Gourmet vegetarian sandwiches			\$6.00	Serve		\$6.00	GST
2	1.1	G/FREE SANDS			\$6.00	Serve		\$12.00	GST
2	1.4	Plain Sandwiches Basic EGG ON WHITE			\$6.00	Serve		\$12.00	GST
1	5.13 Lge Fruit	Large Fruit Platter			\$52.00	Serve		\$52.00	GST
COMMENT		CODE	RATE	GST	SALE AMOUNT	SALE AMOUNT		\$250.00	
		GST	10%	\$22.73	\$227.27	FREIGHT		\$0.00	GST
						GST		\$22.73	
						TOTAL		\$250.00	
						PAID TODAY		\$250.00	
							BALANCE DUE	\$0.00	

Lyndall Richardson

From: Accounts McGillivray Holdings Group [accounts@mcgillivrayholdings.com]
Sent: Friday, 17 August 2012 10:00 AM
To: Lyndall Richardson
Subject: Invoice #01511417; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

receipt ,as requested.

RTI RELEASE

Electronic Receipt / Payment Clearance

CoolBeans George St
incorporating Grab n Go P/L
151 George Street
Brisbane, Qld 4000

Tax Invoice

Invoice #: 01511417

A.B.N.: 22 118 757 663
A.C.N.: 118 757 663

Our Acct Info/ Contact Details

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

BILL TO / Delivery Info

monday 6 th august
level 13/100 george st
lyndall CTPI
8.45 am

SALESPERSON		YOUR NO.	SHIP VIA	CO	PP	SHIP DATE	TERMS	DATE	PG.
							Net 7	3/08/2012	1
QTY.	ITEM NO.	DESCRIPTION			PRICE	UNIT	DISC %	EXTENDED	CODE
20	1.1	A mix of traditional and gourmet sandwiches			\$6.00	Serve		\$120.00	GST
2	1.5	Gourmet vegetarian sandwiches			\$6.00	Serve		\$12.00	GST
3	1.1	plain egg on white			\$6.00	Serve		\$18.00	GST
1	5.13 Lge Fruit	Large Fruit Platter			\$52.00	Serve		\$52.00	GST
COMMENT		CODE	RATE	GST	SALE AMOUNT	SALE AMOUNT		\$202.00	
		GST	10%	\$18.36	\$183.64	FREIGHT		\$0.00	GST
						GST		\$18.36	
						TOTAL		\$202.00	
						PAID TODAY		\$0.00	
							BALANCE DUE	\$202.00	

Lyndall Richardson

From: Lyndall Richardson
Sent: Wednesday, 22 August 2012 3:21 PM
To: 'Accounts McGillivray Holdings Group'
Cc: Jennifer Bowles
Subject: Invoice #15114036
Attachments: 20120822110332833.pdf

Hi

Please find attached payment for the above invoice.

Regards

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb: CTPI
Fax: 07 3224 6502

Please consider the environment before printing this email

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

17/08/2012

Invoice #: 15114036

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

BILL TO / Delivery Details -- Cust#G00029

Account Information

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 20 th august
level 13/100 george st
lyndall 32244774
8.30 am

DESCRIPTION	TERMS Net 7	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches		20	\$5.4545	\$109.09
Gourmet vegetarian sandwiches		2	\$5.455	\$10.91
Plain Sandwiches egg on white with salt		3	\$5.4533	\$16.36
Large Fruit Platter		1	\$47.28	\$47.28

If you require a further receipt of payment. You MUST email your request to - accounts@mcgillivrayholdings.com (Telephone requests cannot be actioned) Your electronic receipt will be emailed the following week

SALE AMT.	\$183.64
GST	\$18.36
BALANCE DUE	\$202.00

DUE DATE FOR PAYMENT: 24/08/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your statement

Card Holder Name: L RICHARDSON

Total Amount Paid \$202

Card # CTPI

Expiry Date CTPI

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 If you use DD you MUST remit our payment details to fax 3003 0917 or Email accounts@mcgillivrayholdings.com

Lyndall Richardson

From: McGillivray Holdings Group Accts [accounts@mcgillivrayholdings.com]
Sent: Wednesday, 29 August 2012 2:13 PM
To: Lyndall Richardson
Subject: Invoice #15113467; COOLBEANS CATERING
Attachments: ESale.pdf

RTI RELEASE

**Electronic Receipt /
Payment Clearance**

CoolBeans George St
incorporating Grab n Go P/L
151 George Street
Brisbane, Qld 4000

Tax Invoice

Invoice #: 15113467

A.B.N.: 22 118 757 663
A.C.N.: 118 757 663

Our Acct Info/ Contact Details

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

BILL TO / Delivery Info

monday 14 th may
level 13/100 george st
lyndall CTPI 2244774
8.30 a...

SALESPERSON		YOUR NO.	SHIP VIA	CO	PP	SHIP DATE	TERMS	DATE	PG.
							Net 7	11/05/2012	1
QTY.	ITEM NO.	DESCRIPTION			PRICE	UNIT	DISC %	EXTENDED	CODE
20	1.1	A mix of traditional and gourmet sandwiches			\$5.50	Serve		\$110.00	GST
3	1.5	Gourmet vegetarian sandwiches			\$5.1533	Serve		\$15.46	GST
2	1.1	g/free sands			\$5.50	Serve		\$11.00	GST
1	5.13 Lge Fruit	Large Fruit Platter			\$51.99	Serve		\$51.99	GST
COMMENT		CODE	RATE	GST	SALE AMOUNT	SALE AMOUNT		\$188.45	
		GST	10%	\$17.13	\$171.32	FREIGHT		\$0.00	GST
						GST		\$17.13	
						TOTAL		\$188.45	
						PAID TODAY		\$188.45	
							BALANCE DUE	\$0.00	

Lyndall Richardson

From: McGillivray Holdings Group Accts [accounts@mcgillivrayholdings.com]
Sent: Wednesday, 29 August 2012 2:13 PM
To: Lyndall Richardson
Subject: Invoice #15113433; COOLBEANS CATERING
Attachments: ESale.pdf

RTI RELEASE

CoolBeans George St
 incorporating Grab n Go P/L
 151 George Street
 Brisbane, Qld 4000

Electronic Receipt / Payment Clearance

Tax Invoice

Invoice #: 15113433

A.B.N.: 22 118 757 663
 A.C.N.: 118 757 663

Our Acct Info/ Contact Details

Dept of Premier & Cabinet
 Level 4
 100 George St
 Brisbane 4000

BILL TO / Delivery Info

tuesday 8 th may
 level 13/100 george st
 lyndall 32244774
 asap

SALESPERSON		YOUR NO.	SHIP VIA	CO	PP	SHIP DATE	TERMS	DATE	PG.
							Net 7	8/05/2012	1
QTY.	ITEM NO.	DESCRIPTION			PRICE	UNIT	DISC %	EXTENDED	CODE
20	1.1	A mix of traditional and gourmet sandwiches			\$5.50	Serve		\$110.00	GST
3	1.5	Gourmet vegetarian sandwiches			\$5.1533	Serve		\$15.46	GST
2	1.1	g/free			\$5.50	Serve		\$11.00	GST
1	5.13 Lge Fruit	Large Fruit Platter			\$51.99	Serve		\$51.99	GST
COMMENT		CODE	RATE	GST	SALE AMOUNT	SALE AMOUNT		\$188.45	
		GST	10%	\$17.13	\$171.32	FREIGHT		\$0.00	GST
						GST		\$17.13	
						TOTAL		\$188.45	
						PAID TODAY		\$188.45	
							BALANCE DUE	\$0.00	

Lyndall Richardson

From: McGillivray Holdings Group Accts [accounts@mcgillivrayholdings.com]
Sent: Wednesday, 29 August 2012 2:14 PM
To: Lyndall Richardson
Subject: Invoice #15113525; COOLBEANS CATERING
Attachments: ESale.pdf

RTI RELEASE

Electronic Receipt / Payment Clearance

CoolBeans George St
Incorporating Grab n Go P/L
151 George Street
Brisbane, Qld 4000

Tax Invoice

Invoice #: 15113525

A.B.N.: 22 118 757 663

A.C.N.: 118 757 663

Our Acct Info/ Contact Details

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

BILL TO / Delivery Info

monday 28 th may
level 13/100 george st
lyndall CTPI
8.45 sharp

SALESPERSON		YOUR NO.	SHIP VIA	CO	PP	SHIP DATE	TERMS	DATE	PG.
							Net 7	25/05/2012	1
QTY.	ITEM NO.	DESCRIPTION			PRICE	UNIT	DISC %	EXTENDED	CODE
20	1.1	A mix of traditional and gourmet sandwiches			\$5.50	Serve		\$110.00	GST
3	1.5	Gourmet vegetarian sandwiches			\$5.1533	Serve		\$15.46	GST
2	1.1	g/free sands			\$5.50	Serve		\$11.00	GST
1	5.13 Lge Fruit	Large Fruit Platter			\$51.99	Serve		\$51.99	GST
COMMENT		CODE	RATE	GST	SALE AMOUNT	SALE AMOUNT		\$188.45	
		GST	10%	\$17.13	\$171.32	FREIGHT		\$0.00	GST
						GST		\$17.13	
						TOTAL		\$188.45	
						PAID TODAY		\$188.45	
							BALANCE DUE	\$0.00	

Lyndall Richardson

From: McGillivray Holdings Group Accts [accounts@mcgillivrayholdings.com]
Sent: Wednesday, 29 August 2012 2:14 PM
To: Lyndall Richardson
Subject: Invoice #15113501; COOLBEANS CATERING
Attachments: ESale.pdf

RTI RELEASE

Electronic Receipt / Payment Clearance

CoolBeans George St
incorporating Grab n Go P/L
151 George Street
Brisbane, Qld 4000

Tax Invoice

Invoice #: 15113501

A.B.N.: 22 118 757 663

A.C.N.: 118 757 663

Our Acct Info/ Contact Details

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

BILL TO / Delivery Info

Monday 21st May 2012
Level 13/100 George Street
Lyndal Richardson 32244774 CTPI
8.30am

SALESPERSON		YOUR NO.	SHIP VIA	CO	PP	SHIP DATE	TERMS	DATE	PG.
							Net 7	17/05/2012	1
QTY.	ITEM NO.	DESCRIPTION			PRICE	UNIT	DISC %	EXTENDED	CODE
1	5.13	Lge Fruit Platter			\$52.00	Serve		\$52.00	GST
20	1.1	A mix of traditional and gourmet sandwiches			\$5.50	Serve		\$110.00	GST
3	1.1	vegetarian sandwiches			\$5.50	Serve		\$16.50	GST
2	1.1	gluten free			\$5.50	Serve		\$11.00	GST
COMMENT		CODE	RATE	GST	SALE AMOUNT	SALE AMOUNT		\$189.50	
		GST	10%	\$17.23	\$172.27	FREIGHT		\$0.00	GST
						GST		\$17.23	
						TOTAL		\$189.50	
						PAID TODAY		\$189.50	
							BALANCE DUE	\$0.00	

Lyndall Richardson

From: McGillivray Holdings Group Accts [accounts@mcgillivrayholdings.com]
Sent: Wednesday, 29 August 2012 2:15 PM
To: Lyndall Richardson
Subject: Invoice #15113625; COOLBEANS CATERING
Attachments: ESale.pdf

RTI RELEASE

Electronic Receipt / Payment Clearance

CoolBeans George St
incorporating Grab n Go P/L
151 George Street
Brisbane, Qld 4000

Tax Invoice

Invoice #: 15113625

A.B.N.: 22 118 757 663

A.C.N.: 118 757 663

Our Acct Info/ Contact Details

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

BILL TO / Delivery Info

monday 18 th june
level 13/100 george st
lyndall CTPI
8.30 am

SALESPERSON		YOUR NO.	SHIP VIA	CO	PP	SHIP DATE	TERMS	DATE	PG.
							Net 7	15/06/2012	1
QTY.	ITEM NO.	DESCRIPTION			PRICE	UNIT	DISC %	EXTENDED	CODE
20	1.1	A mix of traditional and gourmet sandwiches			\$6.00	Serve		\$120.00	GST
2	1.11	g/free sands			\$6.50	Serve		\$13.00	GST
1	1.5	Gourmet vegetarian sandwiches			\$6.00	Serve		\$6.00	GST
2	1.1	egg sands white			\$6.00	Serve		\$12.00	GST
1	5.13 Lge Fruit	Large Fruit Platter			\$51.99	Serve		\$51.99	GST
COMMENT		CODE	RATE	GST	SALE AMOUNT	SALE AMOUNT		\$202.99	
		GST	10%	\$18.45	\$184.54	FREIGHT		\$0.00	GST
						GST		\$18.45	
						TOTAL		\$202.99	
						PAID TODAY		\$202.99	
						BALANCE DUE		\$0.00	

Lyndall Richardson

From: McGillivray Holdings Group Accts [accounts@mcgillivrayholdings.com]
Sent: Wednesday, 29 August 2012 2:15 PM
To: Lyndall Richardson
Subject: Invoice #15113593; COOLBEANS CATERING
Attachments: ESale.pdf

RTI RELEASE

**Electronic Receipt /
Payment Clearance**

CoolBeans George St
incorporating Grab n Go P/L
151 George Street
Brisbane, Qld 4000

Tax Invoice

Invoice #: 15113593

A.B.N.: 22 118 757 663
A.C.N.: 118 757 663

Our Acct Info/ Contact Details

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

BILL TO / Delivery Info

tuesday 12 th june
level 13/100 george st
lyndall CTPI
8.45 am

SALESPERSON		YOUR NO.	SHIP VIA	CO	PP	SHIP DATE	TERMS	DATE	PG.
							Net 7	7/06/2012	1
QTY.	ITEM NO.	DESCRIPTION			PRICE	UNIT	DISC %	EXTENDED	CODE
20	1.1	A mix of traditional and gourmet sandwiches			\$5.50	Serve		\$110.00	GST
2	1.1	g/free sands			\$5.50	Serve		\$11.00	GST
1	1.5	Gourmet vegetarian sandwiches			\$5.15	Serve		\$5.15	GST
2	1.1	egg sand on white salt only			\$5.50	Serve		\$11.00	GST
1	5.13 Lge Fruit	Large Fruit Platter			\$52.00	Serve		\$52.00	GST
COMMENT		CODE	RATE	GST	SALE AMOUNT	SALE AMOUNT	FREIGHT	\$189.15	
		GST	10%	\$17.20	\$171.95		GST	\$0.00	GST
							TOTAL	\$189.15	
							PAID TODAY	\$189.15	
							BALANCE DUE	\$0.00	

Lyndall Richardson

From: McGillivray Holdings Group Accts [accounts@mcgillivrayholdings.com]
Sent: Wednesday, 29 August 2012 2:15 PM
To: Lyndall Richardson
Subject: Invoice #15113564; COOLBEANS CATERING
Attachments: ESale.pdf

RTI RELEASE

Electronic Receipt / Payment Clearance

CoolBeans George St
incorporating Grab n Go P/L
151 George Street
Brisbane, Qld 4000

Tax Invoice

Invoice #: 15113564

A.B.N.: 22 118 757 663

A.C.N.: 118 757 663

Our Acct Info/ Contact Details

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

BILL TO / Delivery Info

MONDAY 4 TH JUNE
LEVEL 13/100 GEORGE ST
LYNDALL CTPI 32244774
8.45 AM

SALESPERSON		YOUR NO.	SHIP VIA	CO	PP	SHIP DATE	TERMS	DATE	PG.
							Net 7	1/06/2012	1
QTY.	ITEM NO.	DESCRIPTION			PRICE	UNIT	DISC %	EXTENDED	CODE
20	1.1	A mix of traditional and gourmet sandwiches			\$5.50	Serve		\$110.00	GST
3	1.5	Gourmet vegetarian sandwiches			\$5.1533	Serve		\$15.46	GST
2	1.1	A mix of traditional and gourmet G/FREE			\$5.50	Serve		\$11.00	GST
COMMENT		CODE	RATE	GST	SALE AMOUNT	SALE AMOUNT		\$136.46	
		GST	10%	\$12.41	\$124.05	FREIGHT		\$0.00	GST
						GST		\$12.41	
						TOTAL		\$136.46	
						PAID TODAY		\$136.46	
						BALANCE DUE		\$0.00	

Lyndall Richardson

From: McGillivray Holdings Group Accts [accounts@mcgillivrayholdings.com]
Sent: Wednesday, 29 August 2012 2:15 PM
To: Lyndall Richardson
Subject: Invoice #15113654; COOLBEANS CATERING
Attachments: ESale.pdf

RTI RELEASE

Electronic Receipt / Payment Clearance

CoolBeans George St
incorporating Grab n Go P/L
151 George Street
Brisbane, Qld 4000

Tax Invoice

Invoice #: 15113654

A.B.N.: 22 118 757 663

A.C.N.: 118 757 663

Our Acct Info/ Contact Details

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

BILL TO / Delivery Info

monday 25 th june
level 13/100 george st
lyndall CTPI
8.45 sharp

SALESPERSON		YOUR NO.	SHIP VIA	CO	PP	SHIP DATE	TERMS	DATE	PG.
							Net 7	25/06/2012	1
QTY.	ITEM NO.	DESCRIPTION			PRICE	UNIT	DISC %	EXTENDED	CODE
20	1.1	A mix of traditional and gourmet sandwiches			\$6.00	Serve		\$120.00	GST
1	1.5	Gourmet vegetarian sandwiches			\$6.00	Serve		\$6.00	GST
2	1.1	g/free sands			\$6.00	Serve		\$12.00	GST
2	1.1	plain egg on white & salt			\$6.00	Serve		\$12.00	GST
1	5.13 Lge Fruit	Large Fruit Platter			\$52.00	Serve		\$52.00	GST
COMMENT		CODE	RATE	GST	SALE AMOUNT	SALE AMOUNT		\$202.00	
		GST	10%	\$18.36	\$183.64	FREIGHT		\$0.00	GST
						GST		\$18.36	
						TOTAL		\$202.00	
						PAID TODAY		\$202.00	
							BALANCE DUE	\$0.00	

Lyndall Richardson

From: McGillivray Holdings Group Accts [accounts@mcgillivrayholdings.com]
Sent: Wednesday, 29 August 2012 2:16 PM
To: Lyndall Richardson
Subject: Invoice #15113367; COOLBEANS CATERING
Attachments: ESale.pdf

RTI RELEASE

Electronic Receipt / Payment Clearance

CoolBeans George St
incorporating Grab n Go P/L
151 George Street
Brisbane, Qld 4000

Tax Invoice

Invoice #: 15113367

A.B.N.: 22 118 757 663
A.C.N.: 118 757 663

Our Acct Info/ Contact Details

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

BILL TO / Delivery Info

monday 23 rd april
level 13/100 george st
rajnay 32244778
8.45 am

CTPI

SALESPERSON		YOUR NO.	SHIP VIA	CO	PP	SHIP DATE	TERMS	DATE	PG.
							Net 7	16/04/2012	1
QTY.	ITEM NO.	DESCRIPTION			PRICE	UNIT	DISC %	EXTENDED	CODE
20	1.1	A mix of traditional and gourmet sandwiches			\$5.50	Serve		\$110.00	GST
3	1.5	Gourmet vegetarian sandwiches			\$5.1533	Serve		\$15.46	GST
2	1.1	g/free			\$5.50	Serve		\$11.00	GST
1	5.13 Lge Fruit	Large Fruit Platter			\$51.99	Serve		\$51.99	GST
COMMENT		CODE	RATE	GST	SALE AMOUNT	SALE AMOUNT		\$188.45	
		GST	10%	\$17.13	\$171.32	FREIGHT		\$0.00	GST
						GST		\$17.13	
						TOTAL		\$188.45	
						PAID TODAY		\$188.45	
						BALANCE DUE		\$0.00	

Lyndall Richardson

From: Lyndall Richardson
Sent: Monday, 3 September 2012 10:15 AM
To: 'McGillivray Holdings Group Accts'
Cc: Jennifer Bowles
Subject: Invoice 15114085
Attachments: 20120903101301829.pdf

Good morning

Please find attached payment from this morning's catering.

Regards

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb:
Fax: 07 3224 6502

Please consider the environment before printing this email

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
31/08/2012

Invoice #: 15114085

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

BILL TO / Delivery Details -- Cust#G00029

Account Information

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 3 rd september
level13/100 george st
lyndall 32244774
8.30 am

TERMS
Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	20	\$5.4545	\$109.09
Gourmet vegetarian sandwiches	2	\$5.455	\$10.91
egg on white	3	\$5.4533	\$16.36
Large Fruit Platter	1	\$47.28	\$47.28

If you require a further receipt of payment. You MUST email your request to - accounts@mcgillivrayholdings.com (Telephone requests cannot be actioned) Your electronic receipt will be emailed the following week

SALE AMT. \$183.64
GST \$18.36

BALANCE DUE \$202.00

DUE DATE FOR PAYMENT: 7/09/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your statement

Card Holder Name: Mrs L RICHARDSON

Total Amount Paid \$202.00

Card # CTPI

Expiry Date CTPI

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 you use DD you MUST remit our payment details to fax 3003 0917 or Email accounts@mcgillivrayholdings.com

Lyndall Richardson

From: Felicity McMahon
Sent: Tuesday, 11 September 2012 4:20 PM
To: Lyndall Richardson
Subject: RE: CBRC 12 September

Yes please - still need some tea and coffee.

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 46653

From: Lyndall Richardson
Sent: Tuesday, 11 September 2012 9:19 AM
To: Felicity McMahon
Subject: RE: CBRC 12 September

Thanks Felicity.

Did you still want tea, coffee and biscuits, or just water?

~Lyndall

From: Felicity McMahon
Sent: Tuesday, 11 September 2012 8:54 AM
To: Andrea Conway; Aniela Hedditch; Barbara Tollenaere; David Fraser; Debbie Krebs; DLGP CLLO; Felicity McMahon; Fern Vickers; Fernando De Jesus; Jennifer Bowles; Jodie Meerten; Kelly Skuse; Kim McInnes; Leila Glover; Leilani Smith; Lyndall Richardson; Lynn Pramberg; Maddy Nielsen; Marilyn Buswell; Mary Sharp; Mary-Anne Wilson; Nicole Goss; Paula McLaughlin; Pina Carbone; Rosemary Holley; Sam Tsalikis; Sandy Williams; Serena Baker (Treasury); Susan Lucas; Suzi Davis; Vaughan Castle
Subject: CBRC 12 September

Hi all,

CBRC will just be a short meeting tomorrow from 8:30-9:00am.

No papers will be distributed.

Felicity McMahon
Cabinet Committees
Department of the Premier and Cabinet
Ph: 322 46653

Lyndall Richardson

From: Lyndall Richardson
Sent: Monday, 17 September 2012 10:00 AM
To: Janette McLeod
Subject: RE: URGENT RE CATERING FOR CABINET 24 sep
Attachments: 205457_Deli_Platter_Brochure_Coles_LR.pdf

Hi Janette

Not a problem with the vegetarian. I'm assuming you mean deli meats? Coles would probably be the best place to get it from. I've attached the details of all their platters, but the sliced meat platter is \$30. If it's just for the 20 or so people in cabinet and in addition to the sandwiches, just the one platter (with crackers) should suffice.

Please let me know if you want any further info or want me to go ahead and order it.

Regards

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb: CTPI
Fax: 07 3224 6502

Please consider the environment before printing this email

-----Original Message-----

From: Janette McLeod
Sent: Saturday, 15 September 2012 5:06 PM
To: Lyndall Richardson
Cc: Pina Carbone
Subject: URGENT RE CATERING FOR CABINET 24 sep

Hi Lyndall.

Anthony has asked to please cancel the vegetarian sandwiches and also please get the per person cost of an assorted meats platter so Anthony can decide on Tuesday.

Thanks v much.

Janette

Sent from my iPhone

Entertaining? Try our platters from the deli.



Deli platters brochure and order form

Quality food costs less at

coles

RTI RELEASE

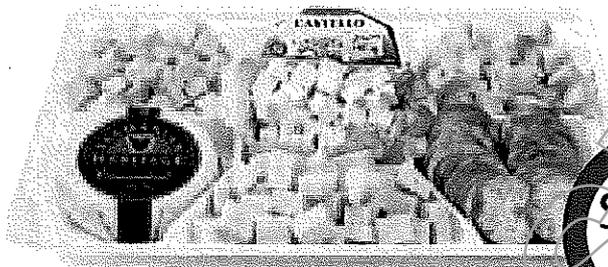


\$30

1. Classic Australian Platter

- 300g Capel Cut Cheddar
- 250g Semi or Sundried Tomatoes
- 350g Kabana or Cabanossi
- 450g Twiggy Sticks
- 200g Virginian Ham
- 200g Coles Hommus Dip
- 125g Coles Original Water Crackers

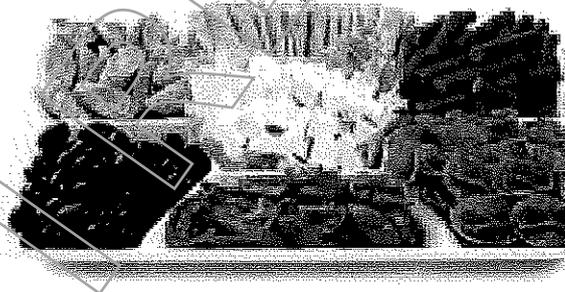




\$40

2. Cheese Selection Platter

- 300g Capel Cut Cheddar
- 300g Jarlsberg Cheese
- 250g Tasmanian Heritage Brie or Camembert
- 200g Lemnos Fetta
- 150g Castello Blue
- 180g Australian Gold Edam Cheese
- 125g Coles Original Water Crackers



\$35

3. Mediterranean Assortment Platter

- 450g Twiggly Sticks
- 350g Kabana or Cabanossi
- 300g Kalamata Olives
- 250g Semi or Sundried Tomatoes
- 200g Shaved Mortadella
- 200g Sliced Mild Salami
- 200g Lemnos Fetta

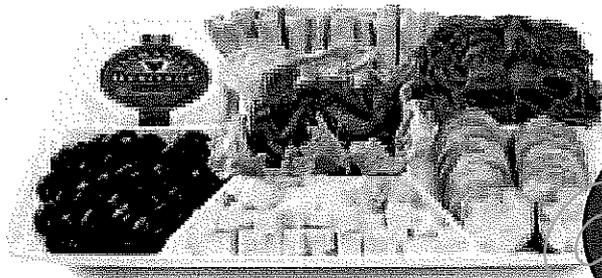


\$35

4. Simple Entertaining Platter

- 300g Shaved Premium Chicken Breast
- 200g Shaved Virginian Ham
- 200g Sliced Mild Salami
- 200g Sliced Jarlsberg Cheese
- 200g Sliced Capel Cut Cheddar
- 250g Semi or Sundried Tomatoes
- 1 Coles Freshly Baked Bread Stick

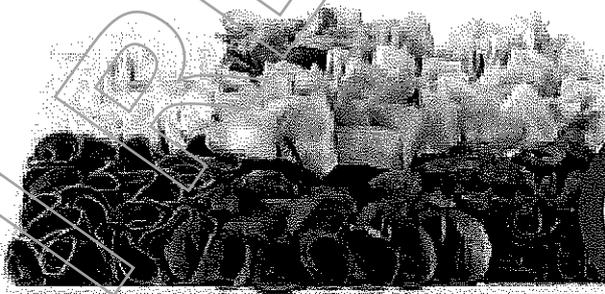




\$35

5. Gourmet Entertainer Platter

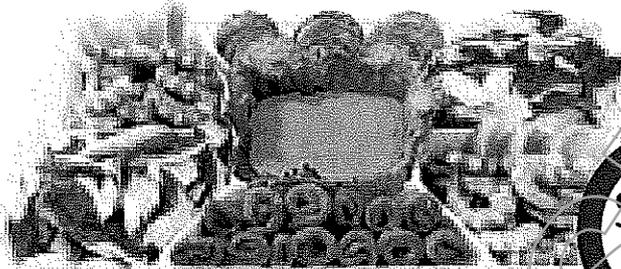
- 300g Australian Gold Edam Cheese
- 250g Semi or Sundried Tomatoes
- 200g Sliced Mild Salami
- 300g Kalamata Olives
- 200g Premium Boneless Leg Ham
- 250g Tasmanian Heritage Brie or Camembert
- 125g Coles Original Water Crackers



\$30

6. Sliced Meat Selection Platter

- 300g Shaved Roast Beef
- 300g Shaved Premium Chicken Breast
- 250g Shaved Mortadella
- 200g Shaved Virginian Ham
- 200g Shaved Pastrami
- 200g Sliced Mild Salami
- 200g Shaved Roast Pork



7. Seafood Selection Platter

- 1kg Seafood Highlighter
- 500g Prawn Cutlets
- 250g Smoked Salmon
- 125g Coles Original Water Crackers
- 300ml Seafood Cocktail Sauce



Entertaining made easy.

Simply make your selection from the platters shown in this brochure and order using the form below or see one of our team members at the Deli counter for assistance.

Please allow 24 hrs notice before collection. Stores in remote locations may require 48 hrs for collection of any platters. Please check availability of platters at the Delicatessen counter as some platters may not be available in remote areas.

Order form

Name: _____

Address: _____

Phone: _____ **Phone: (H):** _____

Today's date: / / **Time:** _____ **Collection date:** / / **Time:** _____

All platters are individually prepared to order. If any ingredients are unavailable at time of order, an alternative ingredient of a similar value will be utilised. Please give this order form to the team member at the Deli Counter. Your personal information will be used by Coles Supermarkets to process your order, and will not be provided to any other party. This information will be destroyed after the order has been fulfilled.

Platter:	Qty:	Unit price:	Total cost:
1. Classic Australian		\$30.00	=
2. Cheese Selection		\$40.00	=
3. Mediterranean Assortment		\$35.00	=
4. Simple Entertaining		\$35.00	=
5. Gourmet Entertainer		\$35.00	=
6. Sliced Meat Selection		\$30.00	=
7. Seafood Selection		\$50.00	=
		Order total:	\$



Lyndall Richardson

From: Pina Carbone
Sent: Thursday, 20 September 2012 2:00 PM
To: Lyndall Richardson
Subject: RE: Catering for Cabinet - 24 September

Importance: High

Hi Lyndall,

No extra catering, but extra coffee and cups, please call me. Thanks.

Pina Carbone

Cabinet Support Coordinator
Cabinet Services

Ph: 3224 6650
Fax: 3224 6640
email: pina.carbone@premiers.qld.gov.au

 Please consider the environment before printing this email

From: Lyndall Richardson
Sent: Thursday, 20 September 2012 1:08 PM
To: Pina Carbone
Subject: RE: Catering for Cabinet - 24 September

Not yet...

From: Pina Carbone
Sent: Thursday, 20 September 2012 11:57 AM
To: Lyndall Richardson
Subject: RE: Catering for Cabinet - 24 September
Importance: High

Did Anthony get back to you?

Pina Carbone

Cabinet Support Coordinator
Cabinet Services

Ph: 3224 6650
Fax: 3224 6640
email: pina.carbone@premiers.qld.gov.au

 Please consider the environment before printing this email

From: Lyndall Richardson
Sent: Thursday, 20 September 2012 9:27 AM
To: Anthony Crack
Cc: Pina Carbone
Subject: Catering for Cabinet - 24 September

Good morning Anthony

I just wanted to double check that you didn't need me to arrange for the extra catering for Monday's Cabinet Meeting with the DGs?

We would usually get the fruit platter, 23 mixed sandwiches and the 2 egg sandwiches (I've taken off the vegetarian as requested). I'll have additional juice, tea, coffee and water available in the room.

Thanks for your advice.

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb:
Fax: 07 3224 6502

Please consider the environment before printing this email

RTI RELEASE

Lyndall Richardson

From: Lyndall Richardson
Sent: Monday, 24 September 2012 1:31 PM
To: 'McGillivray Holdings Group Accts'
Cc: Jennifer Bowles
Subject: Payment of invoice #15114144
Attachments: 20120924132803058.pdf

Hi

Attached is payment for this morning's catering.

Regards

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb: CTPI
Fax: 07 3224 6502

Please consider the environment before printing this email

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
21/09/2012

Invoice #: 15114144

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

BILL TO / Delivery Details -- Cust#G00029

Account Information

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 24 th september
level 13/10 george st
lyndall CTPI
8.30 am

TERMS
Net 7

DESCRIPTION	QTY.	PRICE (ex GST)	EXTENDED PRICE
A mix of traditional and gourmet sandwiches	23	\$5.4543	\$125.45
Plain egg on white	2	\$5.455	\$10.91
Large Fruit Platter	1	\$47.28	\$47.28

If you require a further receipt of payment. You MUST email your request to - accounts@mcgillivrayholdings.com (Telephone requests cannot be actioned) Your electronic receipt will be emailed the following week

SALE AMT. \$183.64
GST \$18.36
BALANCE DUE \$202.00

DUE DATE FOR PAYMENT: 28/09/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your statement

Card Holder Name: MRS L RICHARDSON

Total Amount Paid \$202

Card CTPI

Expiry Date CTPI

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 cc s73 if you use DD you MUST remit our payment details to fax 3003 0917 or Email accounts@mcgillivrayholdings.com

Lyndall Richardson

From: Lyndall Richardson
Sent: Wednesday, 26 September 2012 3:28 PM
To: Linda Paton
Subject: FW: URGENT RE CATERING FOR CABINET 24 sep
Attachments: 205457_Deli_Platter_Brochure_Coles_LR.pdf

Hi Linda

Attached are the details of the platter.

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb:
Fax: 07 3224 6502

Please consider the environment before printing this email

-----Original Message-----

From: Lyndall Richardson
Sent: Monday, 17 September 2012 10:00 AM
To: Janette McLeod
Subject: RE: URGENT RE CATERING FOR CABINET 24 sep

Hi Janette

Not a problem with the vegetarian. I'm assuming you mean deli meats? Coles would probably be the best place to get it from. I've attached the details of all their platters, but the sliced meat platter is \$30. If it's just for the 20 or so people in cabinet and in addition to the sandwiches, just the one platter (with crackers) should suffice.

Please let me know if you want any further info or want me to go ahead and order it.

Regards

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb:
Fax: 07 3224 6502

Please consider the environment before printing this email

-----Original Message-----

From: Janette McLeod

Sent: Saturday, 15 September 2012 5:06 PM
To: Lyndall Richardson
Cc: Pina Carbone
Subject: URGENT RE CATERING FOR CABINET 24 sep

Hi Lyndall.

Anthony has asked to please cancel the vegetarian sandwiches and also please get the per person cost of an assorted meats platter so Anthony can decide on Tuesday.

Thanks v much.

Janette

Sent from my iPhone

RTI RELEASE

Entertaining? Try our platters from the deli.

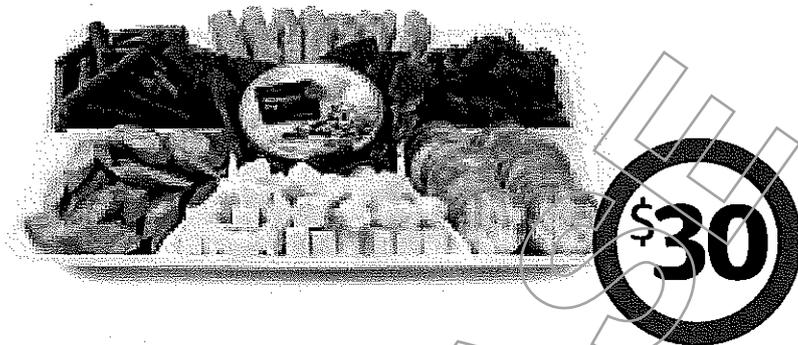


Deli platters brochure and order form

Quality food costs less at

coles

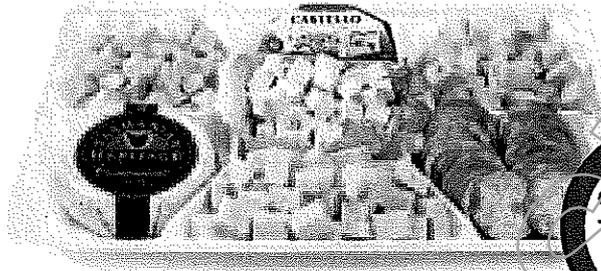
RTI RELEASE



1. Classic Australian Platter

- 300g Capel Cut Cheddar
- 250g Semi or Sundried Tomatoes
- 350g Kabana or Cabanossi
- 450g Twiggly Sticks
- 200g Virginian Ham
- 200g Coles Hommus Dip
- 125g Coles Original Water Crackers

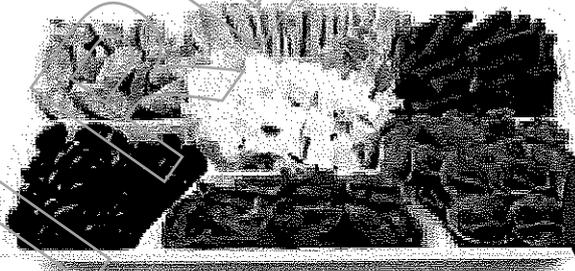




\$40

2. Cheese Selection Platter

- 300g Capel Cut Cheddar
- 300g Jarlsberg Cheese
- 250g Tasmanian Heritage Brie or Camembert
- 200g Lemnos Fetta
- 150g Castello Blue
- 180g Australian Gold Edam Cheese
- 125g Coles Original Water Crackers



\$35

3. Mediterranean Assortment Platter

- 450g Twigggy Sticks
- 350g Kabana or Cabanossi
- 300g Kalamata Olives
- 250g Semi or Sundried Tomatoes
- 200g Shaved Mortadella
- 200g Sliced Mild Salami
- 200g Lemnos Fetta

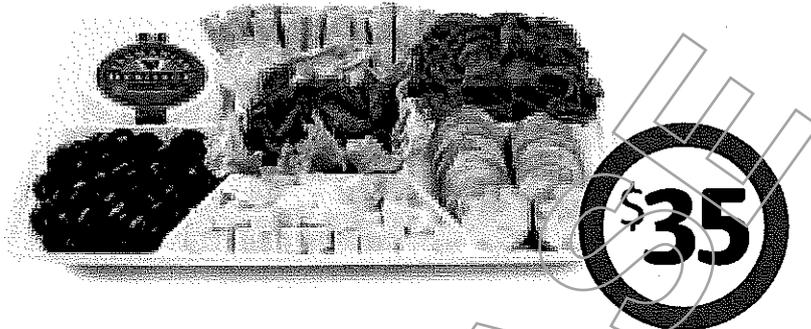


\$35

4. Simple Entertaining Platter

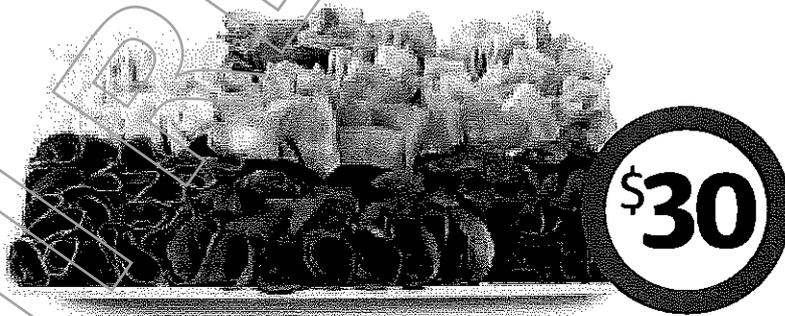
- 300g Shaved Premium Chicken Breast
- 200g Shaved Virginian Ham
- 200g Sliced Mild Salami
- 200g Sliced Jarlsberg Cheese
- 200g Sliced Capel Cut Cheddar
- 250g Semi or Sundried Tomatoes
- 1 Coles Freshly Baked Bread Stick





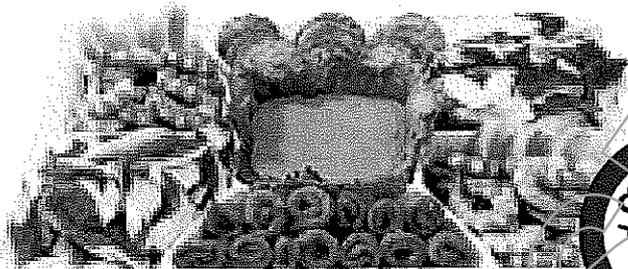
5. Gourmet Entertainer Platter

- 300g Australian Gold Edam Cheese
- 250g Semi or Sundried Tomatoes
- 200g Sliced Mild Salami
- 300g Kalamata Olives
- 200g Premium Boneless Leg Ham
- 250g Tasmanian Heritage Brie or Camembert
- 125g Coles Original Water Crackers



6. Sliced Meat Selection Platter

- 300g Shaved Roast Beef
- 300g Shaved Premium Chicken Breast
- 250g Shaved Mortadella
- 200g Shaved Virginian Ham
- 200g Shaved Pastrami
- 200g Sliced Mild Salami
- 200g Shaved Roast Pork



7. Seafood Selection Platter

- 1kg Seafood Highlighter
- 500g Prawn Cutlets
- 250g Smoked Salmon
- 125g Coles Original Water Crackers
- 300ml Seafood Cocktail Sauce



Entertaining made easy.

Simply make your selection from the platters shown in this brochure and order using the form below or see one of our team members at the Deli counter for assistance.

Please allow 24 hrs notice before collection. Stores in remote locations may require 48 hrs for collection of any platters. Please check availability of platters at the Delicatessen counter as some platters may not be available in remote areas.

Order form

Name: _____

Address: _____

Phone: _____ **Phone: (H):** _____

Today's date: / / **Time:** _____ **Collection date:** / / **Time:** _____

All platters are individually prepared to order. If any ingredients are unavailable at time of order, an alternative ingredient of a similar value will be utilised. Please give this order form to the team member at the Deli Counter. Your personal information will be used by Coles Supermarkets to process your order, and will not be provided to any other party. This information will be destroyed after the order has been fulfilled.

Platter:	Qty:	Unit price:	Total cost:
1. Classic Australian		\$30.00	=
2. Cheese Selection		\$40.00	=
3. Mediterranean Assortment		\$35.00	=
4. Simple Entertaining		\$35.00	=
5. Gourmet Entertainer		\$35.00	=
6. Sliced Meat Selection		\$30.00	=
7. Seafood Selection		\$50.00	=
		Order total:	\$

Item code CSI3351_A

205457_Deli_Platter_Brochure_Coles_V3.indd 8

7/10/10 10:35 AM

Lyndall Richardson

From: Linda Paton
Sent: Thursday, 27 September 2012 1:58 PM
To: Lyndall Richardson
Subject: Cabinet Catering

Hi Lyndall

Changes to the Cabinet Catering order to take effect from Tuesday 2 October 2012

A mix of traditional and gourmet sandwiches – 20

Plain egg on white 2

Large fruit platter 2

We have slightly decreased the sandwich order and added another fruit platter on.

Regards

Linda Paton
Community Cabinet Coordinator
Cabinet Services
Department of the Premier and Cabinet
T: 07 3405 5229 F: 07 3224 6640
E : linda.paton@premiers.qld.gov.au

RTI RELEASE

Lyndall Richardson

From: McGillivray Holdings Group Accts [accounts@mcgillivrayholdings.com]
Sent: Thursday, 18 October 2012 11:04 AM
To: Lyndall Richardson
Subject: Invoice #15114181; COOLBEANS CATERING -
Attachments: ESale.pdf

AS requested.

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below
5/10/2012

Invoice #: 15114181

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

BILL TO / Delivery Details -- Cust#G00029

Account Information

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

monday 8 th october
level 15/100 george st
becca/kristian
7.35 am

TERMS

DESCRIPTION

Net 7

QTY.

PRICE
(ex GST)

EXTENDED
PRICE

Mini yoghurt pots with fruit topping	3	\$3.1833	\$9.55
filled croissants ham and cheese	3	\$4.09	\$12.27
filled croissants bacon and egg	3	\$4.09	\$12.27
toast assorted	1	\$5.18	\$5.18

If you require a further receipt of payment. You MUST email your request to - accounts@mcgillivrayholdings.com (Telephone requests cannot be actioned) Your electronic receipt will be emailed the following week

SALE AMT. \$39.27
GST \$3.93

BALANCE DUE \$43.20

DUE DATE FOR PAYMENT:

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____ / ____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 . If you use DD you MUST remit your payment details to fax 3003 0917 or Email accounts@mcgillivrayholdings.com

Lyndall Richardson

From: McGillivray Holdings Group Accts [accounts@mcgillivrayholdings.com]
Sent: Monday, 22 October 2012 7:13 AM
To: Lyndall Richardson
Subject: Invoice #15114213; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

This INV has been sent to you because it is OUTSTANDING. Please remit payment ASAP. If this inv is not yours PLEASE forward it to your colleague listed in the DELIVERY info on the INV. We are a small firm & Supplied the goods in faith of payment Thank you

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

12/10/2012

Invoice #: 15114213

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

BILL TO / Delivery Details -- Cust#G00029

monday 15 th october
level 13/100 george st
lyndall 32244774
8.30 am

Account Information

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

TERMS

DESCRIPTION

Net 7

QTY.

PRICE
(ex GST)

EXTENDED
PRICE

A mix of traditional and gourmet sandwiches	20	\$5.4545	\$109.09
Plain Sandwiches egg on white & salt	2	\$5.455	\$10.91
Large Fruit Platter	2	\$47.275	\$94.55

If you require a further receipt of payment. You MUST email your request to - accounts@mcgillivrayholdings.com (Telephone requests cannot be actioned) Your electronic receipt will be emailed the following week

SALE AMT. \$214.55
GST \$21.45

BALANCE DUE \$236.00

DUE DATE FOR PAYMENT: 19/10/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ____ / ____

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB Acct If you use DD you MUST remit your payment details to fax 3003 0917 or Email accounts@mcgillivrayholdings.com

Lyndall Richardson

From: McGillivray Holdings Group Accts [accounts@mcgillivrayholdings.com]
Sent: Monday, 22 October 2012 7:13 AM
To: Lyndall Richardson
Subject: Invoice #15114180; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

This INV has been sent to you because it is OUTSTANDING. Please remit payment ASAP. If this inv is not yours PLEASE forward it to your colleague listed in the DELIVERY info on the INV. We are a small firm & Supplied the goods in faith of payment Thank you

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

5/10/2012

Invoice #: 15114180

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

BILL TO / Delivery Details -- Cust#G00029

monday 8 th october
level 13/100 george st
lyndall 32244774
8.30 am

Account Information

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

TERMS

DESCRIPTION

Net 7

QTY.

PRICE
(ex GST)

EXTENDED
PRICE

A mix of traditional and gourmet sandwiches	20	\$5.4545	\$109.09
egg on white and salt	2	\$5.455	\$10.91
Large Fruit Platter	2	\$47.275	\$94.55

If you require a further receipt of payment. You MUST email your request to - accounts@mcgillivrayholdings.com (Telephone requests cannot be actioned) Your electronic receipt will be emailed the following week

SALE AMT. \$214.55
GST \$21.45

BALANCE DUE \$236.00

DUE DATE FOR PAYMENT: 12/10/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___/___/___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB s73 Acct s73 If you use DD you MUST remit your payment details to fax 3003 0917 or Email accounts@mcgillivrayholdings.com

Lyndall Richardson

From: McGillivray Holdings Group Accts [accounts@mcgillivrayholdings.com]
Sent: Monday, 22 October 2012 7:13 AM
To: Lyndall Richardson
Subject: Invoice #15114161; COOLBEANS CATERING - outstanding INV
Attachments: ESale.pdf

This INV has been sent to you because it is OUTSTANDING. Please remit payment ASAP. If this inv is not yours PLEASE forward it to your colleague listed in the DELIVERY info on the INV. We are a small firm & Supplied the goods in faith of payment Thank you

RTI RELEASE

Cool Beans & Baguettes

Tax Invoice

Ground Floor
Casino Towers
151 George St
Brisbane 4000

Date Inv Issued/Delivery Date below

2/10/2012

Invoice #: 15114161

A.B.N. 22 118 757 663

Ph: 07 3003 0969 Fax: 07 3003 0917

BILL TO / Delivery Details -- Cust#G00029

Account Information

Dept of Premier & Cabinet
Level 4
100 George St
Brisbane 4000

tuesday 2 nd october
level 13/100 george st
lyndal CTPI 32244774
8.30 am

TERMS

DESCRIPTION

Net 7

QTY.

PRICE
(ex GST)

EXTENDED
PRICE

A mix of traditional and gourmet sandwiches	20	\$5.4545	\$109.09
Plain Sandwiches egg white ,salt	2	\$5.455	\$10.91
Large Fruit Platter	2	\$47.275	\$94.55

If you require a further receipt of payment. You MUST email your request to - accounts@mcgillivrayholdings.com (Telephone requests cannot be actioned) Your electronic receipt will be emailed the following week

SALE AMT. \$214.55
GST \$21.45

BALANCE DUE \$236.00

DUE DATE FOR PAYMENT: 9/10/2012

This is your Credit Card Receipt

Once you have completed this payment authority and Faxed it to us for payment. Keep this slip as your receipt. You can use this official receipt to reconcile your

Card Holder Name: _____

Total Amount Paid \$

Card # _____

Expiry Date: ___/___

**Please note that payments on Amex cards incur a \$5.00 transaction fee.

Direct Debit - Grab n Go - BSB Acc If you use DD you MUST remit your payment details to fax 3003 0917 or Email accounts@mcgillivrayholdings.com

Lyndall Richardson

From: McGillivray Holdings Group Accts [accounts@mcgillivrayholdings.com]
Sent: Monday, 22 October 2012 1:16 PM
To: Lyndall Richardson
Subject: RE: Payment of Invoices

Hi Lyndall,

My apologies, invoice 15114213 was paid 12.10.12 I should not have emailed this one through. I will only charge invoice 15114180 & 15114161.

Thank you
Jess

McGillivray Holdings Group Accounts
CoolBeans - CoffeeDepot - Atomic Coffee -
Fuel & Co. - Urban Q -

ALL Account Enquires Contact Jess 30030 969 or Direct

CTPI

All Correspondence to-

CoolBeans

151 George St

Brisbane Q 4000

(P)-07 3003 0969 (F)- 07 3003 0917

(E) accounts@mcgillivrayholdings.com

-----Original Message-----

From: Lyndall Richardson [<mailto:Lyndall.Richardson@premiers.qld.gov.au>]
Sent: Monday, 22 October 2012 1:04 PM
To: 'McGillivray Holdings Group Accts'
Subject: Payment of invoices

Hi

Sorry for the delay - attached is payment for the 3 invoices you sent through this morning.

Regards

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Fax: 07 3224 6502

Please consider the environment before printing this email

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RTI RELEASED

Lyndall Richardson

From: Lyndall Richardson
Sent: Friday, 19 October 2012 3:58 PM
To: 'McGillivray Holdings Group Accts'
Subject: RE: Invoice #15114181; COOLBEANS CATERING -

Hi

This invoice was for a different order. Our one was delivered to level 13/100 George Street.

Thanks

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb: CTPI
Fax: 07 3224 6502

Please consider the environment before printing this email

-----Original Message-----

From: McGillivray Holdings Group Accts [<mailto:accounts@mcgillivrayholdings.com>]
Sent: Thursday, 18 October 2012 11:04 AM
To: Lyndall Richardson
Subject: Invoice #15114181; COOLBEANS CATERING -

AS requested.

RTI RELEASE

Lyndall Richardson

From: Lyndall Richardson
Sent: Thursday, 22 November 2012 1:04 PM
To: 'McGillivray Holdings Group Accts'
Subject: RE: Payment of Invoice

Hi Jess

I'm sorry, I gave you the wrong expiry. It should have been 09/15. Don't know where I got the other from.

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Fax: 07 3224 6502

Please consider the environment before printing this email

From: McGillivray Holdings Group Accts [<mailto:accounts@mcgillivrayholdings.com>]
Sent: Thursday, 22 November 2012 12:43 PM
To: Lyndall Richardson
Subject: RE: Payment of Invoice

Good afternoon Lyndall,

Both transactions declined. Would you like a receipt copy scanned over for viewing ?

Regards
Jess

MCGILLIVRAY HOLDINGS GROUP ACCOUNTS

**CoolBeans - CoffeeDepot - Atomic Coffee -
Fuel & Co. - Urban Q -**

ALL Account Enquires Contact Jess 30030 969 or Direct

CTPI

All Correspondence to-
CoolBeans
151 George St
Brisbane Q 4000
(P)-07 3003 0969 (F)- 07 3003 0917
(E) accounts@mcgillivrayholdings.com

From: Lyndall Richardson [<mailto:Lyndall.Richardson@premiers.qld.gov.au>]
Sent: Thursday, 22 November 2012 12:10 PM

To: 'McGillivray Holdings Group Accts'
Subject: Payment of Invoice

Hi

Please find attached payment of our 2 most recent invoices.

Regards

Lyndall

Lyndall Richardson
Functions and Protocol Officer
Protocol Queensland
Ph: 07 3224 4774
Mb:
Fax: 07 3224 6502

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RTI RELEASE